

CASCADE COUNTY COMMISSION MEETING
October 4, 2022
Via Zoom and Conference room attendees
9:30 A.M.

Commission
Journal #62

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These were officially approved on October 25, 2022.

Commission : Acting Chairman Jim Larson, and Commissioner Don Ryan were present. Commissioner Joe Briggs was excused.

Staff: Carey Ann Haight, Abigail Hill, Mary Embelton, Charity Yonker, Riana Levins, Bonnie Fogerty, and Marie Johnson.

Attendees Via Zoom: Brad Call, and Rae Grulkowski.

Public: None present.

Call to Order : Commissioner Larson called the meeting to order. **00:01**

Reading of the Commissioners ' calendar: Bonnie Fogerty read the calendar. **01:07**

Treasurers Report: Commissioner Larson read the treasurers report.

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Ryan made a **MOTION** to (A) Approve minute entries for August 23rd, and Sept. 7th, 8th, 13th and 20th. (B) Approval of Routine Contracts as Follows: **07:34**

Resolution 22-69: Affirmation of the Rescinding the Stage 1 Fire Restrictions in Cascade County declared on August 4, 2022, per Resolution 22-68, R0435813, dated September 22, 2022. **07:54 R0436488**

Contract 22-120: Interlocal Agreement with the Town of Cascade, Montana for the provision of Law Enforcement Services by the Cascade County Sheriff's Office and the Cascade County Attorney's Office for prosecutorial services for all full custody arrests in the territorial boundaries of the Town of Cascade. Effective: July 1, 2022 - June 30, 2025. Town of Cascade Payment: FY 2022/2023: \$62,468.76 **08:02 R0436489**

Contract 22-121: Interlocal Agreement for the Town of Belt, Montana for the provision of Law Enforcement Services by the Cascade County Sheriff's Office and the Cascade County Attorney's Office for all full custody arrests in the territorial boundaries of the Town of Belt. Effective: July 1, 2022 - June 30, 2025. Town of Belt Payment: FY 2022/2023: \$42,473.60 **08:28 R0436490**

Contract 22-122 : MT DPHHS Contract 23-221-13008-0 Provision of Older Americans Act, SHIP & MIPPA Programming MT DPHHS SFY23 Older Americans. Effective: July 1, 2022 - June 30, 2023. Total Payments will not exceed: \$1,492,203. **08:53 NR**

Resolution 22-66: Budget Appropriation MT DPHHS Contract 23-221-13008-0 Provision of Older Americans Act, SHIP & MIPPA. (Ref: Contract 22-122) Net Increased Amount: \$3,080. **09:22 R0436486**

Contract 22-123: MT DES 2021 FFY Emergency Management Performance Grant (EMPG) Reverted Funds Special Project, Agreement #EMPG-R-SP-Cascade. Total Project Cost; \$1,400, Award Amount: \$700. County Match: \$700. **09:53 R0436491**

Resolution 22-67: Budget Appropriation within the 2021 FFY Emergency Management Performance Reverted Funds Grant (OWL) program. Total Amount: \$700. (Ref: Contract 22-123) **10:19 R0436487**

Contract 22-126: Service Agreement between Cascade County Aging Services and the Belt Golden Agers Senior Center for Older Americans Services in FY2023. Effective: July 1, 2022 - June 30, 2023. Total Not to Exceed: \$31,320. (renewal) **10:52 R0436492**

Contract 22-127: Service Agreement between Cascade County Aging Services and the Monarch-Neihart Senior Center for Older Americans Services in FY2023. Effective: July 1, 2022 - June 30, 2023. Total Not to Exceed: \$5,280. (renewal) **11:10 R0436493**

Contract 22-128: Service Agreement between Cascade County Aging Services and the Sun River Valley Senior Center for Older Americans Services in FY2023. Effective: July 1, 2022 - June 30, 2023. Total Not to Exceed: \$7,260. (renewal) **11:33 R0426494**

Contract 22-129: Service Agreement between Cascade County Aging Services and the Cascade Senior Center for Older Americans Services in FY2023. Effective: July 1, 2022 - June 30, 2023. Total Not to Exceed: \$8,580. (renewal) **11:54 R0436757**

Contract 22-130: Service Agreement between Cascade County Aging Services and the Centerville Senior Center for Older Americans Services in FY2023. Effective: July 1, 2022 - June 30, 2023. Total Not to Exceed: \$7,920. (renewal) **12:22 R0436758**

Contract 22-131: Service Agreement between Cascade County Aging Services and the Great Falls Senior Center for Older Americans Services in FY2023. Effective: July 1, 2022 - June 30, 2023. Total Not to Exceed: \$51,144. (renewal) **12:42 NR**

Contract 22-133: Montana Department of Commerce CDBG Contract Amendment #MT-CDBG-17PF-09A for the Simms County Sewer District CDBG Public Facilities Grant for the Lagoon Replacement project extension of completion date. Project Date Extended to: March 30, 2024. **12:59 R0436759**

Contract 22-142: Pine Technologies, LLC, eDiscovery Software Agreement. The software will aid in office functions, reducing overall expenses, alleviate the use of discs and thumb drives, and reduce staff time creating and delivering discovery documents. Annual Fee: \$12,000 with a yearly increase of 3%. Additional Storage: \$1,200. One-Time Set-up Fee: \$2,000. Cost: \$13,200 + Set-up \$2,000 = \$15,200. **13:19 R0436496**

City-County Health Department

Contract 22-125: Montana Department of Transportation (MDT) Cascade County Buckle Up Montana (BUMT) FFY23 Highway Traffic Safety Section, CTS #112369. Effective: October 1, 2022 - September 30, 2023. Total Federal Funding: \$37,500 (renewal) **14:27 NR**

Motion carries 2-0 to approve items on the consent agenda 16:21

Agenda Item #1

Motion to Approve or Disapprove:

Contract 22-132: Buildings for Lease or Rent Application to add two (2) storage buildings consisting of 35 units to an existing storage facility located at 6209 2nd Ave. North, Great Falls, legally described as Tract 3A of Greer Tracts in the NW ¼ of the NE ¼ of Section 10, Township 20 North, Range 4 East, PMM, Cascade County, MT. Submitted by RLT LLC **16:27 R0436495**

Raina Leavens read the background for this contract. **17:15**

Commissioner Ryan made a **MOTION** to approve Contract 22-132, adopting the staff report and approving the two storage buildings containing a total of 32 units and 6209 2nd Avenue North Great Falls, MT legally described as Tract 2A of Greer Tracts, NW ¼, NE ¼ of Section 10, Township 20 North, Range 4 East, P.M.M. Cascade County, Montana and subject to one condition.

1. The applicant must obtain any other required Federal, State or County permits and /or approvals and comply with the regulations associated with any other permits and/or approvals.

Motion carries 2-0 14:13

Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners ' jurisdiction. (MCA 2-3-103)

It was noted that there was not a motion to approve the purchase orders and accounts payable checks. **25:27**

Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. (See exhibit "A"). An error was found in the EFT numbers, so they were pulled from this report to be approved at the upcoming Commission meeting. **26:12**

Commissioner Larson closed this Commission Meeting at 10:03 a.m.