

CASCADE COUNTY COMMISSION MEETING

September 22, 2020

Via Zoom

9:30 A.M.

Commission
Journal #60

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on October 13, 2020.

Commission: Chairman James L. Larson, Commissioner Jane Weber and Commissioner Joe Briggs

Staff: Diane Heikkila – Treasurer, Carey Ann Haight – Deputy County Attorney, Cory Reeves – Undersheriff, Brad Call – Emergency Services Director, Shanna Bulik-Chism – JDC Administrator, Tanya Harshaw – Emergency Services Administrative Assistant, Matthew Pfeninger – Treasurer’s Office, Trisha Gardner – Public Health Officer and Kyler Baker – Deputy Clerk & Recorder

Public: Jenn Rowell – The Electric

Call to Order: Chairman Larson called the meeting to order.

Reading of the Commissioners’ calendar: Scott Maunu read the calendar. **00:55**

Purchase orders and accounts payable checks: *See agenda for payment information.* Commissioner Weber made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 05:37**

Treasurer’s Report: Treasurer Diane Heikkila reads the report. *(See Exhibit A)* **05:37**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Weber made a **MOTION** to (A) Approve minute entries (September 8, 2020) (B) Approval of Routine Contracts as Follows:

Consent Agenda

Resolution 20-53: Prosecutorial Assistance in the matter of *State of Montana v. Benjamin Hallberg, CDC-16-240*. **08:39**

Resolution 20-54: Prosecutorial Assistance in the matter of *State of Montana v. Traci Nicole Michels, ADC-2018-032*. **08:49**

Resolution 20-55: Budget Appropriation within the Public Safety Fund #2918 for Montana Board Crime Control (MBCC) Grant Award COVID-19 Prevention & Preparation for Cascade County Sheriff’s Office (CCSO), Adult Detention Center (ADC), and Juvenile

Detention Center (JDC). Total Amount: \$84,187. (Ref: Resolution 20-50 and Contract 20-145)
09:02

Resolution 20-56: Budget Appropriation within Juvenile Detention Funds #2870 & #4030 for funds received from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Purpose: Recognize the revenue JDC Fund #2879 and offset by increasing expenditures to transfer these funds to Fund #4030 JDC Capital Improvement Fund for future use. Total Amount: \$242,099. **09:30**

Resolution 20-57: Budget Appropriation within Public Safety Fund #2301 and ADC Capital Improvement fund #4140 increasing funding received from Governor's Local Government Relief Fund. Purpose: Recognize the revenue to Fund #2301 Public Safety of \$1,826,026 and then transfer funding to Fund #4140 ADC Capital Improvement. Total Amount: \$1,826,026 **10:01**

Contract 20-148: Acceptance of the Montana DES 2020 State Homeland Security Program (SHSP), Grant Number #20HS-Cascade-TNV. Project: Tactical Night Vision. Effective Dates: October 1, 2019 – September 30, 2020. Federal Award: \$172,616.28 (100% Reimbursable) (No County Match) **10:38**

Contract 20-150: Contract Amendment to Attorney Retainer Agreement with Ugrin Alexander Zadick, P.C. Purpose: Extend the term of initial six (6) months contract and additional three (3) months. Effective: September 1, 2020 – November 31, 2020. Total Amount: \$22,500 (\$7,500 per month) (Ref: Contract 20-20, R0384610) **11:11**

Contract 20-151: Contract with Dick Olson Construction to repaint and replace various trim on buildings, doors and windows at MT ExpoPark. Total Amount: \$47,624.00 **11:45**

Contract 20-152: Acceptance of Extension Letter for Montana DES State Homeland Security Program, Agreement #EMW-2019-SS-00010 for the Cascade County Backup, County EOC and Backup Dispatch Center. Performance Date extended to: June 30, 2021. (Ref: Contract 19-160) **11:58**

City-County Health Department

Contract 20-146: MT DPHHS Task Order 21-25-5-21-003-0, Women, Infants, and Children (WIC) Program. Purpose; Provide nutrition educations, breastfeeding support, supplemental foods, and referrals to community resources to eligible women, infants, and children up to 5 years old. Effective: October 1, 2020 – September 31, 2021. Total Amount: \$374,925.00 **10:30**

Contract 20-147: MT DPHHS Task Order 21-25-5-01-007-0, Maternal and Child Health Block Grant (MCHBG) Program. Purpose: Provide maternal and child health services, as described in the Contractor's June 2020 Pre-Contract Survey for the MCHBG. Effective: October 1, 2020 – September 30, 2021. Total Amount: \$81,974.00 (County Match: \$61,480.50) **13:05**

Contract 20-149: MT DPPHS Amendment One, Task Order 21-07-3-01-002-0, Montana Cancer Control Program, Montana Asthma Control Program, Montana Tobacco Use Prevention Program, and the Montana CONNECT Program. Purpose: Adjust contract

language for MT CONNECT services and adjust funding for all the programs. Effective: July 1, 2020 – June 20, 2021. Total Amount: \$246,501.00 **13:47**

Motion carries 3-0 15:03

Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners' jurisdiction. (MCA 2-3-103)

None

Adjournment: Chairman Larson adjourned this Commission Meeting at **9:47 a.m.**