

**CASCADE COUNTY COMMISSION MEETING**  
**August 22, 2023**  
**Via Zoom and Conference room attendees**  
**9:30 A.M.**

Commission  
Journal #63

**Notice:** Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at [cascadecountymt.gov](http://cascadecountymt.gov) and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on September 12, 2023.

**Commission :** Madam Chair Grulkowski, Commissioner Jim Larson, and Commissioner Joe Briggs.

**Staff:** Diane Heikkila Treasurer, Phoebe Marcinek Deputy County Attorney, Charity Yonker Planning, Kienna Owen-Quinata Planning, Undersheriff Scott VanDyken, Bonnie Fogerty Commission, Cheyanne Phillips Commission, and Marion Kieckbusch Deputy Clerk & Recorder

**Attendees Via Zoom:** Les Payne Public Works Director, Abigail Hill CCDC, Raina Leavens Planning, Mary Embleton, The Electric, Mitch West, Mike Henning, and Beth Morrison

**Public:** Shannon Wilson, Justin Grohs, Melissa Clark, Tyler Maxwell, Richard Irving, and Melissa Smith

**Call to Order:** Madam Chair Grulkowski called the Commission meeting to order. **00:01**

**Call to Order :** Madam Chair Grulkowski requested the calendar be read. **00:44**

**Reading of the Commissioners ' calendar:** Bonnie Fogerty read the calendar. **00:56**

**Purchase orders and accounts payable checks:** See agenda for payment information. Commissioner Briggs made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 02:17**

**Report of Monthly Treasurer's Report**

Diane Heikkila read the monthly treasurer's report. **03:00**

**Consent Agenda:**

Commissioner Larson made a **MOTION** to approve the consent agenda and the approval of minutes from August 8, 2023 and August 16, 2023.

**Contract 23-108:** Bid proposal from United Materials, for road repairs to schedules 1 and 2 of Ulm/Vaughn Road. Total Cost: \$1,221,310.50. **06:30 R0447488**

**Contract 23-122:** Ratification of Subrecipient Agreement with NeighborWorks Great Falls for ARPA Funding Allocation for the Baatz Building Supportive Housing project. Total Funding Allocation: \$650,000. **06:56 R0447489**

**Contract 23-124:** Transportation Services Contract #PIF-22-18 between the State of Montana 8th Judicial Youth Court and Cascade County Regional Youth Services. Effective: July 1, 2023 - June 30, 2024. Total Payment not to exceed: \$15,000. **07:17 R0447490**

**Contract 23-126:** Random Home Checks Contract #PIF22-19 by and between the State of Montana, 8th Judicial Youth Court and the Office of the Court Administrator and the Cascade County Sheriff's Office. The contract will provide Preventive Incentive Funds (PIF) for the Alternative Education Program. Purpose: Conduct random home visits for the Juvenile Drug Court Youth to ensure accountability. Effective: Date of Signing - June 30, 2024. County Payments may not exceed: \$6,000. **07:43**

**Contract 23-127:** Memorandum of Understanding (MOU) between Cascade County and Operating Engineer's Union Local #400. Effective: August 22, 2023. This MOU amends the Collective Bargaining Agreement (CBA) between Cascade County, Montana and the Operating Engineer's Union Local #400. The remainder of the CBA remains unchanged. (Ref: Contract 19-87, R0373347) **08:37 R0447492**

**Contract 23-128:** Ratification of Beneficiary Agreement with the Great Falls Public Library for ARPA Funding Allocation for the Great Falls Public Library Improvement Project. Total Funding Allocation: \$20,000. **09:17 R0447493**

**Contract 23-129:** Modification to Agreement for the Provision of Ground Ambulance Service by and between Cascade County and Great Falls Emergency Services, Inc. Effective Dates: September 1, 2023 - August 30, 2027. This also provides for an additional four (4) year term extension. (Ref: Contract 20-197, R0400617). **09:39 R0447495**

### **City-County Health Department**

**Contract 23-123:** Contract by and between Yellowstone City-County Health Department dba/Riverstone Health, Ryan White Part C and the City-County Health Department for provision of early intervention services for HIV positive clients. Effective: May 1, 2023 - April 30, 2024. Yellowstone CCHD-RW Payment: \$30,000. **10:20 R0447490**

**Comment by Commission : 11:01**

**Comment by Staff:** None

**Public comment :**

Justin Grohs spoke. **15:17**

Shannon Wilson spoke. **18:37**

**Motion carries 3-0 to approve items on the consent agenda . 22:00**

### **Agenda Items**

#### **Agenda Item #1**

Motion to Approve or Disapprove:

#### **Contract 23-125**

Buildings for Lease or Rent Application to build a storage facility for large trailers, RVs, and boats. Location: Parcel # 2627000, Geocode 02-3016-14-2-03-01-0000, Section 14, Township 20 North, Range 04 East, P.M.M. Cascade County, MT. Initiated by: Triple Tree Engineering/MaxMont Investments, LLC.

Kienna Owens-Quinata read the background. **22:03**

**Commission comments: 28:30**

Commissioner Larson made a **MOTON** to approve Resolution 23-34 and adopt the staff report and **approve** that the two (2) 40' x 600' pole style buildings with 100 storage units overall and 100 outdoor storage spaces located on Parcel #2627000 with Geocode 02-3016-14-20-03-01-0000 be subject to the conditions that have already been read.

**Public comments :**

Tyler Maxwell spoke. **30:50**

**Motion carries 3-0 35:27 R0447491**

#### **Agenda Item #2**

#### **Motion to Approve or Disapprove**

Public Hearing

#### **Resolution 23-34:**

A resolution establishing a process for acquisition, transfer, and management of County Real Property and Buildings.

#### **Close the Commission Meeting:**

Madam Chair Grulkowski recessed the Regular Commission Meeting at 10:06 a.m.

#### **Opened the Public Hearing :**

Madam Chair Grulkowski opened the Public Meeting at 10:07 a.m.

#### **Waved Reading of the Public Notice:**

The reading of the Public Notice was waved without objection. (See Exhibit A)

#### **Staff Report:**

Phoebe Marcinek Deputy County Attorney presented. **36:59-39:11**

#### **Call for Proponents:**

Madam Chair Grulkowski called for proponents three times with no response. **39:51**

**Call for Opponents:**

Madam Chair Grulkowski called for opponents three times with no response. **40:30**

**Call for Informational Witnesses :**

Madam Chair Grulkowski called for informational witnesses three times with no response.

**41:10**

**Close to Public Hearing:**

Madam Chair Grulkowski closed the Public Hearing at 10:11 a.m.

**Resume Regular Commission Meeting**

Madam Chair Grulkowski reconvened the Commission Meeting at 10:12

**Call for a motion :**

Madam Chair Grulkowski called for a motion. **41:52**

Commissioner Joe Briggs made a **MOTION** that the commission approve Resolution 23-24, a Resolution Establishing a Process for Acquisition, Transfer and Management of County Real Property and Buildings. **41:58-42:10**

Comments by Commission. **42:47-43:40**

**Motion to approve carries . 3-0 44:02 NR**

**Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners ' jurisdiction. (MCA 2-3-103)**

Melissa Smith spoke. **44:44**

Richard Irving spoke. **45:55**

**Adjournment:** Madam Chair Grulkowski adjourned this Commission Meeting at 10:19 a.m.