

CASCADE COUNTY COMMISSION MEETING

August 11, 2020

Via Zoom

9:30 A.M.

**Commission
Journal #60**

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on August 25, 2020.

Commission: Chairman James L. Larson, Commissioner Jane Weber and Commissioner Joe Briggs

Staff: Carey Ann Haight – Deputy County Attorney, Mercedes Oxford Kemp – Deputy County Attorney, Mary Embleton – Budget Officer, Trisha Gardner – Public Health Officer, Les Payne – Public Works Director, Tanya Hunt – Emergency Services, Paige Smith – Property Tax Supervisor, Bonnie Fogerty – Commission Officer and Kyler Baker Deputy Clerk & Recorder

Public: Kip Morran, Tom Wylie, Owen Robinson and Jenn Rowell – The Electric

Call to Order: Chairman Larson called the meeting to order.

Reading of the Commissioners' calendar: Bonnie Fogerty read the calendar. **00:39**

Purchase orders and accounts payable checks: *See agenda for payment information.* Commissioner Briggs made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 04:09**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.
Approval of the Minutes and Consent Agenda Items: Commissioner Weber made a **MOTION** to (A) Approve minute entries (July 28, 2020; July 30, 2020; July 31, 2020; August 5, 2020) (B) Approval of Routine Contracts as Follows:

Consent Agenda

Resolution 20-44: Budget Appropriation within Library Fund #2220 increasing expenditures by \$1,357 to be offset by existing cash reserves for FY 2020.
Total Amount: \$1,357 **04:53 R0393006**

Resolution 20-45: Budget Appropriation within Mosquito Control Fund #2200 due to unanticipated funds from the Mosquito Property Tax Revenue to the mosquito salaries and wages line item to provide adequate funds for the June 2020 mosquito salary and wages cost. Total Amount: \$12,500. **05:12 R0393007**

Contract 20-118: DNRC Rural Fire Capacity Program Subaward Agreement RFC-20-071. Effective: Date of last signature – June 30, 2020. Additional Grant Funding: \$2,000 (10% County Match) (*Ref: Contract 19-102, R0374826*) **05:35 NOT RECODED**

Contract 20-119: Lease Agreement between Cascade County Aging Services and the Great Falls Food Bank for Meals on Wheels. Effective: Date of signing – September 2021. FY2021 Rent: \$1,075/per month. *(Renewal, no rent increase)* **06:02 R0393851/R0393852**

Contract 20-120: Service Agreement between Cascade County Aging Services and the Centerville Senior Center for Older American Services in FY 2021. Effective: July 1, 2020 – June 30, 2021. **06:25 R0393009**

Contract 20-121: Service Agreement between Cascade County Aging Services and the Cascade Senior Center for Older American Services in FY 2021. Effective: July 1, 2020 – June 30, 2021. **06:43 R0393010**

Contract 20-122: Cascade County Attorney's Office Contract with Karpel Solution for PROSECUTOR by Karpel. **07:00 NOT RECORDED**

Contract 20-123: Karpel Solution Hosted Agreement for PROSECUTOR software program used in the County Attorney's Office. One Time Fee to migrate data to Karpel: \$1,000. Cost: \$100/per user (27 will be assigned.) **07:08 NOT RECORDED**

Contract 20-124: Void Unclaimed Checks Dates 07/01/2020 – 06/30/2019 **07:33 R0393011**

Contract 20-125: Town of Cascade Water Main Easement. Permanent ten (10) foot easement for a water main located at 23 Water Street, Cascade, MT 58421 for the sum of \$1.00 **07:45 R0393463/R0393465**

Contract 20-126: Transportation Contract #PIF19-20 by and between the State of Montana, 8th Judicial District Youth Court and the Office of the Court Administrator and Cascade County Regional Youth Services. Purpose: Provide transportation services for youth to and from placements. Effective: July 1, 2020 – June 30, 2021. Total Payment Not to Exceed: \$15,000.00 **08:01 NOT RECORDED**

Contract 20-127: Bureau of Indian Affairs Office of Justice Services Contract #140A0420C0018. Purpose: Reimburse the Cascade County Juvenile Detention Center for the cost of secure detention services for BIA youth. Effective: July 1, 2020 – June 30, 2021. **08:34 R0393012**

City-County Health Department

Contract 20-128: MMCAP – Sanofi Pasteur Inc., Vax Value Agreement Amendment(s). Purpose: To adjust language in Section 8, update the NDC for IMOVAX and introduce two new products. Effective: October 1, 2019 – September 30, 2021. **09:05 NOT RECORDED**

Contract 20-129: MT DPHHS Task Order 20-25-5-41-167-0 Healthy Montana Families Home Visiting Program. Purpose: To provide home visiting and family support services. Effective: July 1, 2020 – June 30, 2021. Total Amount: \$433,323.19. **09:31 NOT RECORDED**

Contract 20-130: MT DPHHS Task Order 19-07-1-01-176-0 Amendment 2, Local Tribal Public Health System Improvement Grant. Purpose: 1st Amendment, provides additional

funds for the development of a workforce development planning process. Effective: September 1, 2019 – December 31, 2020. **10:03 NOT RECORDED**
Motion carries 3-0 11:15

AGENDA ITEM #1 11:25 R0393008

Motion to Approve or Disapprove:

Resolution 20-46: An Order Canceling all property taxes contained in the tax deficiency lists for Real Property, Personal Property and Mobile Homes.

Paige Smith, Property Tax Supervisor, elaborates. **12:09**

Commissioner Briggs asked Carey Ann Haight whether the county had any other options and Carey Ann Haight stated per State law there is no other option. **14:39**

Commissioner Briggs made a **MOTION** to **approve** Resolution 20-46, the list of tax deficiency properties as an accurate and complete list that meets all statutory requirements set forth in MCA 15-16-701 and 15-24-212 and thereby order cancellation of all personal property taxes and contractual obligations in the list or lists and cancel any real property taxes by order. **16:45**

Motion carries 3-0 17:53

AGENDA ITEM #2 18:04 R0393390

Motion to Approve or Disapprove:

Contract 20-131: Professional Services Agreement with Big Sky Civil and Engineering Contract for the Sun Prairie, Schedule 3 Maintenance Overlay. Total Cost: \$9,773.

Les Payne, Public Works Director, elaborates. **18:35**

Commissioner Weber commented that Phase 1 and 2 were based on the priority of worst roads to be taken care of first. **19:44**

Commissioner Weber made a **MOTION** to **approve** Contract 20-131, proposal from Big Sky Civil & Environmental Inc, for the professional service's agreement, for the Sun Prairie Schedule 3 maintenance overlay project, for a total cost of \$9,773.00 and instruct staff to complete the contracting process. **21:12**

Motion carries 3-0 22:06

AGENDA ITEM #3 22:16 R0393392

Motion to Approve or Disapprove:

Contract 20-132: Tractor and Equipment Bid Proposal for four (4) 2020 or newer Caterpillar All Wheel Drive Motor Graders. Total Purchase Price, less trade-ins: \$498,300.00

Les Payne, Public Works Director, elaborates. **22:49**

Commissioner Briggs made a **MOTION** to **approve** Contract 20-132, bid proposal from Tractor and Equipment Company for four (4) 2020 or newer Caterpillar All Wheel Drive Motor Graders for a total purchase price, less trade-ins, of \$498,300.00 and instruct staff to complete the purchasing process. **26:10**

Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners' jurisdiction. (MCA 2-3-103)

None

Adjournment: Chairman Larson adjourned this Commission Meeting at **09:58 a.m.**