

**Board of Health Meeting MINUTES**  
**Wednesday, July 7, 2021**  
**Via Zoom**

**Members Present:**

Owen Robinson  
Matt Martin, DDS  
Amanda Ball  
Ray Geyer, DO  
Tom Moore

**Staff/Visitors Present:**

Trisha Gardner–Health Officer, Carey Ann Haight–County Attorney, Melanie McKinzie Swartz–Office & Accreditation Coordinator, Albert Grobe, PhD–Environmental Health Division Manager, Erik Haivala–Preparedness and Community Planner, Joey McDermid–Accountant, Sarah Cozino–PHEP Program Manager, Ben Spencer–Communications and Privacy Officer, John Hayes, Penny Paul, Nicole Girten, Robert Mehlhoff, Jenn Rowell, Brittany Budeski, Casey Fulton, Summer Sullivan, Molly March, Laurie Glover

***Mr. Robinson called the meeting to order at 11:40 a.m. A quorum was present.***

***Joe Briggs was excused.***

**AGENDA ITEMS:**

**1. Approve Minutes from June 2, 2021, BOH Meeting: Mr. Robinson**

Dr. Martin moved to approve the minutes. Dr. Geyer seconded the motion. There were no public comments on the motion. With all board members voting in favor, the motion carried.

**2. COVID-19: Trisha Gardner**

Ms. Gardner provided the COVID-19 Report.

- Cascade County Statistics
  - Case Rate – 7.4 per 100,000
  - 42% – Eligible population fully vaccinated (versus 47% at the State level).
    - Ongoing vaccination efforts continue at CCHD for scheduled/walk-in vaccination appointments and collaboration with local partners for vaccination clinics.
    - The majority of identified cases and clusters are primarily in unvaccinated individuals 20-49 years of age.
    - The first Delta variant case was found in one of these clusters.
    - CCHD anticipates additional cases from these clusters in the next couple weeks.
  - 30 – Breakthrough cases, primarily occurring in immunocompromised individuals.
    - Breakthrough cases remain small in comparison to COVID-19 cases in the County.

**3. Totem Beverages Litigation Update: Ms. Haight**

There was no Totem Beverages Litigation Report.

**4. Family Health Services Report: Jo-Viviane Jones**

There was no Family Health Services Report.

**5. Environmental Health Report: Albert Grobe, PhD**

Dr. Grobe provided the Environmental Health Division Report.

- 262 – Licensed establishments inspected (34% total inspections completed).
- 125 – Septic permits issued to date compared to 83 last year at this time.
- 178 – Location/Conformance Permit Applications reviewed.

- Plan reviews, licensing of establishments, and Rabies Program continue.

**6. Prevention Services Report: Ms. Cozino**

Ms. Cozino provided the Prevention Services Report. Highlights include:

- Influenza season has ended. The County did not have any influenza cases this year.
- The Lyme disease case on the report last month was removed after further investigation.
- Chlamydia numbers are low.
- Additional enteric diseases are reflected on the report which are not unusual for this time of year.

**7. Administration Report: Ms. Gardner**

Ms. Gardner provided the Administration Report.

- Finance Report Highlights
  - The County's fiscal year (FY) ended June 30, 2021.
  - The initial and preliminary budgets have been reviewed and approved.
  - The current Finance Report includes data through May 31, 2021.
  - Several contracts (FY 2021) are going through the approval process with the County. Two contracts in review and moving from County FY to State FY.
  - The Public Health Emergency Preparedness grant and the Immunizations Action Plan grant increased funding for (2) additional positions.
  - Approximately \$39,000.00 in reimbursement received from Alluvion Health for the COVID-19 Community Clinics.
  - All FY 2020 invoices have been submitted. The agency is awaiting reimbursement.
- Public Health Accreditation Board (PHAB) Annual Report
  - Feedback from PHAB was positive.
  - CCHD will apply for reaccreditation in 2023.
- Administration
  - Open Staffing Positions:
    - 2 – Public Health Communicable Disease Nurses
    - 1 – COVID-19 Coordinator
    - 1 – Registered Sanitarian
- The City and County Commissioners/Attorneys are working together to identify the *governing body* for the Board of Health, as required by recently passed HB 121 and HB 257.

**8. Public Comments**

There were no public comments.

**9. Member Comments**

There were no member comments.

**Adjournment**

*Mr. Robinson called for a motion to adjourn. Mr. Moore moved to adjourn, and Dr. Martin seconded the motion. The meeting adjourned at 12:02 p.m.*

Respectfully Submitted,

  
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Owen Robinson – Chair

  
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Date