

# CASCADE COUNTY COMMISSION MEETING

April 14, 2020

Via Zoom

9:30 A.M.

Commission  
Journal #60

**Notice:** Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at [cascadecountymt.gov](http://cascadecountymt.gov) and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on April 28, 2020.

**Commission:** Chairman James L. Larson, Commissioner Jane Weber and Commissioner Joe Briggs

**Staff:** Les Payne – Interim Public Works Director, Sean Higginbotham – IT Director, Mary Embleton – Budget Officer, Carey Ann Haight – Deputy County Attorney, Cory Reeves – Undersheriff, Rina Fontana Moore – Clerk & Recorder, Diane Brien – Accounting Manager, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk & Records

**Public:** Jenn Rowell – The Electric, Traci Rosebaum – Great Falls Tribune, Trista Besich – Alluvion Health, Tom, Bob McNamee, Sydney Blair – Center for Mental Health

**Call to Order:** Chairman Larson called the meeting to order.

**Reading of the Commissioners' calendar:** Kyler Baker read the calendar. **01:55**

**Purchase orders and accounts payable checks:** *See agenda for payment information.* Commissioner Briggs made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 02:28**

**Consent agenda:** Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Weber made a **MOTION** to (A) Approve minute entries (March 24, 2020; April 1, 2020; April 8, 2020) (B) Approval of Routine Contracts as Follows:

## Consent Agenda

**Contract 20-36:** Amendment Number One to Memorandum of Understanding between Cascade County and the Center for Mental Health. The purpose of this Amendment is to utilize the annually collected Mental Health levied funds to provide additional behavioral health services through the Center for Mental Health. Effective: Upon signature until June 30, 2020. Cost: Not to exceed the levied funds collected by Cascade County for Mental Health on an annual basis. (Ref: Contract 16-107, R0324502) **03:48 (ITEM PULLED AGENDA – NO OFFICIAL ACTION TAKEN) (See Exhibit A)**

**Contract 20-39:** Contract with One Degree Solutions, LLC (Julie Patterson) to provide grant writing services. Purpose: Preparation of a grant application for the Cascade County Sheriff's Office submission for the Bureau of Justice Assistance (BJA) Coronavirus

Emergency Supplemental Funding (CESF) Program Solicitation FY 2020. Total Amount no to Exceed: \$4,500.00 **03:58**

**Contract 20-40:** Contract with Great falls Fencing for installation of a fence on the eastside of the Aging Services property. Location: 1801 Benefis Court, Great Falls. Total Cost: \$4,100.00 **04:23**

**Contract 20-41:** Management Plan between Cascade County and Simms County Sewer District regarding the CDBG Public Facilities Grant for Lagoon Replacement. **04:43**

**Contract 20-42:** Interlocal Agreement between Cascade County and Simms County Sewer District regarding the CDBG Public Facilities Grant for Lagoon Replacement. **04:52**

### **City-County Health Department**

**Resolution 20-16:** Budget Appropriation within the Public Health Emergency Preparedness Response fund. Contract 20-31, MT DPHHS Amendment #1, Task Order 20-07-6-008-0 provided additional funding in response to COVID-19. Total Amount: \$110,140.00 **05:04**

**Motion carries 3-0 06:04**

### **AGENDA ITEM #1 06:29**

Motion to Approve or Disapprove:

**Contract 20-35:** Audit Services FY2020, FY2021, FY2022

Award: WIPFLI, LLP

Diane Brien, Accounting Manager, elaborates. **06:47**

Commissioner Briggs made a **MOTION** to approve Contract 20-35: Audit Services FY2020, FY2021, FY2022 Award to WIPFLI, LLP and instruct staff to complete the contracting process. **10:55**

**Motion carries 3-0 12:27**

**Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)**

**Public Comment:** None.

**Adjournment:** Chairman Larson adjourned this Commission Meeting at **09:51 a.m.**