

CASCADE COUNTY COMMISSION MEETING

April 12, 2022

Via Zoom and Conference room attendees

9:30 A.M.

Commission
Journal #62

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These minutes were officially approved on May 10, 2022.

Commission : Chairman Joe Briggs, Commissioner Jim Larson (via Zoom), and Commissioner Don Ryan.

Staff: Under Sherriff Reeves, Chrissy Wood- Sheriffs Dept., Carey Ann Haight- Chief Deputy Attorney, Phoebe Marcinek-County Attorneys, Les Payne- Public Works, Kevin Angland- Planner, Amber Hobbs- Planner, Charity Yonker- Planning Director, Mary Embelton-Finance, Bonnie Fogerty-Commission and Marie Johnson -Deputy Clerk & Recorder

Attendees Via Zoom: Nicole Girten, Michael Zook, Kim Theil-Schaff, and Jenn Rowell.

Public: Steve Erwin, Jennifer Quick and Media member from KRTV.

Call to Order : Chairman Briggs called the meeting to order. **00:01**

Reading of the Commissioners ' calendar: Bonnie Fogerty read the calendar. **00:05**

Purchase orders and accounts payable checks: See agenda for payment information. Commissioner Ryan made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 04:26**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Ryan made a **MOTION** to (A) Approve minute entries March 22, 2022. (B) Approval of Routine Contracts as Follows:

Board Re-appointments:

Historic Preservation Advisory Council -

Two (2) vacancies and a term expiration of 04/30/2025 applicants are B.F. "Chris" Christiaens & Suzanne Waring

Tax Appeal Board -

One vacancy with a term expiration of 04/30/2025 applicant is Art Dickhoff

Wedsworth Board of Trustees

One vacancy with a term expiration of 06/30/2025 applicant is Joann Eisenzimer

05:13

Resolution 22-22 : Budget Appropriation within the Printer Fund #6020 increasing budget authority to purchase a Formax ColorMax envelope printer from existing reserves. Total

Amount: \$26,000. **05:38 R0428514**

Contract 22-32 : Agreement between Cascade County Weed & Mosquito District and JHS. Inc. to provide mosquito abatement services via aerial application and to secure, maintain and pay for all permits/fees/licenses. Cost: \$6,500 toward mobilization costs, \$15.50/per acre for aerial granular applications and \$15.50/per acre for liquid aerial applications. \$650/per hour for aerial adulticiding (1 hour minimum). **06:17 R0428515**

Contract 22-42: Bureau of Justice Assistance (BJA), Bulletproof Vest Partnership (BVP) Award. Reimbursement is 50% on Bullet Proof Vest receipts purchased between April 1, 2020 - August 31, 2022. FY 2020 Award: \$12,025. County Cost: \$12,025. Total Cost for 20 Bullet Proof Vests: \$24,050. (Renewal) **06:54 R0428524**

Contract 22-38: Bureau of Justice Assistance (BJA), Bulletproof Vest Partnership (BVP) Award. Reimbursement is 50% on Bullet Proof Vest receipts purchased between April 1, 2021 - August 31, 2023. FY 2021 Award: \$6,800. County Cost: \$6,800. Total Cost for 17 Bullet Proof Vests: \$13,600. (Renewal) **07:10 R0428520**

CITY/COUNTY HEALTH DEPARTMENT

Contract 22-35: MT DPHHS Supplemental to Task Order #22-25-8-1-167-0, Healthy Montana Families Program for Cascade City-County Health Department (ARPA Funded). Purpose: Provide additional funding for prepaid gift cards, emergency expenses, technology supplies and staff development for a HMF Home Visiting Local Implementing Agency. Effective: March 1, 2022 - September 30, 2022. Additional Funding: \$4,275. (Ref: Contract 21-154, R0420012) **07:29 NR**

Motion carries 3-0 to approve items on the consent agenda 09:29

Agenda Item #1

Motion to Approve or Disapprove:

Contract 22-33: Acceptance of the Body Worn Camera Grant Award #28568803. Funding will be used for body cameras, installation and training for the Cascade County Sheriff's Office. Effective: January 1, 2022 - December 31, 2024. Total Federal Award: \$100,000.00 (County Match: \$100,000.00) (reimbursable) **R0428516**

Undersheriff Cory Reeves presented this grant award. **9:58**

Commissioner Ryan made a **MOTION** to approve Contract 22-33, Body Worn Camera Grant Award. **Motion carries 3-0 19:49**

Agenda Item #2

Motion to Approve or Disapprove

Contract 22-34: United Materials Bid Proposal for the Black Eagle Overlay Project. Total Cost: \$1,429,530.50 **R0428517**

Les Payne read the background for this contract. **08:46**

Commission comments. **15:48**

Commissioner Ryan made a **MOTION** to approve Contract 22-34 a bid proposal from United Materials, to overlay schedules 1, 2 & 3 of Black Eagle Roads, for a total cost of \$1,429,530.50 and instruct staff to complete the contracting process.

Motion carries 3-0 19:25

Agenda Item #3

Motion to Approve or Disapprove

Contract 22-37: TD&H Engineering Proposal for Engineering Services for Roof Replacement at MT ExpoPark for the Pacific Steel & Recycling Arena and the Exhibition Hall. Total Cost: \$132,000.00 **R0428519**

Les Payne read the background for this bid proposal. **00:21**

Commissioner Ryan made a **MOTION** to approve Contract 22-37, bid proposal from TD&H Engineering for engineering services relating to the design and construction, for the roof replacement of approximately 100,000 square feet of the Pacific Steel & Recycling Arena & the Exhibition Hall, both located at MT ExpoPark at 400 3'd St NW, Great Falls, MT, for a total cost to Cascade County of \$132,000.00 and instruct staff to complete the contracting process.

Motion carries 3-0 20:32

Agenda Item #4

Motion to Approve or Disapprove

Contract 22-36: MT Department of Commerce Montana Coal Endowment Program MT-MCEP-CG-23-248, Project: Replacement of the Armington Bridge. Total Award shall not exceed: \$750,000.00 **23:25 R0428518**

Les Payne read the background for this contract. **23:51**

Commissioner Ryan made a **MOTION** to approve Contract #22-36 MT Department of Commerce MCEP Program Contract #MT-MCEPCG-23-248 in the amount of \$750,000. **26:51**

Agenda Item #5

Motion to Approve or Disapprove

Contract 22-39: Purchase one (1) 18' Trailer, 3-Station Restroom/Shower Combo from Satellite Industries, Inc. for use at ExpoPark. Total Cost: \$61,418.00 **R0428521**

Les Payne read the background for this contract. **23:51**

Commissioner Ryan made a **MOTION** to approve Contract #22-39, for the purchase of one 18' Trailer, 3-Station Restroom/Shower Combo, from Satellite Suites, for a total cost to Cascade County of \$ 61.418.00 **Motion carries 3-0 29:01**

Agenda Item #6

Motion to Approve or Disapprove

Contract 22-41: Building for Lease or Rent Application, Proposed: Mini Storage Facility. Location: 38 Sapphire Lane, Great Falls, MT, Lot 4, Block 1 of the Foothills Ranch Commercial Subdivision, Section 13, Township 20 North, Range 04 East, P.M.M., Cascade County, MT Applicant: Keith Schermele **29:10 R0428523**
Amber Hobbs presented this mini storage facility. **29:19**

Commissioner Ryan made a **MOTION** to adopt the Staff Report, and approve the one (1) mini-storage building with 8 units, one (l) mini-storage building with 15 units, one (l) mini-storage building with 11 units, one (l) mini-storage building with 14 units, one (l) ministorage building with 10 units, one (l) mini-storage building with 20 units, and one (1) ministorage building with 15 units on Parcel #2645640 with Geocode 02-3016-13-4-01-07-0000, legally described as Lot 4, Block 1 of the Foothills Ranch Commercial Subdivision in Section 13, Township 20 North, Range 04 East, P.M.M., Cascade County, MT, subject to the following conditions:

1) The Applicant must obtain any other required Federal, State or County permits and comply with the regulations associated with any other permits and approvals.

Motion carries 3-0 39:01

Agenda Item #7

Motion to Approve or Disapprove

Contract 22-40: Building for Lease or Rent Application, Storage Facility

Location: 3100 Old Havre Highway, Black Eagle, MT, 456 Parcel #2607900 Tract A, in Section 36, Township 21 North, Range 03 East, P.M.M. Cascade County, MT Applicant: Black Eagle Storage, LLC **R0428522**

Kevin Angland presented this storage facility. **40:07**

Commission conversation. **45:35**

Commissioner Ryan made a **MOTION** to adopt the Staff Report and approve that the three (3) storage buildings with 29-units per building, located on Parcel# 2607900 with Geocode 02-3138-36-1-02-06-0000 be subject to the following conditions:

1. The applicant must obtain any other required Federal, State or County permits and/or approvals and comply with the regulations associated with any other permits and/or approvals. **Motion carries 3-0 47:22**

Agenda Item #8

Motion to Approve or Disapprove

Resolution 22-23: Budget Appropriation within the Delivered Meal Program Fund #2983, recognizing the revenue from the Wilbert Graf bequest for Meals on Wheels and to transfer the donation for Delivered Meal Program to capital reserves. Total Amount: \$108,890. (Ref: Resolution 21-77, R0422693) **R0428513**

Kim-Thiel Schaaf presented this resolution by recognizing a donor to the Meals on Wheels program. **47:49**

Commissioner Ryan made a **MOTION** to approve Resolution #22-23 Budget Appropriation to account for the bequest from Mr. Wilbert Graf (Ref Resolution 22- 17). **52:11 R0428513**

Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners ' jurisdiction. (MCA 2-3-103) None

Adjournment: Chairman Briggs adjourned this Commission Meeting at 10:25 a.m.