Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These minutes were officially approved on May 10, 2022.

Commission: Chairman Joe Briggs, Commissioner Jim Larson (via Zoom), and Commissioner Don Ryan.

Staff: Under Sherriff Reeves, Chrissy Wood- Sheriffs Dept., Carey Ann Haight- Chief Deputy Attorney, Phoebe Marcinek-County Attorneys, Les Payne- Public Works, Kevin Angland-Planner, Amber Hobbs- Planner, Charity Yonker- Planning Director, Mary Embelton-Finance, Bonnie Fogerty-Commission and Marie Johnson -Deputy Clerk & Recorder

Attendees Via Zoom: Nicole Girten, Michael Zook, Kim Theil-Schaff, and Jenn Rowell.

Public: Steve Erwin, Jennifer Quick and Media member from KRTV.

Call to Order: Chairman Briggs called the meeting to order. 00:01

Reading of the Commissioners' calendar: Bonnie Fogerty read the calendar. 00:05

Purchase orders and accounts payable checks: See agenda for payment information. Commissioner Ryan made a MOTION to approve purchase orders and accounts payable warrants. Motion carries 3-0 04:26

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Ryan made a MOTION to (A) Approve minute entries March 22, 2022. (B) Approval of Routine Contracts as Follows:

Board Re-appointments:
Historic Preservation Advisory Council - Two (2) vacancies and a term expiration of 04/30/2025 applicants are B.F. "Chris" Christiaens & Suzanne Waring
Tax Appeal Board - One vacancy with a term expiration of 04/30/2025 applicant is Art Dickhoff
Wedsworth Board of Trustees One vacancy with a term expiration of 06/30/2025 applicant is Joann Eisenzimer 05:13

Resolution 22-22: Budget Appropriation within the Printer Fund #6020 increasing budget authority to purchase a Formax ColorMax envelope printer from existing reserves. Total
Amount: $26,000. 05:38 R0428514

**Contract 22-32:** Agreement between Cascade County Weed & Mosquito District and JHS. Inc. to provide mosquito abatement services via aerial application and to secure, maintain and pay for all permits/fees/licenses. Cost: $6,500 toward mobilization costs, $15.50/per acre for aerial granular applications and $15.50/per acre for liquid aerial applications. $650/per hour for aerial adulticiding (1 hour minimum). 06:17 R0428515

**Contract 22-42:** Bureau of Justice Assistance (BJA), Bulletproof Vest Partnership (BVP) Award. Reimbursement is 50% on Bullet Proof Vest receipts purchased between April 1, 2020 - August 31, 2022. FY 2020 Award: $12,025. County Cost: $12,025. Total Cost for 20 Bullet Proof Vests: $24,050. (Renewal) 06:54 R0428524

**Contract 22-38:** Bureau of Justice Assistance (BJA), Bulletproof Vest Partnership (BVP) Award. Reimbursement is 50% on Bullet Proof Vest receipts purchased between April 1, 2021 - August 31, 2023. FY 2021 Award: $6,800. County Cost: $6,800. Total Cost for 17 Bullet Proof Vests: $13,600. (Renewal) 07:10 R0428520

**CITY/COUNTY HEALTH DEPARTMENT**

**Contract 22-35:** MT DPHHS Supplemental to Task Order #22-25-8-1-167-0, Healthy Montana Families Program for Cascade City-County Health Department (ARPA Funded). Purpose: Provide additional funding for prepaid gift cards, emergency expenses, technology supplies and staff development for a HMF Home Visiting Local Implementing Agency. Effective: March 1, 2022 - September 30, 2022. Additional Funding: $4,275. (Ref: Contract 21-154, R0420012)

Motion carries 3-0 to approve items on the consent agenda 09:29

**Agenda Item #1**

Motion to Approve or Disapprove:

**Contract 22-33:** Acceptance of the Body Worn Camera Grant Award #28568803. Funding will be used for body cameras, installation and training for the Cascade County Sheriff's Office. Effective: January 1, 2022 - December 31, 2024. Total Federal Award: $100,000.00 (County Match: $100,000.00) (reimbursable) R0428516

Undersheriff Cory Reeves presented this grant award. 9:58

Commissioner Ryan made a MOTION to approve Contract 22-33, Body Worn Camera Grant Award. Motion carries 3-0 19:49

**Agenda Item #2**

Motion to Approve or Disapprove

**Contract 22-34:** United Materials Bid Proposal for the Black Eagle Overlay Project. Total Cost: $1,429,530.50 R0428517

Les Payne read the background for this contract. 08:46
Commission comments. 15:48

Commissioner Ryan made a MOTION to approve Contract 22-34 a bid proposal from United Materials, to overlay schedules 1, 2 & 3 of Black Eagle Roads, for a total cost of $1,429,530.50 and instruct staff to complete the contracting process. Motion carries 3-0 19:25

**Agenda Item #3**

Motion to Approve or Disapprove
**Contract 22-37:** TD&H Engineering Proposal for Engineering Services for Roof Replacement at MT ExpoPark for the Pacific Steel & Recycling Arena and the Exhibition Hall. Total Cost: $132,000.00  
Les Payne read the background for this bid proposal. 00:21

Commissioner Ryan made a **MOTION** to approve Contract 22-37, bid proposal from TD&H Engineering for engineering services relating to the design and construction, for the roof replacement of approximately 100,000 square feet of the Pacific Steel & Recycling Arena & the Exhibition Hall, both located at MT ExpoPark at 400 3'd St NW, Great Falls, MT, for a total cost to Cascade County of $132,000.00 and instruct staff to complete the contracting process. **Motion carries 3-0 20:32**

**Agenda Item #4**  
Motion to Approve or Disapprove  
**Contract 22-36:** MT Department of Commerce Montana Coal Endowment Program MT-MCEP-CG-23-248, Project: Replacement of the Armington Bridge. Total Award shall not exceed: $750,000.00  
Les Payne read the background for this contract. 23:51

Commissioner Ryan made a **MOTION** to approve Contract #22-36 MT Department of Commerce MCEP Program Contract #MT-MCEPCG-23-248 in the amount of $750,000. 26:51

**Agenda Item #5**  
Motion to Approve or Disapprove  
**Contract 22-39:** Purchase one (1) 18’ Trailer, 3-Station Restroom/Shower Combo from Satellite Industries, Inc. for use at ExpoPark. Total Cost: $61,418.00

Les Payne read the background for this contract. 23:51

Commissioner Ryan made a **MOTION** to approve Contract #22-39, for the purchase of one 18’ Trailer, 3-Station Restroom/Shower Combo, from Satellite Suites, for a total cost to Cascade County of $ 61,418.00  
**Motion carries 3-0 29:01**

**Agenda Item #6**  
Motion to Approve or Disapprove  
**Contract 22-41:** Building for Lease or Rent Application, Proposed: Mini Storage Facility. Location: 38 Sapphire Lane, Great Falls, MT, Lot 4, Block 1 of the Foothills Ranch Commercial Subdivision, Section 13, Township 20 North, Range 04 East, P.M.M., Cascade County, MT  
Applicant: Keith Schermele  
Amber Hobbs presented this mini storage facility. 29:19

Commissioner Ryan made a **MOTION** to adopt the Staff Report, and approve the one (1) mini-storage building with 8 units, one (l) mini-storage building with 15 units, one (l) mini-storage building with 11 units, one (l) mini-storage building with 14 units, one (l) mini-storage building with 10 units, one (l) mini-storage building with 20 units, and one (1) mini-storage building with 15 units on Parcel #2645640 with Geocode 02-3016-13-4-01-07-0000, legally described as Lot 4, Block 1 of the Foothills Ranch Commercial Subdivision in Section 13, Township 20 North, Range 04 East, P.M.M., Cascade County, MT, subject to the following conditions:  
1) The Applicant must obtain any other required Federal, State or County permits and comply with the regulations associated with any other permits and approvals.  
**Motion carries 3-0 39:01**
Agenda Item #7
Motion to Approve or Disapprove
Contract 22-40: Building for Lease or Rent Application, Storage Facility
Location: 3100 Old Havre Highway, Black Eagle, MT, 456 Parcel #2607900 Tract A, in Section 36, Township 21 North, Range 03 East, P.M.M. Cascade County, MT  Applicant: Black Eagle Storage, LLC  R0428522

Kevin Angland presented this storage facility. 40:07

Commission conversation. 45:35

Commissioner Ryan made a MOTION to adopt the Staff Report and approve that the three (3) storage buildings with 29-units per building, located on Parcel# 2607900 with Geocode 02-3138-36-1-02-06-0000 be subject to the following conditions:
1. The applicant must obtain any other required Federal, State or County permits and/or approvals and comply with the regulations associated with any other permits and/or approvals. Motion carries 3-0 47:22

Agenda Item #8
Motion to Approve or Disapprove
Resolution 22-23: Budget Appropriation within the Delivered Meal Program Fund #2983, recognizing the revenue from the Wilbert Graf bequest for Meals on Wheels and to transfer the donation for Delivered Meal Program to capital reserves. Total Amount: $108,890. (Ref: Resolution 21-77, R0422693) R0428513

Kim-Thiel Schaaf presented this resolution by recognizing a donor to the Meals on Wheels program. 47:49

Commissioner Ryan made a MOTION to approve Resolution #22-23 Budget Appropriation to account for the bequest from Mr. Wilbert Graf (Ref Resolution 22-17). 52:11 R0428513

Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners’ jurisdiction. (MCA 2-3-103) None

Adjournment: Chairman Briggs adjourned this Commission Meeting at 10:25 a.m.