

# CASCADE COUNTY COMMISSION MEETING

April 11, 2023

Via Zoom and Conference room attendees

9:30 A.M.

Commission  
Journal #63

**Notice:** Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at [cascadecountymt.gov](http://cascadecountymt.gov) and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are officially approved on April 25, 2023.

**Commission :** Chairman Rae Grulkowski Commissioner Jim Larson, and Commissioner Joe Briggs were present.

**Staff:** Sheriff Slaughter, and Capt. Kotensky Carey Ann Haight- Chief Deputy Attorney, Les Payne- Public Works, Phoebe Marcinek- County Attorney, Deputy County Attorney, Charity Yonker- Planning Director, Raina Leavens- Planner, Diane Brien- Accounting, Bonnie Fogerty- Commission and Marie Johnson -Deputy Clerk & Recorder.

**Attendees Via Zoom:** Jenn Rowell, Richard Liebert, Nikki Brien, and Rina Moore.

**Public:** Shannon Wilson, Melissa Clark, Mary Embleton, Robby Osowski, Pete Fontana, Gerry Jennings. Jane Weber was present but did not sign in.

**Call to Order :** Commissioner Grulkowski called the meeting to order. **00:01**

**Reading of the Commissioners ' calendar:** Bonnie Fogerty read the calendar. **00:38**

**Purchase orders and accounts payable checks:** See agenda for payment information. Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 03:39**

**Consent agenda:** Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Ryan made a **MOTION** to (A) Approve minute entries for March 27<sup>th</sup>, March 28<sup>th</sup>, and March 29<sup>th</sup>, 2023 (B) Approval of Routine Contracts as Follows:

## **Consent Agenda**

**Contract 23-39:** Purchase of one (1) 2023 GR Utility Trailer, for the Weed Division, from XP Trailer Sales, Great Falls. Total Cost: \$4,350.00 **04:45 NR**

**Contract 23-40:** All American Pest Control Services, Inc of Great Falls, MT proposal for pest control at MT ExpoPark to include ground squirrels, rabbits, raccoons, badgers, etc. Total Cost: \$3,500.00 **04:57 R0442918**

**Contract 23-41:** 310 Permit CA-09-23, Pamela Quinn/Sun River - Cascade Conservation District **05:10 R0442621**

**Contract 23-45:** Agreement between Cascade County Weed & Mosquito District and JHS. Inc. to provide mosquito abatement services via aerial application and to secure, maintain and pay for all permits/fees/licenses. Cost: \$6,500 toward mobilization costs, \$17.50/per acre for aerial granular applications and \$17.50/per acre for liquid aerial applications. \$665/per hour for aerial adulticiding (1.25 hour minimum). **05:36 R0442919**

**Contract 23-46:** Ratification of Subrecipient Agreement between Cascade County and the Town of Cascade regarding the use of the American Rescue Plan Act (ARPA) funds for Water and/or Sewer Infrastructure Project. Total Award of ARPA Funds: \$300,000.00 Effective: Date of Signing - December 31, 2026. **05:52 R0442590**

**Contract 23-50:** Authorizing a letter requesting a one-year extension of the Touro College Montana, Big Sky Economic Development Trust Fund Program Grant #MT-BSTF-1-23-01 be sent to the Montana Department of Commerce. (Ref: Resolution 22-18, R0426705, Contract 22-194, R0439932) **07:18 R0442689**

**Contract 23-51** : Second Modification to Collective Bargaining Agreement between Cascade County, Montana, and the Cascade County Deputy Sheriff Association. Effective Dates: July 1, 2020-June 30, 2022. (Ref: Contract 20-94, R0391239) **07:55 This is amended as the first modification (not the second) to this Collective Bargaining Agreement. R0442622**

**City-County Health Department**

**Contract 23-43:** Abbott Rapid DX North America, LLC, Amendment #1. This will add COVID-19 testing supplies to the supply list. Effective: October 25, 2022 - October 25, 2025. Annual Cost: \$6,614.12 (increase of \$2,260.12) **08:40**

**Contract 23-44:** NEHA-FDA Self-Assessment of 9 Standards, Grant Number G-BDEV-202111-01364. The purpose of this grant is a development base to complete a Self-Assessment of all 9 Retail Food Program Standards. Effective: February 1, 2022 - March 31, 2023 (end date extended from December 31, 2022) Total Amount: \$5,000.00 **08:51 R0442589**

**Public Comment:**

Shannon Wilson spoke. **12:15**

Mary Embleton spoke. **12:49**

Richard Liebert spoke. **15:09**

**Motion carries 3-0 to approve items on the consent agenda with the amendment to Contract 23-51 18:32**

**Agenda Item #1**

Motion to Approve or Disapprove:

**Resolution 23-19:** A zoning map amendment rezoning Parcel #2619975 described as Tract 3 of Certificate of Subdivision Plat #3732, US Government Lots 1 & 2, in Section 06, Township 20 North, Range 04 East, P.M.M., Cascade County, Montana, from the Open Space District to the Mixed-Use District. **15:51 R0442585**

Charity Yonker read the procedural history and legal notices for this final adoption of Resolution of Intention 23-19. **19:22**

Commissioner Briggs made a **MOTION** to adopt the Staff Report and approve Resolution 23-19, for a zoning map amendment rezoning Parcel #2619975 described as Tract 3 of Certificate of Subdivision Plat #3732, US Government lots 1 & 2, in Section 6, Township 20 North, Range 4 East, P.M.M., Cascade County, Montana from Open Space District to the Mixed Use District.

**Motion carries 3-0 22:25**

**Agenda Item #2**

Motion to Approve or Disapprove:

**Contract 23-38:** Purchase of one 2023 Chevrolet Suburban LS 1500, 4x4, from Ressler Motors, of Bozeman MT Total Cost: \$58,894.00. **23:28 R0442586**

Les Payne presented this contract. **23:39**

Commissioner Larson made a **MOTION** to approve Contract 23-38 for the purchase of one new 2023 Chevrolet Suburban, LS, 4X4, from Ressler Motors of Bozeman, MT and instruct staff to complete the purchasing process, for a total cost of \$58,894.00. **Motion carries 3-0 26:14.**

**Agenda Item #3**

Motion to Approve or Disapprove:

**Contract 23-42:** WIPFLI Proposal for FY 2023, 2024 & 2025 Audit Services for Cascade County. FY 2023/\$101,150.00 FY 2024/\$108,000.00 FY 2025/\$116,000.00 **26:32**

Diane Brien read the synopsis. **26:38 R0442588**

Commissioner Briggs made a **MOTION** to approve Contract 23-42 Proposal from WIPFLI for Cascade County's 2023, 2024, and 2025 audit and authorize staff to negotiate the contract.

**23:28**

**Public comment:** Jane Weber spoke. **30:58** Mary Embleton spoke. **32:01**

Discussion amongst staff and Commissioners. **38:28-42:30**

**Motion carries 3-0 42:31**

**Agenda Item #4**

Motion to Approve or Disapprove:

Preliminary Subdivision Plat Application

**Bauch Minor**, located on Tract 1 of Certificate of Survey No. 3819 in Section 04, Township 20 North, Range 3 East, PMM, Cascade County, MT **42:40**

Raina Leavens read the required information about this subdivision. **44:21**

Commissioner Larson made a **MOTION** to adopt the recommendation of the Cascade County Planning Board to approve Bauch Minor Subdivision Preliminary Plat with conditions 1-10.

**52:20**

**Motion Carries 3-0 52:32**

**Agenda Item #5**

**Contract 23-49:** Shumaker Trucking & Excavating Inc. of Great Falls, MT Proposal for the removal of all underground fuel lines and holding tanks, located at the Cascade County Sheriff's Office and for one concrete vault used for holding water runoff. Total Cost: \$36,965.00

Les Payne presented this contract. **53:08 R0442635**

Commissioner Briggs made a **MOTION** to approve Contract 23-49, proposal from Shumaker Trucking & Excavating Inc, of Great Falls, MT, for the removal of all underground fuel lines, and holding tanks, that are located at the Cascade County Sheriff's office and for the installation of one concrete vault, used for holding water runoff, for a total cost of \$36,964.00 and instruct staff to complete the contracting process.

**Motion carries 3-0 55:45**

**Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners ' jurisdiction. (MCA 2-3-103) None**

Jane Weber spoke and presented her written statement (see Exhibit "A") **56:22**

Pete Fontana spoke. **1:07**

Jerry Gennings spoke. **1:10**

Richard Liebert spoke. **1:13**

Shannon Wilson spoke. **1:23**

**Adjournment:** Commissioner Grulkowski adjourned this Commission Meeting at 10:56 a.m.