

CASCADE COUNTY COMMISSION MEETING
February 25, 2020
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Commission
Journal #60

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on March 10, 2020.

Commission: Chairman James L. Larson and Commissioner Jane Weber and Commissioner Joe Briggs

Staff: Sean Higginbotham – IT Director, Sandor Hopkins – Interim Planning Director, Diane Heikkila – Treasurer, Mary Embleton – Budget Officer, Cynthia Einen – CCHD, Carey Ann Haight – Deputy County Attorney, Roy Curtis – Superintendent of Buildings & Grounds, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk & Recorder’s

Public: Jenn Rowell – media

Call to Order: Chairman Larson called the meeting to order.

Proclamation: *Recognizing March 2, 2020 as “Read Across Cascade County Day.”*

Representative: Cynthia Einan **00:08**

Cynthia Einan addressed the Commission. **02:29 – 05:45**

Reading of the Commissioners’ calendar: Bonnie Fogerty read the calendar. **06:03**

Purchase orders and accounts payable checks: *See agenda for payment information.* Commissioner Weber made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0** **08:52**

Treasurers Report: Diane Heikkila, Treasurer, read the report. *(See Attached Report)* **09:21**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Briggs made a **MOTION** to (A) Approve minute entries (February 5, 2020; February 19, 2020) **11:39** (B) Approval of Routine Contracts as Follows:

Consent Agenda

Board Appointment: 11:47

<u>Board</u>	<u>Vacancy</u>	<u>Applicant</u>	<u>Term Expiration</u>
Tax Appeal	(1)	Jean Clary	April 30, 2023 <i>(Served 3 Terms)</i>

Contract 20-14: Agreement between Cascade County Weed & Mosquito District and JHS Inc. to provide mosquito abatement services via aerial application and to secure, maintain and pay for all permits/fees/licenses. **12:12**

Contract 20-15: Agreement by and between the Montana Department of Transportation (MDT) and Cascade County for the use of salvaged milled materials. Effective: Date of the last signature. **12:29**

Contract 20-16: License and Support Agreement with CivicPlus for community engagement and government management platforms and services. Effective: Date of Signing. Term: 12 Months **12:41**

Motion carries 3-0 13:20

AGENDA ITEM #1 13:29

Motion to Approve or Disapprove:

Final Plat Approval: Manchester Industrial Park Phase 3 Major Subdivision

Initiated by: Dave Campbell, Active Investors, Inc.

Sandor Hopkins, Interim Planning Director, elaborates. **13:46 – 19:25**

Commissioner Weber made a **MOTION** that after consideration of the Staff Report and Findings of Fact approve the Final Plat for Manchester Industrial Park Phase 3 major subdivision due to the eighteen (18) conditions being met. **20:12**

Motion carries 3-0 20:41

AGENDA ITEM #2 21:02

Motion to Approve or Disapprove:

Contract 20-17: Accela License and Support Agreement for the use of the Envision Connect platform and migrating to Accela's hosted environment. Total Cost: \$63,631.66
Sean Higginbotham, IT Director, elaborates. **21:10**

Commissioner Briggs made a **MOTION** to approve Contract 20-17: a license and support agreement with Accela for the use of the Envision Connect platform and migrating to Accela's hosted environment. **23:17**

Motion carries 3-0 23:44

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)

Public Comment: None.

Adjournment: Chairman Larson adjourned this Commission Meeting at **09:54 a.m.**