

**CASCADE COUNTY COMMISSION MEETING**  
**February 22 , 2022**  
**Via Zoom and Conference room attendees**  
**9:30 A.M.**

Commission  
Journal #62

**Notice:** Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at [cascadecountymt.gov](http://cascadecountymt.gov) and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These were officially approved on March 8, 2022.

**Commission :** Chairman Joe Briggs, Commissioner Jim Larson, and Commissioner Don Ryan.

**Staff:** Carey Ann Haight- Chief Deputy Attorney, Phoebe Marcinek-County Attorneys, Les Payne- Public Works Director, Mary Embelton-Finance, Diane Heikkila- Treasurer, Bonnie Fogerty-Commission and Marie Johnson -Deputy Clerk & Recorder

**Attendees Via Zoom:** Nicole Girten, Jenn Rowell, Matt Epstein, Thomas Wylie and Rae Grulkowski.

**Public:** Rose Malisani-MSU Extension, and Lee Carter of Montana Fence.

**Call to Order :** Chairman Briggs called the meeting to order. **00:00**

**Reading of the Commissioners ' calendar:** Bonnie Fogerty read the calendar. **00:01**

**Purchase orders and accounts payable checks:** See agenda for payment information. Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 02:49**

**Treasurers Report:** Diane Heikkla, read the Treasurers Report. **05:56**

**Consent agenda:** Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Ryan made a **MOTION** to (A) Approve minute entries January 25<sup>th</sup>, 26<sup>th</sup>, and 31<sup>st</sup> 2022, and February 2<sup>nd</sup>, and 8<sup>th</sup>, 2022. (B) Approval of Routine Contracts as Follows: **06:21**

**Contract 22-15:** Collective Bargaining Agreement by and between Teamsters Local Union #2 and the Cascade County Office & Clerical Employees. Effective: July 1, 2021- June 30, 2023. **06:49 R0426316**

**Contract 22-18:** Lease Agreement by and between Great Falls School District No. 1 & A and Cascade County for Cascade County Extension Services office space. This office space utilizes the north wing in the District owned facility known as Great Falls Early Learning Family Center ("ELF"), located at 3300 Third Street NE, Great Falls, Montana. Effective: June 30, 2022 - June 30, 2024. Annual Lease: \$26,563 **06:58 NR**

**Contract 22-19:** MT Defense Access Road FY 2022 Right-of-Way Certification. **07:34 R0426587**

**CITY/COUNTY HEALTH DEPARTMENT**

**Resolution 22-14:** Budget Appropriation within Fund #2270 increasing budget authority due to a funding from MT DPHHS Task Order 22-07-4-51-013-0 to hire a STD Disease Intervention Specialist. Total Amount: \$32,704 (Ref: Contract 22-06) **07:53 R0426314**  
**Motion carries 3-0 to approve items on the consent agenda 08:34**

**Agenda Item #1**

**Motion to Approve or Disapprove**

**Contract 22-13:** Contract with Montana Fence for the removal and replacement of the ExpoPark Racetrack fence and gates. Total Cost: \$148,910 **08:54 R0426586**  
Les Payne read the background for this contract. **10:21**

Commissioner Larson made a **MOTION** to approve Contract #22-13, for Montana Fence, for the removal and replacement of the ExpoPark Racetrack fence and gates, for a total cost of \$148,910.00. Some discussion on this contract.

**Motion carries 3-0 12:49 R0426586**

**Agenda Item #2**

**Motion to Approve or Disapprove**

**Contract 22-14:** Professional Services Agreement with Big Sky Civil & Environmental Inc. for the Simms Road Project. Total Cost: \$17,080 **R0426315**  
Les Payne read the background for this contract. **13:59**

Commissioner Ryan made a **MOTION** to approve Contract 22-14, proposal from Big Sky Civil & Environmental Inc, for the professional service's agreement, for the Simms Road Project, for a total cost of \$17,080.00 and instruct staff to complete the contracting process. **Motion carries 3-0 14:04**

**Agenda Item #3**

**Motion to Approve or Disapprove**

**Contract 22-16:** Management Plan between Cascade County and TD&H Engineering for the Armington Bridge Replacement Project. **R0426317**  
Mary Embelton presented this contract. **16:18**

Commissioner Larson made a **MOTION** to approve Contract 22-16, Cascade County and TD&H Engineering Management Plan in accordance with the Montana Coal Endowment Program grant start-up requirements. **Motion carries 3-0 16:58**

**Agenda Item #4**

**Motion to Approve or Disapprove**

**Contract 22-17:** Contract with Montana School Equipment Company for the removal and replacement of an Air Curtain at the Pacific Steel & Recycling Arena at the MT ExpoPark. Total Cost: \$55,232 **R0426318**

Les Payne read the background for this contract. **18:24**

Commissioner Ryan made a **MOTION** to approve Contract 22-17, for Montana School Equipment Company for the removal of the old curtain and replaced with a new air curtain, for a total cost of \$55,232.00 **Motion carries 3-0 19:45**

**Agenda Item #5**

**Motion to Approve or Disapprove**

**Sand Coulee Fire Fee Service Area Board Appointment Vacancy) Term Expiration**

Applicants: Stacey Byrne & Ashlee Reese with one (1) vacancy with a term expiration of May 31, 2024. (Filling seat vacated by Karla McCale)

Commissioner Ryan made a **MOTION** to appoint Stacey Byrne to the Sand Coulee Fire Fee Service Area Board.

Commissioner discussion on this appointment. **20:17**

**Motion carries 3-0 22:49**

**Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners ' jurisdiction. (MCA 2-3-103) None**

**Adjournment:** Chairman Briggs adjourned this Commission Meeting at 09:54 a.m.