

CASCADE COUNTY COMMISSION MEETING
February 14, 2023
Via Zoom and Conference room attendees
9:30 A.M.

Commission
Journal #63

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These were officially approved on March 28, 2023.

Commission : Chairman Joe Briggs excused, Commissioner Jim Larson, and Commissioner Rae Grulkowski.

Staff: Carey Ann Haight- Chief Deputy County Attorney, Les Payne- Public Works, Captain William Darby- CCSO, Susan Shannon-Expo Park Director, Bonnie Fogerty-Commission and Marie Johnson -Deputy Clerk & Recorder.

Attendees Via Zoom: Phoebe Marcinek- Deputy Attorney, Abigail Hill- CCHD, Raina Leavens, and Kevin Angland- Planning Dept., Richard Liebert- public, Kim Theil-Schaaf- Aging Services Director, and Jenn Rowell- media.

Public: Shannon Wilson, Melissa Clark, and Lynda Henning.

Call to Order : Commissioner Grulkowski called the meeting to order. **00:01**

Reading of the Commissioners ' calendar: Bonnie Fogerty read the calendar. **00:10**

Purchase orders and accounts payable checks: See agenda for payment information. Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 2-0 02:08**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Grulkowski made a **MOTION** to (A) Approve minute entries for January 10th, 18th, and 24th, 2023. (B) Approval of Routine Contracts as Follows: **02:53**

Board Appointmen t of Timothy Wynn for the Vaughn Fire Fee Service Area expiring 05/31/2024 (Fill seat vacated by: Harold Vaughn Jr.) **03:31**

Resolution 23-09: Prosecutorial Assistance in the cases of State v. Holden, Cause No: ADC-2023-074. **04:05 R0440901**

Contract 23-08: MT DPHHS USDA Commodities Supplemental Food Program Contract 23027210050 with Cascade County, Area VIII Agency on Aging. Effective: October 1-31, 2022. Reimburse @ \$4.20/per client, total 237 clients. Total Reimbursement: \$ 995.40 for October 2022 services. **04:21 R0440902**

Contract 23-15: Ratification of Beneficiary Agreement between Cascade County and Great Falls College MSU regarding the use of the American Rescue Plan Act (ARPA) funds. Total Award of ARPA Funds: \$388,875. Effective: Date of Signing - December 31, 2026. **04:31 R0440909**

Contract 23-16: Lumen Dedicated Internet Access Agreement Modification. (Ref: Contract 22-190, R0439127) **05:19 R0440910**

Contract 23-17: Approval for NesteLive! to provide Talent Booking Services for Montana ExpoPark, including the Montana State Fair. **06:11 R0440911**

City-County Health Department

Resolution 23-07: Budget Appropriation for COVID Immunization Program, Grant # 23-07-4-31-160-0. Total Amount: \$687,017. (Ref: Contract 22-184, R0439659) **06:45 R0440899**

Resolution 23-08: Budget Appropriation within the Congregate Living Fund 2963 for Disease Intervention Specialist and Congregate Living Coordinators services. Total Amount: \$112,540. (Contract 22-201, R0440625) **06:54 R0440900**

Motion carries 2-0 to approve items on the consent agenda 07:30

Agenda Item #1 Motion to Approve or Disapprove

Contract 23-09: Big Sky Civil & Environmental Inc Professional Service Agreement for overlay and maintenance of 27th St NW, 31st St NW, 34th St NW, and Wilkinson Lane. Total Cost: \$17,286.00 08:37 R0440903

Public Works Director Les Payne presented this contract. **09:06**

Commissioner Larson made a **MOTION** to approve Contract 23-09: Big Sky Civil & Environmental Inc Professional Service Agreement for overlay and maintenance of 27th St NW, 31st St NW, 34th St NW, and Wilkinson Lane, for a total cost of \$17,286.00 and instruct staff to complete the contracting process. **Motion carries 2-0 10:54**

Agenda Item #2 Motion to Approve or Disapprove:

Contract 23-10: Tractor and Equipment Company of Great Falls, MT Agreement for one (1) Sullair-185 Portable Air Compressor. Total Delivered Purchase Price: \$22,750.00 11:12 R0440904

Public Works Director Les Payne presented this contract. **11:37**

Commissioner Larson made a **MOTION** to approve Contract 23-10: Tractor and Equipment Company of Great Falls, MT Agreement for one (1) Sullair-185 Portable Air Compressor. Total Delivered Purchase Price: \$22,750.00 **Motion carries 2-0 14:38**

Agenda Item #3 Motion to Approve or Disapprove

Contract 23-11: Nelson Architects Agreement for professional services relating to the design and build of the new storage building for the Cascade County Sheriff's Office. Total Cost: \$128,500 (ARPA Funds) 14:47 R0440905

Public Works Director Les Payne presented this contract. **14:56**

Commissioner Larson made a **MOTION** to approve Contract 23:11 bid proposal from Nelson Architects Agreement for professional services relating to the design and build of the new storage building for the Cascade County Sheriff's Office. Total Cost: \$128,500 (ARPA Funds) **Motion carries 2-0 20:38**

Agenda Item #4 Motion to Approve or Disapprove

Contract 23-12: TD&H Engineering of Great Falls, MT Professional Service Agreement for 5.4 miles of overlay, crack seal and maintenance of the North and South sections of Ulm/Vaughn Road. Total Cost: \$19,175.00 20:47

Public Works Director Les Payne presented this contract. **20:57 R0440906**

Commissioner Larson made a **MOTION** to approve Contract 23-12: TD&H Engineering of Great Falls, MT Professional Service Agreement for 5.4 miles of overlay, crack seal and maintenance of the North and South sections of Ulm/Vaughn Road. Total Cost: \$19,175.00. **22:08**

Commissioner Larson **AMENDED the MOTION** to approve Contract 23-12: TD&H Engineering of Great Falls, MT Professional Service Agreement for 5.4 miles of overlay, crack seal and maintenance of the North and South sections of Ulm/Vaughn Road. Total cost of **\$21,500.00** and instruct staff to complete the contracting processes. **Motion carries 2-0 25:35.**

Agenda Item #5 Motion to Approve or Disapprove

Contract 23- 13: TD&H Engineering of Great Falls, MT Agreement for engineering services relating to the design and construction, for the repairs to the Pacific Steel & Recycling Arena, located at MT ExpoPark. Total Cost: \$19,500.00 26:03 R0440907

Public Works Director Les Payne presented this contract. **26:18**

Commissioner Larson made a **MOTION** to approve Contract 23-13: TD&H Engineering of

Great Falls, MT Agreement for engineering services relating to the design and construction, for the repairs to the Pacific Steel & Recycling Arena, located at MT ExpoPark. Total Cost: \$19,500.00 **31:34**

Commissioner Larson **AMENDED the MOTION** to approve Contract 23-13: TD&H Engineering of Great Falls, MT Agreement for engineering services relating to the design and construction, **and bidding services** for the repairs to the Pacific Steel & Recycling Arena, located at MT ExpoPark, for a total cost of **\$24,000.00** . **Motion carries 2-0 34:45.**

Agenda Item #6 Motion to Approve or Disapprove

Contract 23-14: Big Sky Civil & Environmental Inc Professional Services Agreement for the removal of all underground fuel lines, and fuel holding tanks, located at the Cascade County Sheriff's Office. Total Cost: \$7,950.00

Public Works Director Les Payne presented this contract. **35:23 R0440908**

Commissioner Larson made a **MOTION** to approve Contract 23-14 proposal from Big Sky Civil & Environmental Inc Professional Services Agreement for the removal of all underground fuel lines, and fuel holding tanks, that are located at the Cascade County Sheriff's Office, for a total cost of \$7,950.00 and instruct staff to complete the contracting processes. **Motion carries 2-0 37:27.**

Agenda Item #7 Motion to Approve or Disapprove

Contract 23-18 Purchase Agreement with ASIA Motors Inc. of Melrose Park IL for one 2009 Chevrolet Suburban LS 2500, 4x4, with 54,142 miles. Total Cost: \$27,600.00 37:47 R0440912

Public Works Director Les Payne presented this contract. **35:23**

Commissioner Larson made a **MOTION** to approve Contract 23-18 for the purchase of one 2009 Chevrolet Suburban LS 2500, 4x4, with 54,142 miles from ASIA Motors Inc. of Melrose Park IL and instruct staff to complete the purchasing process, for the total cost to the county of \$27,600.00. **Motion carries 2-0 41:42**

Agenda Item #8 Motion to Approve or Disapprove

Contract 23-19: Summit Food Services, LLC for Food Services at the Cascade County Adult Detention Center. Effective: December 19, 2022 - December 18, 2027. (Ref: Contract 22-195, R0439129) 41:59 R0440913

Captain William Darby read the background for this contract. **42:29**

Commissioner Larson made a **MOTION** to approve Contract 23-19, a contract with Summit Food Services, LLC. for the Cascade County Adult Detention Center. **48:32**

Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners ' jurisdiction. (MCA 2-3-103)

Shannon Wilson commented in person. **49:24**

Richard Liebert commented via Zoom. **53:13**

Adjournment: Commissioner Grulowski adjourned this Commission Meeting at 10:27 a.m.