

**Board of Health Meeting MINUTES**  
**Wednesday, February 1, 2022**  
**Commission Chambers Room 105, 325 2<sup>nd</sup> Avenue N, Great Falls MT 59401**  
**and Via Zoom Webinar**

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at [cascadecountymt.gov](http://cascadecountymt.gov) and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These were officially approved on March 1, 2023.

**Members Present:**

Amanda Ball  
Dr. Geyer, DO  
Mayor Bob Kelly  
Commissioner Joe Briggs  
Matt Martin, DDS

**Staff/Visitors Present:**

Abigail Hill–Health Officer, Carey Ann Haight–County Attorney, Phoebe Marcinek–Civil Attorney, Jaclyn Wernegreen–Office & Accreditation Coordinator, Rachel Doran–MT Connect Coordinator, Ben Spencer–Communications & Privacy Officer, Rhonda Knudsen–EH Manager, Colin Campbell– Emergency Planner, Penny Paul, Maria Grow, John Firehammer, Laurie Glover, Jenn Rowell, Lacey Gallagher, John Hayes, Katelynn Mollasin

***Mayor Kelly opened the meeting at 11:34 a.m. A quorum was present. 09:26***

**AGENDA ITEMS:**

1. **Approve Minutes from January 4, 2023, BOH Meeting: Mayor Kelly 10:22**  
Dr. Martin made a motion, "...to approve. Commissioner Briggs seconded the motion. There were no public comments. With all board members voting in favor, the minutes were approved.
  
8. **Administration Report: Ms. Hill 11:07**
  - a. **2022 Final Strategic Action Plan/ Quality Improvement: Ms. Hill 12:08**  
Ms. Hill provided an end of the year update of the 2022 Strategic Action Plan and Quality Improvement projects.
  - b. **Strategic Action Plan: Ms. Hill 19:42**  
Ms. Hill provided an overview of the 2023 Strategic Action Plan and Quality Improvement projects. Dr. Geyer made a motion, "...to approve. Commissioner Briggs seconded the motion. Maggie Lewis had a public comment. With all board members voting in favor, the Strategic Action Plan was approved.
  
2. **BOH Governing Body Update: Ms. Haight 43:29**  
Ms. Haight provided the BOH "governing body" update.
  
8. **Administration Report: Ms. Hill 45:26**
  - a. **PHAB Letter of Support: Ms. Hill 45:35**  
Ms. Hill provided an overview of the Public Health Accreditation letter of support. Commissioner Briggs made a motion, "...to approve. Dr. Martin seconded the motion. There were no public comments. With all board members voting in favor, the letter of support was approved.
  - b. **Public Health Workforce Grant: Ms. Hill 48:22**

Ms. Hill provided an overview of the Public Health Workforce Grant. Commissioner Briggs made a motion, "...to approve. Dr. Geyer seconded the motion. There were no public comments. With all board members voting in favor, the application to apply for the Public Health Workforce Grant was approved.

3. **Family Health Services Report: Ms. Hill 52:39**

Ms. Hill provided the Family Health Services Report.

4. **Environmental Health Report: Ms. Knudsen 53:47**

Ms. Knudsen provided the Environmental Health Division Report.

5. **Prevention Services Report: Mr. Campbell 1:01:22**

Mr. Campbell provided the Prevention Services Report.

6. **Smoke Shelter Regulations Update: Ms. Hill 1:18:52**

Ms. Hill provided the Smoke Shelter Regulations report.

7. **Administration Report: Ms. Hill 1:30:27**

Ms. Hill provided the Administration Report.

8. **Public Comments 1:33:13**

There were public comments made by Mattie Carmen.

**Member Comments 1:36:18**

**Adjournment**

Mayor Kelly adjourned the meeting at 1:02 p.m. 1:36:24

Respectfully Submitted,

  
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Mayor Bob Kelly – Chair

3-1-23  
\_\_\_\_\_  
Date