CASCADe COUNTY COMMISSION MEETING
January 25, 2022
Via Zoom and Conference room attendees
9:30 A.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These were officially approved on February 8, 2022.

Commission: Chairman Joe Briggs, Commissioner Jim Larson, and Commissioner Don Ryan.

Staff: Sheriff Slaughter, and Undersheriff Reeves, Carey Ann Haight- Chief Deputy Attorney, Phoebe Marcinek-County Attorneys, Mary Embelton-Finance, Diane Heikkila- Treasurer, Bonnie Fogerty-Commission and Marie Johnson -Deputy Clerk & Recorder

Attendees Via Zoom: Nicole Girten, Kim Thiel-Schaaf- Director for Aging Services, Jenn Rowell, Abigail Hill, Jason McAllister, Josh Summer, Kenneth Hanks, Katie Pung, Lillian Sunwall, Sheila Rice, and Tanya Hunt.

Public: Corey Hansen, William Fry, Megan Sanford, Erik Ingman, Peter Johnson, Sarah Peck, John Camden, Sarah Converse, and Chrissy Wood.

Call to Order: Chairman Briggs called the meeting to order. 00:57

Reading of the Commissioners’ calendar: Bonnie Fogerty read the calendar. 02:31

Purchase orders and accounts payable checks: See agenda for payment information. Commissioner Larson made a MOTION to approve purchase orders and accounts payable warrants. Motion carries 3-0 03:13

Treasurers Report: Diane Heikkila read the treasurers report. 06:10

Commissioner Ryan had some question about the treasurer’s report. 06:27

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Ryan made a MOTION to (A) Approve minute entries January 11th, and 19th. (B) Approval of Routine Contracts as Follows: 07:41

Resolution 22-07: Budget Appropriation within Fund 2918 increasing expenditures and revenues awarded from the 2021 Byrne Justice Assistance Grant (JAG) program. Total Amount: $16,974. (Ref: Resolution 21-63, R0420791) 08:04 R0424734

Resolution 22-08: Budget Appropriation within Fund 2918 increasing expenditures and revenues awarded from the 2021 Marijuana K9 Replacement program. Total Reimbursable Amount: $3,303. (Ref: Contract 21-186, R042373) 08:16 R0424735

Contract 22-08: MT DPHHS #22027210050 Commodity Supplemental Food Program (CSFP) with Area VIII Agency on Aging. Purposes: Provide supplemental food and nutrition education. Effective: October 1, 2021 - September 30, 2022. Initial Funding, not to exceed: $8,308. Ability to serve 430 clients @ $4.20/per client/per month. 08:34 R0425396

CITY/COUNTY HEALTH DEPARTMENT
**Contract 22-06:** MT DPHHS Task Order 22-07-4-51-013-0 Master Contract with Cascade County for one full-time STD Disease Intervention Specialist to conduct communicable disease investigation and intervention. Effective: January 1, 2022 - December 31, 2022. Total Amount: $65,407

**Motion carries 3-0 to approve items on the consent agenda.** 10:11

**Agenda Item #1**

**Public Hearing**
Cascade County Needs Assessment Hearing Community Development Block Grant (CDBG) & American Rescue Plan Act (ARPA). 05:53

**Close the Commission Meeting:**
Chairman Briggs closed the Regular Commission Meeting at 9:41 a.m.

**Open the Public Hearing:**
Chairman Briggs opened the Public Hearing at 9:41 a.m.

**Waived Reading of Public Notice:**
The reading of the Public Notice was waived without objection. 10:39 (See Exhibit A)

**Staff Report:**
Mary Embelton read the staff report found in the Agenda Action Report. 11:26 - 15:53

**Call for public needs and concerns:**
Chairman Briggs announced that this meeting will be open for public comments and concerns. 28:09

**Call for written additions to the record.**
A letter from TD&H (see exhibit “B”), and a letter from Big River Ruckus (see exhibit “C”) were placed into the record. 29:00

**Chairman Briggs opened the public hearing for comment.**
Via Zoom Sheila Rice spoke to the Commission on her assessment of needs in the community. 17:52

Via Zoom Katie Pung shared her request for funds to help with NeighborWorks projects. 23:57

**Chairman Briggs called on public members present in the meeting.**
Peter Johnson and Megan Sandford presented the needs for the History Museum. Commission questions and comments were also included in this discussion. 26:03 - 36:37

Undersheriff Reeves voiced his concerns about the need public improvements to the jail. 37:15

Corey Hanson presented concerns for the search and rescue who need updated radios. Commission questions and comments are also included in this discussion. 39:49 - 46:37

Sarah Converse updated the Commission on the current and upcoming projects. 46:47 - 55:04

Erik Ingman presented the Centerville Public Schools sharing their aging water systems. 56:30

Lillian Sunwell via zoom spoke on behalf of Great Falls Development Authority. 1:04

**Chairman Briggs called for more public comment, with no further response.** 1:04

**Chairman Briggs closed the Public Hearing at 10:** 36 a.m.

**Resume Regular Commission Meeting:**
Chairman Briggs re-opened the Commission Meeting at 10: 36 a.m.

**Agenda Item #2**

**Motion to Approve or Disapprove**
Resolution 22-09: Affirming the Allocation of ARPA funds for the NeighborWorks Affordable Housing Project. 1:05 R0424736

Phoebe Marcinek read the background found in the Agenda Action Report. 1:06

Discussion amongst staff and Commission on this item. 1:07-1:13

Commissioner Ryan made a **MOTION** to approve Resolution 22-09, for the Baatz Housing Project, for a total distribution of $650,000 in ARPA funds. **Motion carries 3-0** 1:13

**Agenda Item #3**
Motion to Approve or Disapprove:
Resolution 22-10: Affirming the Allocation of ARPA funds for Use as Local Match for Successful House Bill 632 Grant Application for Water and Sewer.

Phoebe Marcinek read the background found in the Agenda Action Report.

Discussion amongst staff and the Commission on this resolution.

Commissioner Ryan made a **MOTION** to approve Resolution 22-10 for the aforementioned water and sewer districts for a potential total distribution of $2,975,522.00 in ARPA funds. **Motion carries 3-0**

**Agenda Item #4**
Motion to Approve or Disapprove Planning Board Appointments (3 Vacancies) Term Expiration
New Applicants: Tessa DeWitt, Mike DeWitt, Beth Schoenen 12/31/2023
Dexter Busby (served 2 terms)
Dan Johnstone (served 3 terms)
Bruce Moore (served 1 term)

Commissioner Larson made a **MOTION** to appoint Dexter Busby, Bruce Moore, and Beth Schoenen with a term expiration of 12/31/2023. **Motion carries 3-0**

**Agenda Item #5**
Motion to Approve or Disapprove Zoning Board of Adjustment Appointments (2 Vacancies) Term Expiration
New Applicants: Dexter Busby Tessa DeWitt 12/31/2023
Mike DeWitt David Deffenbaugh
Len Reed (served 2 ½ terms)

Commissioner Ryan made a **MOTION** to appoint Dexter Busby and David Deffenbaugh with a term expiration of December 31, 2023. **Motion carries 3-0**

**Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners' jurisdiction. (MCA 2-3-103)** None

**Adjournment:** Chairman Briggs adjourned this Commission Meeting at 10:57 a.m.