



**Cascade County
Special Commission Meeting
November 22, 2022 @ 4:00 p.m.
Commission Chambers, Room 105
325 2nd Avenue North, Great Falls, MT**



The Board of Cascade County Commissioners will be broadcasting the Commission Meeting via Zoom.

Webinar participants must register in advance for the Commission Meeting:

https://us02web.zoom.us/webinar/register/WN_KT5LQ0mKS7eepc6pWwGKEQ

After registering, you will receive a confirmation email containing information about joining the webinar.

If you need dial in access: 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free) Webinar ID: 864 5797 0859 Password: 535422

Please note the agenda order is tentative and subject to change by the Board without prior notice.
Therefore, members of the public are encouraged to be in attendance at the time the meeting is scheduled to begin.
Public comment during public participation is limited to a maximum seven (7) minutes.

*Call to Order
Pledge of Allegiance*

Chairman Joe Briggs

1. Public Meeting

Contract 22-183:

Contract with Rutherford Consulting for Election Administrator Advising Re: 2022 Clerk and Recorder/Auditor/Surveyor Election Recount

- 2. Public comment on any public matter that is not on the meeting agenda, and that is within the Commissioners' jurisdiction. (MCA 2-3-103)**
- 3. Adjournment.**

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Rutherford Consulting
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Billings, MT 59106
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brutherfordmt@gmail.com

Job Name: Clerk & Recorder Recount

Job Summary:

Rutherford Consulting has expertise in local elections. The company will advise Cascade County regarding the potential recount of the 2022 Clerk and Recorder/Auditor/Surveyor in place of the Election Administrator due to conflict of interest. The following services will be provided:

- One (1) day site visitation the week of November 21, 2022, to ascertain status of ballots, facility layout for recount, training of staff and recount board, and any other pre-recount issues that may arise.
- One (1) to two (2) days of official recount as provided for under Title 13, Chapter 16, MCA starting Monday, November 28, 2022. Actual total time of recount may vary depending on facility, number of additional clerks provided by Cascade County, or any other issue.

Proposed Fee Schedule:

- The project is estimated to cost \$4,300 total not including travel & lodging expenses. Rutherford Consulting reserves the right to bill an additional \$50 per hour, upon mutual agreement, for any services rendered outside of this scope or twenty-four (24) total hours on site.
- Travel reimbursement and meal allowance are as follows
 - Mileage - \$0.625 per mile
 - Travel time will not be counted towards additional billable hours
 - Breakfast \$13, lunch \$14, dinner \$23

- Allowance will not be assessed if meal is provided by county or is complementary at hotel/motel
- Lodging reimbursed at actual cost not to exceed \$150 per night. One (1) night lodging before and after each full workday is expected.

Terms & Conditions: These terms and conditions constitute an agreement with Cascade County and Rutherford Consulting. In case of termination, the client will pay a termination fee equal to \$500. Cascade County will provide the recount board as defined under 13-16-101, MCA, security, supplies, and facilities necessary to conduct the recount. The recount will be conducted in accordance with the *Montana Statewide Recount Guide* provided by the Montana Secretary of State.

Disclaimer: Information provided by Rutherford Consulting does not, and is not intended to, constitute legal advice. Cascade County should contact their attorney to obtain advice with any respect to any particular legal matter.

Client Signature: _____ Date _____

Client Name: _____

Contractor Signature: _____ Date _____

Contractor Name: _____