1. Agenda

   Documents:

   7-22-2020 SM.PDF

2. Meeting Materials

   Documents:

   07-22-2020 AGENDA DOCS.PDF

Cascade County
Special Commission Meeting
July 22, 2020 @ 3:00 p.m.
Courthouse Annex
Via Zoom

Please note the Agenda order is tentative and subject to change by the Board without prior notice.
Therefore, members of the public are encouraged to be in attendance at the time the meeting is scheduled to begin.
Public comment during public participation is limited to a maximum seven (7) minutes.

Call to Order ***Chairman James L. Larson***

Pledge of Allegiance

1. **<u>Motion to Approve or Disapprove</u>:**
   Bid and Contract Award for Montana ExpoPark Roof/Awning Repair
   Contract 20-100: Proposal from Montana Elastomers.

2. **<u>Motion to Approve or Disapprove</u>:**
   Bid and Contract Award for ExpoPark Railroad Museum Repair and Painting
   Contract 20-101: Proposal from Dick Olson Construction, Inc.

3. **<u>Motion to Approve or Disapprove</u>:**
   Bid and Contract Award for MT ExpoPark Rodeo Barn Architect
   Contract 20-102: Proposal from Nelson Architects.

4. **<u>Motion to Approve or Disapprove</u>:**
   Bid and Contract Award for Montana ExpoPark Sidewalk Replacement
   Contract 20-103: Proposal from Dick Olson Construction, Inc.

5. **Public comment on any public matter that is not on the meeting agenda, and that is within the Commissioners' jurisdiction.** ***(MCA 2-3-103)***

6. **Adjournment.**

Date: 7/22/2020 **Agenda #1**

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: **Montana ExpoPark Roof/Awning Repair Award**

INITIATED BY: **Cascade County Commission**

ACTION REQUESTED: **Approval of Contract #20-100**

PRESENTED BY: **Brian K. Clifton, Special Projects Manager**

SYNOPSIS:
Cascade County sought project scope and bids to repair the peeling of paint on the roof awning of the box office at Four Seasons Arena and the Entryway to the Exhibition Hall. The three different scopes were replacement, painting, or elastomer application. The replacement bid was $118,160.00 by S & H Aluminum, the painting bid was $32,402.00 by C's Painting, and the elastomer application was $32,863.00 by Montana Elastomer. The amount of the contract did not require public sealed bids per Montana Codes Annotated.

RECOMMENDATION:
Cascade County Staff recommends the commission approve the contract for Montana Elastomers to make the necessary repairs for the proposed repairs at the Montana ExpoPark located at 400 3rd St NW, for $32,863.00 and approve staff of utilizing a not to exceed contingency of $6,572 (approximately 20%) for a total project cost of $39,435.

TWO MOTIONS PROVIDED FOR CONSIDERATION

MOTION TO APPROVE:
"I move the Cascade County Commission **APPROVE** Contract #20-100: bid proposal from Montana Elastomers for the proposed repairs at the Montana ExpoPark located at 400 3rd St NW, for $32,863 and approve staff of utilizing a not to exceed contingency of $6,572 (approximately 20%) for a total project cost of $39,435 and instruct staff to complete the contract process."

MOTION TO DISAPPROVE:
"I move the Cascade County Commission **DISAPPROVE** Contract #20-100: bid proposal from Montana Elastomers for the proposed repairs at the Montana ExpoPark located at 400 3rd St NW, for $32,863 and approve staff of utilizing a not to exceed contingency of $6,572 (approximately 20%) for a total project cost of $39,435 and instruct staff to complete the contract process."

Date: 7/22/2020 **Agenda # 2**

Agenda Action Report
prepared for the
Cascade County Commission

ITEM:	**Montana ExpoPark Railroad Museum Repair and Painting**
INITIATED BY:	**Cascade County Commission**
ACTION REQUESTED:	**Approval of Contract #20-101**
PRESENTED BY:	**Brian K. Clifton, Special Projects Manager**

SYNOPSIS:
Cascade County sought a bid to repair various sections and paint the exterior stucco on the MT Railroad Museum. This project consists preparation of the surface areas, repair of cracking in the siding, repair of any window sills or frames, repair/replacement of facia, and paint the exterior of the building. The amount of the contract did not require public sealed bids per Montana Codes Annotated.

RECOMMENDATION:
Cascade County Staff recommends the commission approve the contract for Dick Olson Construction to make the necessary repairs for the proposed repairs to the Montana Railroad Museum at the Montana ExpoPark located at 400 3rd St NW, for $31,750 and approve staff of utilizing a not to exceed contingency of $6,350 (approximately 20%) for a total project cost of $38,100.

TWO MOTIONS PROVIDED FOR CONSIDERATION

MOTION TO APPROVE:
"I move the Cascade County Commission **APPROVE** Contract #20-101: bid proposal from Dick Olson Construction Inc for the proposed repairs to the Montana Railroad Museum at the Montana ExpoPark located at 400 3rd St NW, for $31,750 and approve staff of utilizing a not to exceed contingency of $6,350 (approximately 20%) for a total project cost of $38,100 and instruct staff to complete the contract process."

MOTION TO DISAPPROVE:
"I move the Cascade County Commission **DISAPPROVE** Contract #20-101: bid proposal from Dick Olson Construction Inc for the proposed repairs to the Montana Railroad Museum at the Montana ExpoPark located at 400 3rd St NW, for $31,750 and approve staff of utilizing a not to exceed contingency of $6,350 (approximately 20%) for a total project cost of $38,100 and instruct staff to complete the contract process."

Date: 7/22/2020 **Agenda #3**

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: **MT ExpoPark Rodeo Barn Architect Award**

INITIATED BY: **Cascade County Commission**

ACTION REQUESTED: **Approval of Contract #20-102**

PRESENTED BY: **Brian K. Clifton, Special Projects Manager**

SYNOPSIS:
Cascade County sought a bid to prepare a design and construction documents for bidding of exterior repairs and assorted work on the Rodeo Barn. The amount of the contract did not require public sealed request for qualifications per Montana Codes Annotated.

RECOMMENDATION:
Cascade County Staff recommends the commission approve the contract for Nelson Architects to prepare the various documents and perform the items for construction bidding to occur to the Rodeo Barn at the Montana ExpoPark located at 400 3rd St NW, for $3,000 and approve staff of utilizing a not to exceed contingency of $600 (approximately 20%) for a total contract cost of $3,600.

TWO MOTIONS PROVIDED FOR CONSIDERATION

MOTION TO APPROVE:
"I move the Cascade County Commission **APPROVE** Contract #20-102: proposal from Nelson Architects to prepare a design, construction documents, and various other tasks for the proposed repairs to the Rodeo Barn at the Montana ExpoPark located at 400 3rd St NW, for $3,000 and approve staff of utilizing a not to exceed contingency of $600 (approximately 20%) for a total project cost of $3,600 and instruct staff to complete the contract process."

MOTION TO DISAPPROVE:
"I move the Cascade County Commission **DISAPPROVE** Contract #20-102: proposal from Nelson Architects to prepare a design, construction documents, and various other tasks for the proposed repairs to the Rodeo Barn at the Montana ExpoPark located at 400 3rd St NW, for $3,000 and approve staff of utilizing a not to exceed contingency of $600 (approximately 20%) for a total project cost of $3,600 and instruct staff to complete the contract process."

Date: 7/22/2020 **Agenda #4**

Agenda Action Report
prepared for the
Cascade County Commission

ITEM: **Montana ExpoPark Sidewalk Replacement Bid Award**

INITIATED BY: **Cascade County Commission**

ACTION REQUESTED: **Approval of Contract #20-103**

PRESENTED BY: **Brian K. Clifton, Special Projects Manager**

SYNOPSIS:
Cascade County sought a bid to replace various odd sections of sidewalk near or around central park at the Montana ExpoPark. This project consists of the replacement of approximately 100 linear feet of 6 foot wide sidewalk in various increments in various locations and grinding an approximate 300 foot section of asphalt to allow for better drainage, removal of a brick planter, and minimum repairs to the front of the building. The amount of the contract did not require public sealed bids per Montana Codes Annotated.

RECOMMENDATION:
Cascade County Staff recommends the commission approve the contract for Dick Olson Construction to make the necessary repairs for the proposed repairs and drainage maintenance at the Montana ExpoPark located at 400 3rd St NW, for $24,500 and approve staff of utilizing a not to exceed contingency of $4,900 (approximately 20%) for a total project cost of $29,400.

TWO MOTIONS PROVIDED FOR CONSIDERATION

MOTION TO APPROVE:
"I move the Cascade County Commission **APPROVE** Contract #20-103: bid proposal from Dick Olson Construction Inc for the proposed repairs and drainage maintenance at the Montana ExpoPark located at 400 3rd St NW, for $24,500 and approve staff of utilizing a not to exceed contingency of $4,900 (approximately 20%) for a total project cost of $29,400 and instruct staff to complete the contract process."

MOTION TO DISAPPROVE:
"I move the Cascade County Commission **DISAPPROVE** Contract #20-103: bid proposal from Dick Olson Construction Inc for the proposed repairs and drainage maintenance at the Montana ExpoPark located at 400 3rd St NW, for $24,500 and approve staff of utilizing a not to exceed contingency of $4,900 (approximately 20%) for a total project cost of $29,400 and instruct staff to complete the contract process."