

ROARIN' 20'S CONVENTION MINUTES MILES CITY, MONTANT 2010

Tuesday, August 17, 2010

Following our agenda, the meeting was called to order at 8:30 am by our President, Paula Robinson.

Sheri Bjorndal made a motion to approve the 2009 minutes and that was seconded by Ruth Hodges. Motion Carries.

We had the first reading of resolutions and those are attached as Exhibit 'A'.

There was discussion about the name badges for the new clerks. JoAnne Johnson moved that the association should pay for the badges for the new clerks. The motion was seconded by Geri Custer. Motion Carries.

There was discussion pertaining to the lunches at the mid-winter conference in February 2010. It was noted that the association should be responsible for the Clerks lunches and the Clerks should be responsible for their guests lunches. Sandi Boardman made a motion that the association should pay for the Clerks lunches for the MACO Mid-Winter of 2010 and Janice Hoppes seconded. Motion Carries.

Everyone participated in Election Training from the Secretary of State. This information is included in the packet as Exhibit 'B'.

Lisa Kimmet noted that the Move Act had been passed by congress and had been signed by the president. This Act is geared towards the military voters.

She also said that the Dept of Justice would be auditing each county.

Lisa spoke about SB367 by Hamlett. This bill would allow late registration without appearing under UOCAVA. It will also require electronic transmission of voted ballots by 01/01/2012. She noted that the Move Act allowed transmission of a blank ballot, but not a voted ballot.

The Move Act eliminates the requirement to send ballots for 2 years after receiving FPCA. The Move Act requires a free access ballot tracking program. The voter may vote electronically even if there is a live issued ballot. The issued ballot must be cancelled.

SOS also spoke about ESERS – Ballot preparation, election results, reporting and canvassing. They noted that multiple users can be in and entering different precincts at the same time.

Wednesday, August 18, 2010

Following our agenda, the meeting was called to order at 8:30 am by our President, Paula Robinson.

Dwayne Jacobs gave a presentation on the IRS Taxable Benefits. He passed out a pamphlet and that is attached as Exhibit 'C'.

We were treated to a wonderful motivational speaker – Diva Dance.

Beginning at 11:30 am, the By-Law Committee entertained us with a By-Law discussion.

The Legislative Committee is made up of five (5) members plus the past president, Executive Board and the Board of Directors.

District 4 will hold the 2011 Convention in Lewistown from August 15-19.

There was discussion about two changes in our by-laws.

Under Article VIII, Section 1. Resolutions Committee

Prior to October 15th of each year, the President shall appoint three active members to serve on this committee. The President shall notify the membership of such appointments. All resolutions presented to this committee for consideration at the annual convention shall be in typewritten form and shall be referred to the committee no later than ~~forty-five (45)~~ thirty (30) days prior to the annual convention. The committee shall consider all resolutions presented by the districts and report at the annual convention. All resolutions other than customary resolutions shall be either handed out or read at the beginning of convention.

Under Article IX – Section 2, Meetings, Duties and Records

No fewer than two (2) meetings shall be held in each year. Multi-county district meetings may be held when it is determined by the members of the districts involved that the purpose will be beneficial. Minutes shall be taken at all meetings by the district secretary, a clerk and recorder appointed by the chairman of the district. The appointed district secretary shall be responsible for providing copies of the minutes to each clerk in the district as soon as practical following each meeting, as well as to the Association Secretary, prior to the end of the annual convention. Any resolutions adopted by a district must be transmitted to the chairman of the resolutions committee by the district chairman no later than ~~forty-five (45)~~ thirty (30) days prior to convention.

Attached as Exhibit 'D' are the Officers and Committee Appointments.

After lunch, we were again treated to the motivational speaker – Diva Dance.

David Becker gave a PEW presentation. This was a discussion pertaining to military and overseas voting information and registration. The web-site to access this group is: <http://www.pewcenteronthestates.org>.

Thursday, August 19, 2010

Following our agenda, the meeting was called to order at 8:30 am by our President, Paula Robinson.

The audit report is attached as Exhibit 'E' and was presented by Rana Wichman.

Pam Castleberry made a motion for place Rina Moore in the 3rd Vice Presidents Seat, Paula Jaconetty in the position of Secretary, Paula Robinson as President,

The motion was seconded by Sheri Bjorndal.

The election of officers took place and the following were elected:

President: Paula Robinson

First Vice President: Blanche McClure

Second Vice-President: Marie Wehri

Third Vice-President: Rina Fontana Moore

Secretary: Paula Jaconetty

Treasurer: Rana Wichman

Chaplain: Ruth Baker

Janice Hoppes thanked the board for covering in the absence of Penny Lewis.

Rana Wichman presented the audit report. Joanne Johnson moved that the audit report be accepted and Paula Jaconetty seconded.

Geri Custer noted that our expenses were exceeding our income and that we need to increase our dues. She said that we should raise the dues by \$100.00 and also charge a registration fee. She mentioned that the by-laws may need to be suspended. She also commented that scholarship was separate.

President Paula Robinson stated that we needed to look at the budget.

Geri Custer made a motion to have the Executive Board look at the budget over the last three years. If revenues are not keeping up with expenses then the Executive Board will request a registration fee to keep us current and then submit by-laws for a dues increase if needed.

Janice Hoppes seconded the motion.

Amanda Kelly was presented the pin for past president.

Jane Mang made the presentation of certifications.

Those members that received certificates are:

Cindy Maxwell

JoAnn Johnson

Janet Sherer

Blanche McClure

Bonnie Ramey

Rhonda Prinley

Jane Mang

Denise Nelson

Janice Hoppes

Cheryl Hansen

Paula Jaconetty

Lynn Nyquist

Mary E. Miller

Patricia Zinde

Thursday, August 19, 2010

Ruth Hodges noted that there was going to be a document standards discussion meeting on the 29th. She said that we would be able to hear the title company's perspective. Standard vs non-standard. There will probably be discussion about a straight fee. She stated that they have issue with font and notary block. Title companies have presented language to change the fee to \$5.00.

Vicki Zeier and Sandi Boardman presented the information that they found while they were on their mail-ballot fact finding trip. They noted that even in some of the largest counties in Oregon and Washington, the handi-cap voting machines are located at the main election office only. The spoke about some of the security levels where there was access only for some beyond certain points. They mentioned that it seemed to be a successful program.

Local Government Services Representative, Magda Nelson, presented a list of Year and Month End What To Do's. The county closing checklist is attached as Exhibit 'F'.

Again we had the pleasure to listen to another motivational speaker – Suzie Humphreys.

Ann Johnsrud – NDRIN System – North Dakota's Statewide Land Documents was our final guest speaker. She explained how North Dakota had made an aggressive move to scan all of their documents and have the originals moved off-site because of the recent flooding that they went through. She noted that this was a state wide project.

Friday, August 20, 2010

Following our agenda, the meeting was called to order at 8:30 am by our President, Paula Robinson.

There was discussion about unfinished business.:

SAVA – Amend to say we should have a voter assist team. Janice Hoppes moved that we amend the language and Ruth Baker seconded.

Resolutions:

2010-01 Vickie Zeier moved to pass. Amanda Kelly seconded. Motion Carries.

2010-02 Janice Hoppes recommended passing after taking a closer look. Sandi Boardman moved to accept and Regina Plettenberg seconded. Motion Carries.

2010-03 Regina Plettenberg moved and MaryLu Berry seconded. Motion Carries

2010-04 Vickie Zeier moved to pass and JoAnne Johnson seconded. Motion Carries.

2010-05 Vicki Zeier moved to pass and Pam Castleberry seconded. Motion Carries.

2010-06 This is where the committee people are off the ballot. They would only be placed on the ballot if the race is contested. JoAnne Johnson moved to not put them on the ballot unless there was a contested race. Mary Ann Harwood seconded. Motion Carries.

We voted on the 2012 Convention and it will be held in Bozeman.

We approved the preliminary budget for 2011 and that is attached as Exhibit 'G'.

Sherry Bjorndal moved that we purchase a lap-top. We will adopt this at mid-winter.

Meeting was adjourned at 10:13 am.



ROARIN' 20'S CONVENTION AGENDA

MILES CITY, 2010

Monday, August 16th, 2010

Travel Day and Tongue River Winery Evening Tour.

The Miles City Chamber of Commerce will provide a bag of goodies with tour guide, coupons and other information about Miles City/Custer County at the time of registration.

2:00 – 5:00 PM **Registration** Guesthouse Inn & Suites
 3111 Steel Street
 Miles City, MT 59301
 406-232-3661

5:00 – 5:30 PM Bused or Caravan to Winery from Guesthouse Inn & Suites

5:30 – 7:30 PM **Winery Tour, Tasting and Catered Meal**

8:00 - ??? Executive Board Meeting-Guesthouse Inn & Suites

Tuesday, August 17th, 2010

8:00 - 8:30 AM **Late Registration** Town and Country Club
 Golf Course

8:30 -10:00 AM Welcome-President ✓
 Flag Ceremony-MT National Guard-260th Engineer Support Co. ✓
 Opening Prayer – Chaplain-Ruth Baker ✓
 Welcome to Miles City-By Custer County Commissioners- ✓
 Matthews, Huber and Nesbit and Miles City Mayor-Whalen ✓
 Introduction of Officers-President ✓
 Introduction of Guests ✓
 Presentation of Past President's Pin ✓
 Roll Call-Secretary ✓

Door Prizes-Host District ✓

Treasurer's Report & Call for Audit – Treasurer ✓
 2009 Minutes *motion to approve Sheri Bjorndal and Ruth Hodges* ✓
 First Reading of Resolutions ✓
 Present Bylaws Changes

Certification Committee ✓
Scholarship Committee Report ✓
Nomination Committee ✓
Introduction of Vendors - Treasurer

① Badges - free
new Clerks - free
Joanne moves that
assoc will pay.
Geri - second.
motion carries -

10:00-10:30 AM Break - Healthy Snacks/Vendor Visits ✓

10:30 - 11:30 AM Secretary of State-Election Training ✓

11:30 - 12:00 PM Group Picture by JONTEE ✓

12:00 - 1:00 PM Lunch on the Patio and Entertainment by Caledonian Dancers ✓

1:00 - 1:15 PM Door Prizes-Host District ✓

1:15 - 3:00 PM Secretary of State-Election Training ✓

3:00 - 3:30 PM Break-Build your own yummy Sundaes ✓

3:30 - 5:00 PM Secretary of State-Election Training ✓

③ Lunches -
Sandi - midwinter
lunches - assoc, 2010
responsible last Feb.
quest to be paid by
country.

DINNER ON YOUR OWN-YIPPEE more shopping and sight seeing!!

Wednesday, August 18th, 2010

8:30 - 9:00 AM Call to order-President ✓
Pledge of Allegiance - Vice President ✓
Opening Prayer-Chaplain ✓
Introduction of Guests ✓
Roll Call - Secretary ✓
Nomination of Officers ✓
Audit report-Treasurer ✓
Door Prizes - Host District ✓

Janice 2nd.
motion carries
Sandi - DISCUSSIA
for future
Pcmr - reimburse
those that have paid.

9:00 - 10:00 AM IRS-Taxable Benefits-Presenter-Dwayne Jacobs ✓

10:00 - 10:30 AM Break-Healthy Snacks/Vendor Visits ✓

10:30 - 11:30 AM Motivational Speaker-Diva Dance ✓

11:30 - 12:00 PM By-Law Committee-By-Law Discussion ✓

12:00 - 1:00 PM Lunch ✓

1:00 - 2:45 PM Motivational Speaker-Diva Dance ✓

Geri - Midwinter
paid through MaCo
must not be billed to
UACR.
Janice - Sec. could
change but not Treas.
Vicki - switch see. set treas.
time for
Leslie - Pet. Darla Hill
Kim Yarlott - Big Horn - Brett - yellow star

② new clerks intro - Leslie - Pet. Darla Hill
Kim Yarlott - Big Horn - Brett - yellow star

- 2:45 - 3:00 PM Door Prizes-Host District ✓**
- 3:00 - 3:30 PM Break-Healthy Snacks/Vendor Visits ✓**
- 3:30 - 4:30 PM PEW-Presenter-David Becker ✓
- 4:30 - 5:00 PM Discussion-Legislation or other Issues**
- 5:00 - 5:30 PM Caravan to Custer County Art & Heritage Center
- 5:30 - 6:00 PM Tour Custer County Art & Heritage Center
- 6:00 - ???PM Mexican Buffet in the Custer County Art & Heritage Center**
Music provided by-Lilly Cruise

The rest of the evening to shop, take in a movie, sites or RELAX!!

Thursday, August 19, 2010

- 8:30 - 9:00 AM Call to Order-President ✓
 Pledge of Allegiance - Vice President ✓
 Opening Prayer - Chaplain ✓
 Introduction of Guests ✓
 Roll Call - Secretary ✓
 2011 ~~2010~~ Convention Report ✓
 2012 ~~2011~~ Convention Bid ✓
 Election of Officers ✓
Final Door Prizes - Host District ✓
audit Report presented by Rane
- 9:00 - 10:00 AM Document Standards discussion ✓ *\$ 119,659.53*
- 10:00 - 10:30 PM Break-Healthy Snacks/Vendor Visits ✓**
- 10:30 - 12:00 PM Vickie Zeier and Sandi Boardman-Mail ballot fact finding ✓
- 12:00 - 1:00 PM Lunch ✓**
- 1:00 - 2:00 PM Local Gov. Serv.-Magda Nelson-Year and Month End ✓
 What To Do's; Preparing For Auditors, etc. ✓
- 2:00 - 3:00 PM Suzie Humphreys-Motivational Speaker ✓
- 3:00 - 3:30 PM Break-Healthy Snack/Vendor Visits ✓**
- 3:30 - 4:30 PM Ann Johnsrud-NDRIN System-North Dakota's Statewide
 Land Documents (ON-LINE)

4:30 - 5:00 PM **Discussion-Legislation or other issues**

6:00 - 7:00 PM Social Hour in the Lounge

7:00 PM **Banquet – “Tour of Italy”**

7:30 PM Speaker - Suzie Humphreys

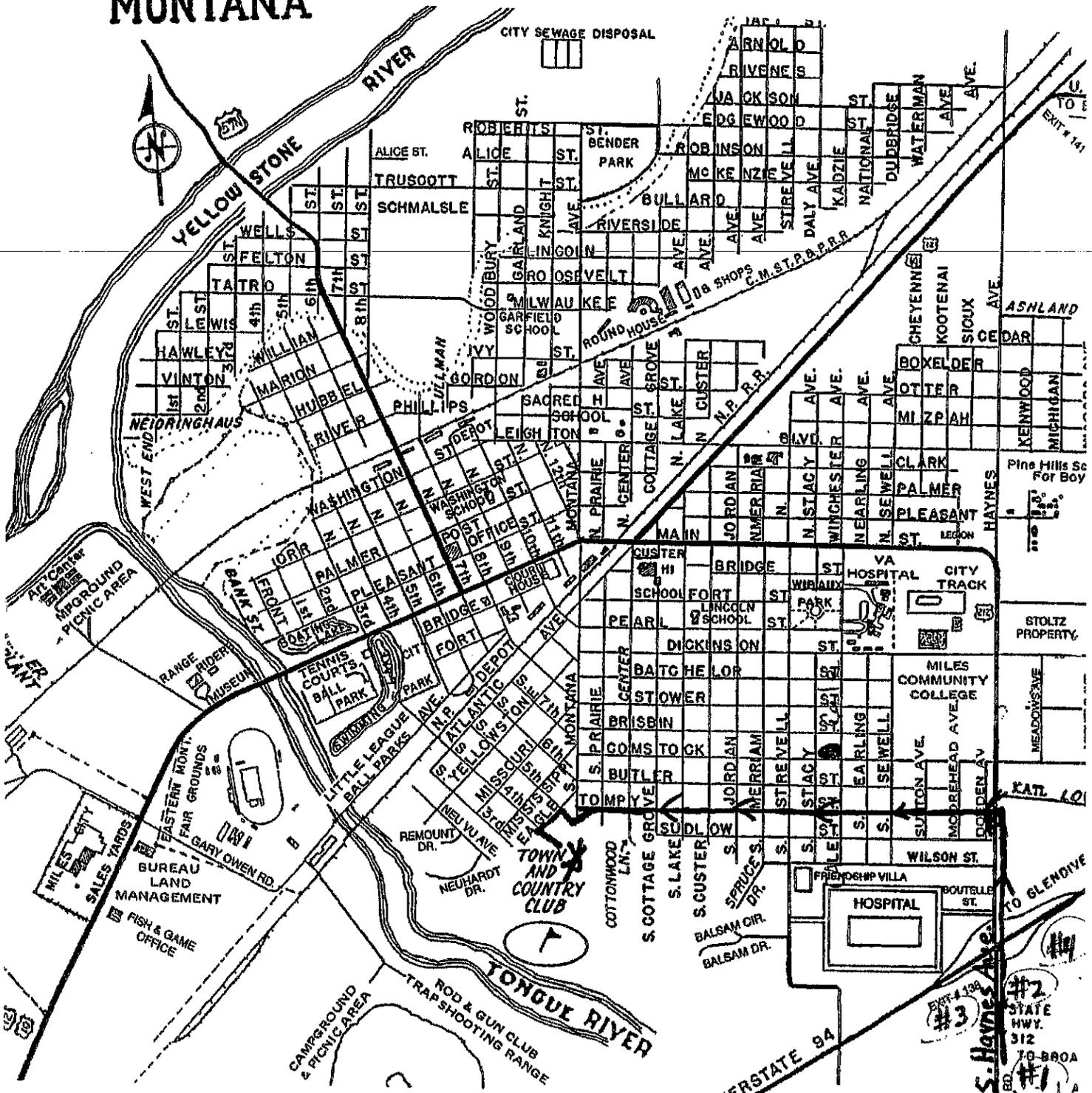
Friday, August 20, 2010

8:30 AM

Quiche, Fresh Fruits, Mini Muffin Buffet ✓
Call to Order-President ✓
Pledge of Allegiance – Vice President ✓
Opening Prayer – Chaplain ✓
Introduction of Guests ✓
Roll Call – Secretary ✓
Unfinished Business ✓
Vote on By-Law Changes and Resolutions ✓
Vote on 2012 Convention
Preliminary Budget for 2011
Adjourn-Goodbye Friends; ‘til we meet again!



MILES CITY MONTANA



From Super 8 (#1 on map), Holiday Inn Express (#2), Comfort Inn (#3) or The Guesthouse (#4 To Miles City Town and Country Club:

Turn right (turn left if staying at Comfort Inn) onto S. Haynes Ave., proceed North approx. 0.8 miles – turn left on Tompy St. (Best Western Motel is on the right side corner). Proceed on Tompy for 0.6 miles, at the crossroads stay to the left to S. 5th St. and take the next left (0.1 miles) onto Eagle Ave. Go down the hill, then take a left and follow the road to the Country Club.

EXIT 158
#3
#2
STATE HWY. 312
TO BROA
#1

MACR 2009-2010 Membership

COUNTY	NAME
Beaverhead	Debbie Scott
Big Horn	Kim Yarlott
Blaine	Sandi Boardman
Broadwater	Rhonda Nelson
Butte/Silver Bow	Sally Hollis
Carbon	Linda Ladvala
Carter	Pamela Castleberry
Cascade	Rina Moore
Chouteau	JoAnn Johnson
Custer	Marie Wehri
Daniels	Kristy Jones
Dawson	Shirley Kreiman
Deer Lodge	Marie Hatcher
Fallon	Brenda Wood
Fergus	Rana Wichman
Flathead	Paula Robinson
Gallatin	Charlotte Mills
Garfield	Janet Sherer
Glacier	Glenda Hall
Golden Valley	Mary Lu Berry
Granite	Blanche McLure
Hill	Darla Dahl
Jefferson	Bonnie Ramey
Judith Basin	Amanda Kelly
Lake	Ruth Hodges
Lewis & Clark	Paulette DeHart
Liberty	Rhonda Pimley
Lincoln	Tammer Lauer
Madison	Peggy Stemler
McCone	Maridel Kassner
Meagher	Dayna Ogle
Mineral	Kathy Jasper
Missoula	Vickie Zeier
Musselshell	Jane Mang
Park	Denise Nelson
Petroleum	Ashley Obrigewitch
Phillips	Laurel Hines
Pondera	Janice Hoppes
Powder River	Karen Amende
Powell	Diane Grey
Prairie	Toni Kalfell
Ravalli	Regina Plettenberg
Richland	Penni Lewis
Roosevelt	Cheryl Hansen
Rosebud	Geraldine Custer
Sanders	Jennine Robbins
Sheridan	June Johnson
Stillwater	Pauline Mishler
Sweet Grass	Sherry Bjorndal
Teton	Paula Joconetty
Toole	Mary Ann Harwood
Treasure	Ruth Baker
Valley	Lynne Nyquist
Wheatland	Mary Miller
Wibaux	Patricia Zinda
Yellowstone	Tony Nave

Election Administrators:

Carbon	Sally Rodibaugh
Dawson	Jeanne Clapp
Lake	Kathy Newgard
Yellowstone	Bret Rutherford
Yellowstone	Deputy: Duane Winslow

MACR Roll Call Tuesday, August 17, 2010

COUNTY	NAME	PRESENT
Beaverhead	Debbie Scott	
Big Horn	Kim Yarlott	
Blaine	Sandi Boardman	
Broadwater	Rhonda Nelson	
Butte/Silver Bow	Sally Hollis	
Carbon	Linda Ladvala	
Carter	Pamela Castleberry	
Cascade	Rina Moore	
Chouteau	JoAnn Johnson	
Custer	Marie Wehri	
Daniels	Kristy Jones	
Dawson	Shirley Kreiman	
Deer Lodge	Marie Hatcher	
Fallon	Brenda Wood	
Fergus	Rana Wichman	
Flathead	Paula Robinson	
Gallatin	Charlotte Mills	
Garfield	Janet Sherer	
Glacier	Glenda Hall	
Golden Valley	Mary Lu Berry	
Granite	Blanche McLure	
Hill	Darla Dahl	
Jefferson	Bonnie Ramey	
Judith Basin	Amanda Kelly	
Lake	Ruth Hodges	
Lewis & Clark	Paulette DeHart	
Liberty	Rhonda Pimley	
Lincoln	Tammer Lauer	
Madison	Peggy Stemler	
McCone	Maridel Kassner	
Meagher	Dayna Ogle	
Mineral	Kathy Jasper	
Missoula	Vickie Zeier	
Musselshell	Jane Mang	
Park	Denise Nelson	
Petroleum	Ashley Obrigewitch	
Phillips	Laurel Hines	
Pondera	Janice Hoppes	
Powder River	Karen Amende	
Powell	Diane Grey	
Prairie	Toni Kalfell	
Ravalli	Regina Plettenberg	
Richland	Penni Lewis	
Roosevelt	Cheryl Hansen	
Rosebud	Geraldine Custer	
Sanders	Jennine Robbins	
Sheridan	June Johnson	
Stillwater	Pauline Mishler	
Sweet Grass	Sherry Bjorndal	
Teton	Paula Joconetty	
Toole	Mary Ann Harwood	
Treasure	Ruth Baker	
Valley	Lynne Nyquist	
Wheatland	Mary Miller	
Wibaux	Patricia Zinda	
Yellowstone	Tony Nave	

Election Administrators:

Carbon	Sally Rodibaugh	
Dawson	Jeanne Clapp	
Lake	Kathy Newgard	
Yellowstone	Bret Rutherford	
Yellowstone	Deputy: Duane Winslow	

MACR Roll Call Wednesday, August 18, 2010

COUNTY	NAME	PRESENT
Beaverhead	Debbie Scott	50
Big Horn	Kim Yarlott	154
Blaine	Sandi Boardman	718
Broadwater	Rhonda Nelson	
Butte/Silver Bow	Sally Hollis	
Carbon	Linda Ladvala	
Carter	Pamela Castleberry	2.800
Cascade	Rina Moore	0
Chouteau	JoAnn Johnson	WGR
Custer	Marie Wehri	100
Daniels	Kristy Jones	3.300
Dawson	Shirley Kreiman	100 long
Deer Lodge	Marie Hatcher	2
Fallon	Brenda Wood	1.1700
Fergus	Rana Wichman	1.500
Flathead	Paula Robinson	0
Gallatin	Charlotte Mills	-2000 + 200
Garfield	Janet Sherer	FLOR
Glacier	Glenda Hall	0 - FLOR
Golden Valley	Mary Lu Berry	0 ins
Granite	Blanche McLure	0
Hill	Darla Dahl	0
Jefferson	Bonnie Ramey	
Judith Basin	Amanda Kelly	0.5000
Lake	Ruth Hodges	?
Lewis & Clark	Paulette DeHart	---
Liberty	Rhonda Pimley	200
Lincoln	Tammer Lauer	200
Madison	Peggy Stemler	0
McCone	Maridel Kassner	100
Meagher	Dayna Ogle	0
Mineral	Kathy Jasper	
Missoula	Vickie Zeier	2.500
Musselshell	Jane Mang	?
Park	Denise Nelson	0
Petroleum	Ashley Obrigewitch	100 ins + long
Phillips	Laurel Hines	
Pondera	Janice Hoppes	100 ?
Powder River	Karen Amende	0
Powell	Diane Grey	
Prairie	Toni Kalfell	3.5000
Ravalli	Regina Plettenberg	? 100
Richland	Penni Lewis	
Roosevelt	Cheryl Hansen	1.00 to case
Rosebud	Geraldine Custer	200
Sanders	Jennine Robbins	
Sheridan	June Johnson	0
Stillwater	Pauline Mishler	1.500
Sweet Grass	Sherry Bjorndal	0 + ins
Teton	Paula Joconetty	0
Toole	Mary Ann Harwood	200
Treasure	Ruth Baker	? ins.
Valley	Lynne Nyquist	0
Wheatland	Mary Miller	100 + ins
Wibaux	Patricia Zinda	854
Yellowstone	Tony Nave	

Election Administrators:

Carbon	Sally Rodibaugh	
Dawson	Jeanne Clapp	
Lake	Kathy Newgard	
Yellowstone	Bret Rutherford	
Yellowstone	Deputy: Duane Winslow	

Feeling About Convention

MACR Roll Call Thursday, August 19, 2010

COUNTY	NAME	PRESENT
Beaverhead	Debbie Scott	Wow, Jan
Big Horn	Kim Yarlott	ed
Blaine	Sandi Boardman	superkali
Broadwater	Rhonda Nelson	
Butte/Silver Bow	Sally Hollis	
Carbon	Linda Ladvala	
Carter	Pamela Castleberry	funner
Cascade	Rina Moore	fabulous
Chouteau	JoAnn Johnson	fantastic
Custer	Marie Wehri	A
Daniels	Kristy Jones	exceeded expectations
Dawson	Shirley Kreiman	amas
Deer Lodge	Marie Hatcher	diva lol
Fallon	Brenda Wood	embraced
Fergus	Rana Wichman	all
Flathead	Paula Robinson	sense humor
Gallatin	Charlotte Mills	Yummy
Garfield	Janet Sherer	efficiency
Glacier	Glenda Hall	
Golden Valley	Mary Lu Berry	invisage
Granite	Blanche McLure	informative
Hill	Darla Dahl	encouraging
Jefferson	Bonnie Ramey	
Judith Basin	Amanda Kelly	inspiring
Lake	Ruth Hodges	superstar
Lewis & Clark	Paulette DeHart	
Liberty	Rhonda Pimley	revived
Lincoln	Tammer Lauer	chive
Madison	Peggy Stemler	fantasy
McCone	Maridel Kassner	wonderful
Meagher	Dayna Ogle	fun
Mineral	Kathy Jasper	
Missoula	Vickie Zeier	super
Musselshell	Jane Mang	super
Park	Denise Nelson	fantastic
Petroleum	Ashley Obrigewitch	
Phillips	Laurel Hines	
Pondera	Janice Hoppes	Comrad
Powder River	Karen Amende	fun
Powell	Diane Grey	
Prairie	Toni Kalfell	awesome
Ravalli	Regina Plettenberg	relaxing
Richland	Penni Lewis	
Roosevelt	Cheryl Hansen	gratifying
Rosebud	Geraldine Custer	inspire
Sanders	Jennine Robbins	
Sheridan	June Johnson	encouraging
Stillwater	Pauline Mishler	super
Sweet Grass	Sherry Bjorndal	fantastic
Teton	Paula Joconetty	enthusiastic
Toole	Mary Ann Harwood	great
Treasure	Ruth Baker	terrific
Valley	Lynne Nyquist	great
Wheatland	Mary Miller	wonderful
Wibaux	Patricia Zinda	
Yellowstone	Tony Nave	

Election Administrators:

Carbon	Sally Rodibaugh	
Dawson	Jeanne Clapp	
Lake	Kathy Newgard	amazon
Yellowstone	Bret Rutherford	
Yellowstone	Deputy: Duane Winslow	

WILES TO GET HOME

MACR Roll Call Friday, August 20, 2010

COUNTY	NAME	PRESENT
Beaverhead	Debbie Scott	199
Big Horn	Kim Yarlott	
Blaine	Sandi Boardman	313
Broadwater	Rhonda Nelson	
Butte/Silver Bow	Sally Hollis	
Carbon	Linda Ladvala	
Carter	Pamela Castleberry	122
Cascade	Rina Moore	359
Chouteau	JoAnn Johnson	302
Custer	Marie Wehri	5
Daniels	Kristy Jones	
Dawson	Shirley Kreiman	75
Deer Lodge	Marie Hatcher	307
Fallon	Brenda Wood	81
Fergus	Rana Wichman	212
Flathead	Paula Robinson	
Gallatin	Charlotte Mills	298
Garfield	Janet Sherer	83
Glacier	Glenda Hall	
Golden Valley	Mary Lu Berry	-30 206
Granite	Blanche McLure	422
Hill	Darla Dahl	321
Jefferson	Bonnie Ramey	
Judith Basin	Amanda Kelly	X 257
Lake	Ruth Hodges	527
Lewis & Clark	Paulette DeHart	
Liberty	Rhonda Pimley	394
Lincoln	Tammer Lauer	634
Madison	Peggy Stemler	
McCone	Maridel Kassner	119
Meagher	Dayna Ogle	272
Mineral	Kathy Jasper	
Missoula	Vickie Zeier	450
Musselshell	Jane Mang	140
Park	Denise Nelson	262
Petroleum	Ashley Obrigewitch	
Phillips	Laurel Hines	
Pondera	Janice Hoppes	3001
Powder River	Karen Amende	80
Powell	Diane Grey	
Prairie	Toni Kalfell	45
Ravalli	Regina Plettenberg	508
Richland	Penni Lewis	
Roosevelt	Cheryl Hansen	172
Rosebud	Geraldine Custer	45
Sanders	Jennine Robbins	
Sheridan	June Johnson	150
Stillwater	Pauline Mishler	180
Sweet Grass	Sherry Bjorndal	226
Teton	Paula Joconetty	1hr 20
Toole	Mary Ann Harwood	405
Treasure	Ruth Baker	45
Valley	Lynne Nyquist	190
Wheatland	Mary Miller	230
Wibaux	Patricia Zinda	104
Yellowstone	Tony Nave	

Election Administrators:

Carbon	Sally Rodibaugh	
Dawson	Jeanne Clapp	
Lake	Kathy Newgard	527
Yellowstone	Bret Rutherford	140
Yellowstone	Deputy: Duane Winslow	

372

LICENSE PLATE NUMBERS, COUNTIES, COUNTY SEATS AND DISTANCES FROM MILES CITY

County Seat	County	Miles	County Seat	County	Miles
1 Butte	Silver Bow	370	29 Forsyth	Rosebud	45
2 Great Falls	Cascade	317	30 Anaconda	Deer Lodge	397
3 Billings	Yellowstone	145	31 Choteau	Teton	372
4 Missoula	Missoula	461	32 Columbus	Stillwater	186
5 Helena	Lewis & Clark	346	33 Hysham	Treasure	71
6 Bozeman	Gallatin	288	34 Plentywood	Sheridan	211
7 Kalispell	Flathead	545	35 Thompson Falls	Sanders	561
8 Lewistown	Fergus	212	36 Stanford	Judith Basin	257
9 Broadus	Powder River	79	37 Scobey	Daniels	218
10 Red Lodge	Carbon	205	38 Cut Bank	Glacier	427
11 Malta	Phillips	267	39 Baker	Fallon	81
12 Havre	Hill	334	40 Big Timber	Sweet Grass	226
13 Hamilton	Ravalli	508	41 Circle	McCone	119
14 Miles City	Custer	0	42 Ekalaka	Carter	116
15 Polson	Lake	527	43 Townsend	Broadwater	314
16 Glendive	Dawson	78	44 Harlowton	Wheatland	215
17 Wolf Point	Roosevelt	172	45 Terry	Prairie	39
18 Dillon	Beaverhead	399	46 Philipsburg	Granite	426
19 Fort Benton	Chouteau	322	47 White Sulphur Springs	Meagher	272
20 Glasgow	Valley	197	48 Chester	Liberty	394
21 Shelby	Toole	405	49 Livingston	Park	262
22 Hardin	Big Horn	118	50 Jordan	Garfield	84
23 Roundup	Musselshell	146	51 Boulder	Jefferson	373
24 Chinook	Blaine	313	52 Wibaux	Wibaux	104
25 Virginia City	Madison	355	53 Ryegate	Golden Valley	185
26 Conrad	Pondera	380	54 Superior	Mineral	518
27 Sidney	Richland	127	55 Winnett	Petroleum	158
28 Deer Lodge	Powell	402	56 Libby	Lincoln	634

Have you ever wondered why there are no Montana voter registration cards from 1910 to 1937?

Check out this website and find out why.

http://www.montanagenweb.com/Voter_Registration.html

2009-10 MONTANA ASSOCIATION OF CLERKS & RECORDERS AND ELECTION ADMINISTRATORS

Updated: 8/12/2010

COUNTY	NAME	ADDRESS	COUNTY SEAT	ZIP CODE	PHONE/EXT.	FAX NO.	DIST.	E-MAIL
Flathead	Paula Robinson	800 S Main	Kalispell	59901	758-5530	758-5865	1	robinson@flathead.mt.gov
Granite	Blanche McLure	PO Box 925	Philipsburg	59858	859-3771	859-3817	1	grclerk@co.granite.mt.us
Lake	Ruth E. Hodges	106 4th Ave E	Polson	59860	883-7215	883-7283	1	rhodges@lakemt.gov
Lincoln	Tammy D. Lauer	512 California	Libby	59923	293-7781x200	293-8577	1	lclerk@libby.org
Mineral	Kathy Jasper	PO Box 550	Superior	59872	822-3520	822-3579	1	kjasper@co.mineral.mt.us
Missoula	Vickie M. Zeier	200 W Broadway	Missoula	59802	258-3234	523-2921	1	vzeier@co.missoula.mt.us
Ravalli	Regina Plettenberg	215 S 4th St Ste C	Hamilton	59840-2853	375-6551	375-6554	1	recorder@ravallcounty.mt.gov
Sanders	Jennine M. Robbins	PO Box 519	Thompson Falls	59873	827-6922	827-6970	1	jrobbins@metnet.mt.gov
Beaverhead	Debbie Scott	2 S. Pacific St. #3	Dillon	59725	683-3722	683-3778	2	dscott@co.beaverhead.mt.us
Broadwater	Rhonda C. Nelson	515 Broadway	Townsend	59644-2397	266-9215	266-3674	2	treas@co.broadwater.mt.us
Deer Lodge	Marie Hatcher	800 S Main	Anaconda	59711	563-4060	563-4001	2	clerk-recorder@anacondadeerlodge.mt.gov
Gallatin	Charlotte Mills	311 W Main 203	Bozeman	59715	582-3055	582-3068	2	charlotte.mills@gallatin.mt.gov
Jefferson	Bonnie Ramey	PO Box H	Boulder	59632	225-4020	225-4149	2	bramey@jeffco.mt.gov
Lewis & Clark	Paulette DeHart	316 N Park, Rm 168	Helena	59623	447-8334	457-8598	2	pdehart@co.lewis-clark.mt.us
Madison	Peggy Stampler	PO Box 366	Virginia City	59775	843-4270x270	843-5264	2	pkaatz@madison.mt.gov
Meagher	Dayne Ogle	PO Box 309	White Sulphur Springs	59645	547-3612	547-3388	2	dogle@meaghercounty.mt.org
Powell	Diane S. Grey	409 Missouri	Deer Lodge	59722	846-3680 x223	846-2784	2	cr@co.powell.mt.us
Silver Bow	Sally Hollis	155 W Granite-Rm 208	Butte	59701-9256	497-6342	497-6328	2	shollis@bsb.mt.gov
Blaine	Sandi Boardman	PO Box 278	Chinook	59523	357-3240	357-2199	3	sboardman@co.blaine.mt.gov
Cascade	Rina Fontana Moore	PO Box 2867	Great Falls	59403	454-6890	454-6703	3	rmoores@co.cascade.mt.us
Chouteau	JoAnn L. Johnson	PO Box 459	Fort Benton	59442	622-5151	622-3012	3	joann59442@yahoo.com
Glacier	Glenda M. Hall	512 E Main	Cut Bank	59427	873-3609	873-2125	3	gmhall@glaciercounty.mt.org
Hill	Darla Dahl	315 4th Street	Havre	59501	265-5481x223	265-2445	3	dahld@co.hill.mt.us
Liberty	Rhonda S. Pimley	PO Box 459	Chester	59522	759-5365	759-5395	3	clerk@co.liberty.mt.gov
Pondera	Janice Hoppes	20 4th Ave SW	Conrad	59425	271-4000	271-4070	3	clerkrec@3rivers.net
Teton	Paula J. Jaconetty	PO Box 610	Choteau	59422	466-2693	466-3244	3	paula@3rivers.net
Toole	Mary Ann Harwood	226 1st St S	Shelby	59474	424-8302	424-8301	3	teclerk@3rivers.net
Fergus	Rana Wichman	712 W Main	Lewistown	59457	535-5242	535-9023	4	clerkrecorder@co.fergus.mt.us
Garfield	Janet Sherer	PO Box 7	Jordan	59337	557-2760	557-2765	4	gccr@midrivers.com

Golden Valley	Mary Lu Berry	PO Box 10	Ryegate	59074	568-2231	568-2428	4	mberry@mt.gov
Judith Basin	Amanda H. Kelly	PO Box 427	Stanford	59479	566-2277	566-2211	4	akelly@co.judith-basin.mt.us
Musselshell	Jane E. Mang	506 Main	Roundup	59072	323-1104	323-3303	4	mshlcocr@midrivers.com
Petroleum	Ashley Nichols	PO Box 226	Winnett	59087	429-5311	429-6328	4	ashleyn@midrivers.com
Wheatland	Mary Miller	PO Box 1903	Hartowton	59036	632-4891	632-4880	4	wccr@mtintouch.net
Daniels	Kristy Jones	PO Box 247	Scobey	59263	487-5561	487-5583	5	clerkrec@danielsco.mt.gov
Dawson	Shirley Kreiman	207 W Bell	Glendive	59330	377-3058	377-1717	5	kreimans@dawsoncountymail.com
McCone	Maridel Kassner	PO Box 199	Circle	59215	485-3505	485-2689	5	clerk@midrivers.com
Phillips	Laurel Hines	PO Box 360	Malta	59538	654-2423	654-2429	5	clerkrecorder@phillipscounty.mt.gov
Richland	Penni D. Lewis	201 W Main	Sidney	59270	433-1708 or 6803	433-3731	5	plewis@richland.org
Roosevelt	Cheryl A. Hansen	400 2nd Ave So	Wolf Point	59201	653-6229	653-6289	5	chansen@roosevelcount.org
Sheridan	June Johnson	100 W Laurel	Plentywood	59254	765-3403	765-2609	5	jjohnson@co.sheridan.mt.us
Valley	Lynne Nyquist	501 Court Sq. #2	Glasgow	59230	228-6226	228-9027	5	lryquist@valleycountymt.net
Wibaux	Patricia Zinda	PO Box 199	Wibaux	59353	796-2481	796-2625	5	pazwebo@yahoo.com
Carter	Pamela Castiberry	PO Box 315	Ekalaka	59324	775-8749	775-8750	6	ccnrc@midrivers.com
Custer	Marie Wehri	1010 Main	Miles City	59301	874-3343	874-3452	6	m.wehri@co.custer.mt.us
Fallon	Brenda J. Wood	PO Box 846	Baker	59313	778-7182	778-2048	6	falloncc@midrivers.com
Powder River	Karen Amende	PO Box 270	Broadus	59317	436-2361	436-2151	6	kamende@prco.mt.gov
Prairie	Toni Kalfell	PO Box 125	Terry	59349	635-5575	635-5576	6	clerkrecorder@prairie.mt.gov
Rosebud	Geraldine Custer	PO Box 47	Forsyth	59327	346-7318	346-7551	6	clerkandrecorder@rangeweb.net
Big Horn	Kim Yarlott	PO Box 908	Hardin	59034	665-9731	665-9738	7	kyarlott@co.bighorn.mt.us
Carbon	Linda M. Ladvala	PO Box 887	Red Lodge	59068	446-1220	446-2640	7	recorder@co.carbon.mt.us
Park	Denise Nelson	414 E. Callender St	Livingston	59047	222-4110	222-4193	7	clerkrecorder@parkcounty.org
Stillwater	Pauline M. Mishler	PO Box 149	Columbus	59019	322-8000	322-8007	7	pmishler@stillwater.mt.gov
Sweet Grass	Sherry Bjornald	PO Box 888	Big Timber	59011	932-5152	932-3026	7	sgclerk1@cablemt.net
Treasure	Ruth L. Baker	PO Box 392	Hysham	59038	342-5547	342-5445	7	clerkrecorder@rangeweb.net
Yellowstone	Tony Nave	PO Box 35001	Billings	59107	256-2785	256-2736	7	tnave@co.yellowstone.mt.gov
ELECTION ADMINISTRATORS								
Carbon	Sally Rodibaugh	PO Box 887	Red Lodge	59068	446-1220	446-2640	7	elections@co.carbon.mt.us
Dawson	Jeanne Clapp	207 W Bell	Glendive	59330	377-3058	377-1717	5	clappj@dawsoncountymail.com
Lake	Kathie Newgard	106 4th Ave E	Polson	59860	883-7268	883-7230	1	knewgard@lakemt.gov
Yellowstone	Brett Rutherford	PO Box 35002	Billings	59107	256-2742	254-7940	7	brutherford@co.yellowstone.mt.gov

2009-10 MONTANA ASSOCIATION OF CLERKS & RECORDERS AND ELECTION ADMINISTRATORS

Updated: 8/12/2010

COUNTY	NAME	ADDRESS	COUNTY SEAT	ZIP CODE	PHONE/EXT.	FAX NO.	DIST.	E-MAIL
Judith Basin	Amanda H. Kelly	PO Box 427	Stanford	59479	566-2277	566-2211	4	akelly@co.judith-basin.mt.us
Petroleum	Ashley Nichols	PO Box 226	Winnett	59087	429-5311	429-6328	4	ashleyn@midrivers.com
Granite	Blanche McLure	PO Box 925	Phillipsburg	59858	859-3771	859-3817	1	graclerk@co.granite.mt.us
Jefferson	Bonnie Ramey	PO Box H	Boulder	59632	225-4020	225-4149	2	bramey@jeffco.mt.gov
Fallon	Brenda J. Wood	PO Box 846	Baker	59313	778-8182	778-2048	6	falloncc@midrivers.com
Gallatin	Charlotte Mills	311 W Main 103	Bozeman	59715	582-3055	582-3068	2	charlotte.mills@gallatin.mt.gov
Roosevelt	Cheryl A. Hansen	400 2nd Ave So	Wolf Point	59201	653-6229	653-6289	5	chansen@rooseveltcountry.org
Hill	Darla Dahl	315 4th Street	Havre	59501	265-5481x223	265-2445	3	dahldco.hill.mt.us
Meagher	Dayna Ogle	PO Box 309	Whit Sulphur Springs	59645	547-3612	547-3388	2	dogle@meaghercountry.mt.org
Beaverhead	Debbie Scott	2 S. Pacific St. #3	Dillon	59725	683-3722	683-3778	2	dscott@co.beaverhead.mt.us
Park	Denise Nelson	414 E. Callender St	Livingston	59047	222-4110	222-4193	7	clerkrecorder@parkcounty.org
Powell	Diane S. Grey	409 Missouri	Deer Lodge	59722	846-3680 x223	846-3891	2	cr@co.powell.mt.us
Rosebud	Geraldine Custer	PO Box 47	Forsyth	59327	346-7318	346-7551	6	gcuster@rosebudcountymt.com
Glacier	Glenda M. Hall	512 E Main	Cut Bank	59427	873-3609	873-3613	3	gmhall@glaciercountymt.org
Musselshell	Jane E. Mang	506 Main	Roundup	59072	323-1104	323-3303	4	mshlcooc@midrivers.com
Garfield	Janet Sherer	PO Box 7	Jordan	59337	557-2760	557-2765	4	gcsr@midrivers.com
Pondera	Janice Hoppes	20 4th Ave SW	Conrad	59425	271-4000	271-4070	3	clerkrec@3rivers.net
Sanders	Jennine M. Robbins	PO Box 519	Thompson Falls	59873	827-6922	827-6970	1	jrobbins@sanderscounty.mt.gov
Chouteau	JoAnn L. Johnson	PO Box 459	Fort Benton	59442	622-5151	622-3012	3	joann59442@yahoo.com
Sheridan	June Johnson	100 W Laurel	Plentywood	59254	765-3403	765-2609	5	jjohnson@co.sheridan.mt.us
Powder River	Karen Amende	PO Box 270	Broadus	59317	436-2361	436-2151	6	kamende@prco.mt.gov
Mineral	Kathy Jasper	PO Box 550	Superior	59872	822-3520	822-3579	1	kjasper@co.mineral.mt.us
Big Horn	Kim Yarlott	PO Box 908	Hardin	59034	665-9731	665-9738	7	kyarlott@co.bighorn.mt.us
Daniels	Kristy Jones	PO Box 247	Scobey	59263	487-5561	487-5583	5	clerkrec@danielsco.mt.gov
Phillips	Laurel Hines	PO Box 360	Malta	59538	654-2423	654-2429	5	clerkrecorder@phillipscounty.mt.gov
Carbon	Linda M. Ladvala	PO Box 887	Red Lodge	59068	446-1220	446-2640	7	recorder@co.carbon.mt.us
Valley	Lynne Nyquist	501 Court Sq. #2	Glasgow	59230	228-6226	228-9027	5	lnyquist@valleycountymt.net
McCone	Maridel Kassner	PO Box 199	Circle	59215	485-3505	485-2689	5	clerk@midrivers.com
Deer Lodge	Marie Hatcher	800 Main	Anaconda	59711	563-4060	563-4001	2	clerk-recorder@anacondadeerlodge.mt.gov
Custer	Marie Wehri	1010 Main	Miles City	59301	874-3343	874-3452	6	m.wehri@co.custer.mt.us
Toole	Mary Ann Harwood	226 1st St S	Shelby	59474	424-8302	424-8301	3	tcclerk@3rivers.net
Golden Valley	Mary Lu Berry	PO Box 10	Ryegate	59074	568-2231	568-2428	4	mberry@mt.gov
Wheatland	Mary Miller	PO Box 1903	Harlowton	59036	632-4891	632-4880	4	wccr@mtintouch.net
Carter	Pamela Castleberry	PO Box 315	Ekalaka	59324	775-8749	775-8750	6	ccnrc@midrivers.com
Wibaux	Patricia Zinda	PO Box 199	Wibaux	59353	796-2481	796-2625	5	pazwebo@yahoo.com
Teton	Paula J. Jaconetty	PO Box 610	Choteau	59422	466-2693	466-3244	3	paula@3rivers.net
Flathead	Paula Robinson	800 S Main	Kallisell	59901	758-5530	758-5865	1	robinson@flathead.mt.gov

Lewis & Clark	Paulette DeHart	316 N Park, Rm 168	Helena	59623	447-8334	457-8598	2	pdehart@co.lewis-clark.mt.us
Stillwater	Pauline M. Mishler	PO Box 149	Columbus	59019	322-8000	322-8007	7	pmishler@stillwater.mt.gov
Madison	Peggy Stemler	PO Box 366	Virginia City	59775	843-4270x270	843-5264	2	pkaatz@madison.mt.gov
Richland	Penni D. Lewis	201 W Main	Sidney	59270	433-1708 or 6803	433-3731	5	plewis@richland.org
Fergus	Rana Wichman	712 W Main	Lewistown	59457	535-5242	535-9023	4	clerkrecorder@co.fergus.mt.us
Ravalli	Regina Plettenberg	215 S 4th St Ste C	Hamilton	59840-2853	375-6551	375-6554	1	rplettenberg@ravalliacounty.mt.gov
Broadwater	Rhonda C. Nelson	515 Broadway	Townsend	59644-2397	266-9215	266-3674	2	treas@co.broadwater.mt.us
Liberty	Rhonda S. Pimley	PO Box 459	Chester	59522	759-5365	759-5395	3	clerk@co.liberty.mt.gov
Cascade	Rina Fontana Moore	PO Box 2867	Great Falls	59403	454-6890	454-6703	3	rmoore@co.cascade.mt.us
Lake	Ruth E. Hodges	106 4th Ave E	Polson	59860	883-7215	883-7283	1	rhodges@lakemt.gov
Treasure	Ruth L. Baker	PO Box 392	Hysham	59038	342-5547	342-5445	7	clerkrecorder@rangeweb.net
Silver Bow	Sally Hollis	155 W Granite-Rm 208	Butte	59701-9256	497-6342	497-6328	2	shollis@bsb.mt.gov
Blaine	Sandi Boardman	PO Box 278	Chinook	59523	357-3240	357-2199	3	sboardman@co.blaine.mt.gov
Sweet Grass	Sherry Bjorndal	PO Box 888	Big Timber	59011	932-5152	932-3026	7	sgclerk1@cablemt.net
Dawson	Shirley Kreiman	207 W Bell	Glendive	59330	377-3058	377-1717	5	kreimans@dawsoncountymail.com
Lincoln	Tammy D. Lauer	512 California	Libby	59923	293-7781x200	293-8577	1	lcclerk@libby.org
Prairie	Toni Kalfell	PO Box 125	Terry	59349	635-5575	635-5576	6	clerkrecorder@prairie.mt.gov
Yellowstone	Tony Nave	PO Box 35001	Billings	59107	256-2785	256-2736	7	tnave@co.yellowstone.mt.gov
Missoula	Vickie M. Zeier	200 W Broadway	Missoula	59802	258-3234	523-2921	1	vzeier@co.missoula.mt.us

ELECTION ADMINISTRATORS

Yellowstone	Brett Rutherford	PO Box 35002	Billings	59107	256-2742	254-7940	7	brutherford@co.yellowstone.mt.gov
Dawson	Jeanne Clapp	207 W Bell	Glendive	59330	377-3058	377-1717	5	clappj@dawsoncountymail.com
Lake	Kathie Newgard	106 4th Ave E	Polson	59860	883-7268	883-7230	1	knewgard@lakemt.gov
Carbon	Sally Rodibaugh	PO Box 887	Red Lodge	59068	446-1220	446-2640	7	elections@co.carbon.mt.us
Hill	Susan Armstrong	315 4th Street	Havre	59501	265-5481x223	265-2445	3	armstrongs@co.hill.mt.us

2009-10 MONTANA ASSOCIATION OF CLERKS & RECORDERS AND ELECTION ADMINISTRATORS

Updated: 8/6/2010

COUNTY	NAME	ADDRESS	COUNTY SEAT	ZIP CODE	PHONE/EXT.	FAX NO.	DIST.	E-MAIL
Beaverhead	Debbie Scott	2 S. Pacific St. #3	Dillon	59725	683-3722	683-3778	2	dscott@co.beaverhead.mt.us
Big Horn	Kim Yarlott	PO Box 908	Hardin	59034	665-9731	665-9738	7	kyarlott@co.bighorn.mt.us
Blaine	Sandi Boardman	PO Box 278	Chinook	59523	357-3240	357-2199	3	sboardman@co.blaine.mt.gov
Broadwater	Rhonda C. Nelson	515 Broadway	Townsend	59644-2397	266-9215	266-3674	2	treas@co.broadwater.mt.us
Carbon	Linda M. Ladvala	PO Box 887	Red Lodge	59068	446-1220	446-2640	7	reorder@co.carbon.mt.us
Carter	Pamela Castleberry	PO Box 315	Ekalaka	59324	775-8749	775-8750	6	ccnrc@midrivers.com
Cascade	Rina Fontana Moore	PO Box 2867	Great Falls	59403	454-6890	454-6703	3	rmoore@co.cascade.mt.us
Chouteau	JoAnn L. Johnson	PO Box 459	Fort Benton	59442	622-5151	622-3012	3	joann19@jsttriangle.com
Custer	Marie Wehri	1010 Main	Miles City	59301	874-3343	874-3452	6	m.wehri@co.custer.mt.us
Daniels	Kristy Jones	PO Box 247	Scobey	59263	487-5561	487-5583	5	clerkrec@danielsco.mt.gov
Dawson	Shirley Kreiman	207 W Bell	Glendive	59330	377-3058	377-1717	5	kreimans@dawsoncountymail.com
Deer Lodge	Marie Hatcher	800 Main	Anaconda	59711	563-4060	563-4001	2	clerk-recorder@anacondadeerlodge.mt.gov
Fallon	Brenda J. Wood	PO Box 846	Baker	59313	778-8182	778-2048	6	falloncc@midrivers.com
Fergus	Rana Wichman	712 W Main	Lewistown	59457	535-5242	535-9023	4	clerkrecorder@co.fergus.mt.us
Flathead	Paula Robinson	800 S Main	Kalispell	59901	758-5630	758-5865	1	robinson@fiathead.mt.gov
Gallatin	Charlotte Mills	311 W Main 103	Bozeman	59715	582-3055	582-3068	2	charlotte.mills@gallatin.mt.gov
Garfield	Janet Sherer	PO Box 7	Jordan	59337	557-2760	557-2765	4	gccr@midrivers.com
Glacier	Glenda M. Hall	512 E Main	Cut Bank	59427	873-3609	873-3613	3	gmhall@glaciercountymt.org
Golden Valley	Mary Lu Berry	PO Box 10	Ryegate	59074	568-2231	568-2428	4	mberry@mt.gov
Granite	Blanche McLure	PO Box 925	Phillipsburg	59858	859-3771	859-3817	1	graclerk@co.granite.mt.us
Hill	Darla Dahl	315 4th Street	Havre	59501	265-5481x223	265-2445	3	dahld@co.hill.mt.us
Jefferson	Bonnie Ramey	PO Box H	Boulder	59632	225-4020	225-4149	2	bramey@jeffco.mt.gov
Judith Basin	Amanda H. Kelly	PO Box 427	Stanford	59479	566-2277	566-2211	4	akelly@co.judith-basin.mt.us
Lake	Ruth E. Hodges	106 4th Ave E	Polson	59860	883-7215	883-7283	1	rhodges@lakemt.gov
Lewis & Clark	Paulette DeHart	316 N Park, Rm 168	Helena	59623	447-8334	457-8598	2	pdehart@co.lewis-clark.mt.us
Liberty	Rhonda S. Pimley	PO Box 459	Chester	59522	759-5365	759-5395	3	clerk@co.liberty.mt.gov
Lincoln	Tammy D. Lauer	512 California	Libby	59923	293-7781x200	293-8577	1	lccclerk@libby.org
Madison	Peggy Stemler	PO Box 366	Virginia City	59775	843-4270x270	843-5264	2	pkaatz@madison.mt.gov
McCone	Maridel Kassner	PO Box 199	Circle	59215	485-3505	485-2689	5	clerk@midrivers.com
Meagher	Dayna Ogle	PO Box 309	White Sulphur Springs	59645	547-3612	547-3388	2	dogle@meaghercounty.mt.gov
Mineral	Kathy Jasper	PO Box 550	Superior	59872	822-3520	822-3579	1	kjasper@co.mineral.mt.us
Missoula	Vickie M. Zeier	200 W Broadway	Missoula	59802	258-3234	523-2921	1	vzeier@co.missoula.mt.us
Musselshell	Jane E. Mang	506 Main	Roundup	59072	323-1104	323-3303	4	mshlccor@midrivers.com

COUNTY	NAME	ADDRESS	COUNTY SEAT	ZIP CODE	PHONE/EXT.	FAX NO.	DIST.	E-MAIL
Park	Denise Nelson	414 E. Callender St	Livingston	59047	222-4110	222-4193	7	clerkrecorder@parkcounty.org
Petroleum	Ashley Nichols	PO Box 226	Winnett	59087	429-5311	429-6328	4	ashleyn@midrivers.com
Phillips	Laurel Hines	PO Box 360	Malta	59538	654-2423	654-2429	5	clerkrecorder@phillipscounty.mt.gov
Pondera	Janice Hoppes	20 4th Ave SW	Conrad	59425	271-4000	271-4070	3	clerkrec@3rivers.net
Powder River	Karen Amende	PO Box 270	Broadus	59317	436-2361	436-2151	6	kamende@prco.mt.gov
Powell	Diane S. Grey	409 Missouri	Deer Lodge	59722	846-3680 x223	846-3891	2	cr@co.powell.mt.us
Prairie	Toni Kalfell	PO Box 125	Terry	59349	635-5575	635-5576	6	clerkrecorder@prairie.mt.gov
Ravalli	Regina Plettenberg	215 S 4th St Ste C	Hamilton	59840-2853	375-6551	375-6554	1	rplettenberg@ravallicounty.mt.gov
Richland	Penni D. Lewis	201 W Main	Sidney	59270	433-1708 or 6803	433-3731	5	plewis@richland.org
Roosevelt	Cheryl A. Hansen	400 2nd Ave So	Wolf Point	59201	653-6229	653-6289	5	chansen@rooseveltcounty.org
Rosebud	Geraldine Custer	PO Box 47	Forsyth	59327	346-7318	346-7551	6	gcuster@rosebudcounty.mt.com
Sanders	Jennine M. Robbins	PO Box 519	Thompson Falls	59873	827-6922	827-6970	1	jrobbins@sanderscounty.mt.gov
Sheridan	June Johnson	100 W Laurel	Plentywood	59254	765-3403	765-2609	5	jjohnson@co.sheridan.mt.us
Silver Bow	Sally Hollis	155 W Granite-Rm 208	Butte	59701-9256	497-6342	497-6328	2	shollis@bsb.mt.gov
Stillwater	Pauline M. Mishler	PO Box 149	Columbus	59019	322-8000	322-8007	7	pmishler@stillwater.mt.gov
Sweet Grass	Sherry Bjorndal	PO Box 888	Big Timber	59011	932-5152	932-3026	7	sgclerk1@cablemt.net
Teton	Paula J. Jaconetty	PO Box 610	Choteau	59422	466-2693	466-3244	3	paula@3rivers.net
Toole	Mary Ann Harwood	226 1st St S	Shelby	59474	424-8307	424-8301	3	tcclerk@3rivers.net
Treasure	Ruth L. Baker	PO Box 392	Hysham	59038	342-5547	342-5445	7	clerkrecorder@rangeweb.net
Valley	Lynne Nyquist	501 Court Sq. #2	Glasgow	59230	228-6226	228-9027	5	lnyquist@valleycountymt.net
Wheatland	Mary Miller	PO Box 1903	Harlowton	59036	632-4891	632-4880	4	wccr@mtintouch.net
Wibaux	Patricia Zinda	PO Box 199	Wibaux	59353	796-2481	796-2625	5	pazwebo@yahoo.com
Yellowstone	Tony Nave	PO Box 35001	Billings	59107	256-2785	256-2736	7	tnave@co.yellowstone.mt.gov
ELECTION ADMINISTRATORS								
Carbon	Sally Rodibaugh	PO Box 887	Red Lodge	59068	446-1220	446-2640	7	elections@co.carbon.mt.us
Dawson	Jeanne Clapp	207 W Bell	Glendive	59330	377-3058	377-1717	5	clappj@dawsoncountymail.com
Lake	Kathie Newgard	106 4th Ave E	Polson	59860	883-7268	883-7230	1	knewgard@lakemt.gov
Yellowstone	Brett Rutherford	PO Box 35002	Billings	59107	256-2742	254-7940	7	brutherford@co.yellowstone.mt.gov

EXECUTIVE BOARD - 2009-10

NAME	ADDRESS	ZIP CODE	PHONE/EXT.	FAX NO.	E-MAIL	COUNTY
Paula Robinson	800 S Main, Kalispell, MT	59901	758-5530	758-5865	robinson@flathead.mt.gov	Flathead Pres
Blanche McLure	PO Box 925, Philipsburg, MT	59858	859-3771	859-3817	graclerk@co.granite.mt.us	Granite 1st V P
Marie Hatcher	800 Main, Anaconda, MT	59711	563-4060	563-4001	clerk-recorder@anacondadeerlodge.mt.gov	Deer Lodge 2nd VP
vacant						
Rina Fontana Moore	PO Box 2867, Great Falls, MT	59403	454-6890	454-6703	rmoore@co.cascade.mt.us	Cascade Secy
Rana Wichman	712 W Main, Lewistown MT	59457	535-5242	535-9023	clerkrecorder@co.fergus.mt.us	Fergus Treas
Ruth Baker	P O Box 392, Hysham, MT	59038	342-5547	342-5445	clerkrecorder@rangeweb.net	Treasure Chaplain

PAST PRESIDENT

Amanda Kelly	P O Box 427 Stanford, MT	59479	566-2277	566-2211	akelly@co.judith-basin.mt.us	Judith Basin
--------------	--------------------------	-------	----------	----------	------------------------------	--------------

Area Code: 406 for all of Montana

**2009-10 LEGISLATIVE COMMITTEE MEMBERS & CONTACTS
MONTANA ASSOCIATION OF COUNTY CLERKS AND RECORDERS**

updated: 8/5/2010

COMMITTEE APPOINTMENTS - 2008-09

NAME	ADDRESS	ZIP CODE	PHONE/EXT.	FAX NO.	E-MAIL	COUNTY
Charlotte Mills	311 W Main 103 Bozeman MT	59715	582-3055	582-3068	charlotte.mills@gallatin.mt.gov	Gallatin
Paula Jaconetty	P O Box 610, Choteau	59422	466-2693	466-2138	paula@3drivers.net	Teton
Ruth E. Hodges	106 4th Ave E, Polson, MT	59860	883-7215	883-7283	rhodges@lakemt.gov	Lake
Janice Hoppes	20 4th Ave SW, Conrad MT	59425	271-4000	271-4070	clerkrec@3drivers.net	Pondera
Duane Winslow	PO Box 35002, Billings, MT	59107	256-2742	254-7940	dwinslow@co.yellowstone.mt.gov	Yellowstone
Paulette DeHart	316 N Park, Rm 168 Helena MT	5962	447-8334	457-8598	pdehart@co.lewis-clark.mt.us	Lewis & Clark
JoAnn Johnson	P O Box 459, Ft Benton MT	59442	622-5151	622-3012	joann59442@yahoo.com	Chouteau
Vickie Zeier	200 W Broadway, Missoula MT	59802	258-3234	523-2921	vzeier@co.missoula.mt.us	Missoula

DISTRICT CHAIRS - 2009-10

NAME	ADDRESS	ZIP CODE	PHONE/EXT.	FAX NO.	E-MAIL	COUNTY
Regina Plettenberg	215 S 4th St Ste C, Hamilton	59840-2853	375-6551	375-6554	recorder@ravallicounty.mt.gov	Ravalli
Diane S. Grey	409 Missouri, Deer Lodge MT	59722	846-3680 x223	846-3891	dsgmt2001@yahoo.com	Powell
Glenda M. Hall	512 E Main, Cut Bank MT	59427	873-3609	873-3613	gmhall@glaciercountymt.org	Glacier
Mary Miller	PO Box 1903, Harlowton MT	59036	632-4891	632-4880	wccr@mtintouch.net	Wheatland
Maridel Kassner	PO Box 199, Circle MT	Circle	59215	485-3505	clerk@midrivers.com	McCone
Geraldine Custer	PO Box 47, Forsyth MT	59327	346-7318	346-7551	gcuster@rosebudcountymt.com	Rosebud
Denise Nelson	414 E. Callender St, Livingston	59047	222-4110	222-4193	clerkrecorder@parkcounty.org	Park

EXECUTIVE BOARD - 2009-10

NAME	ADDRESS	ZIP CODE	PHONE/EXT.	FAX NO.	E-MAIL	OFFICE
Paula Robinson	800 S Main, Kalispell, MT	59901	758-5530	758-5865	robinson@flathead.mt.gov	Pres
Blanche McLure	PO Box 925, Philipsburg, MT	59858	859-3771	859-3817	graclerk@co.granite.mt.us	1st vp
Marie Hatcher	800 Main, Anaconda, MT	59711	563-4060	563-4001	clerk-recorder@anacondadeerlodge.mt.gov	2nd vp
Vacant						3rd VP
Rina Fontana Moore	PO Box 2867, Great Falls, MT	59403	454-6890	454-6703	rmoores@co.cascade.mt.us	Secy
Rana Wichman	712 W Main, Lewistown MT	59457	535-5242	535-9023	clerkrecorder@co.fergus.mt.us	Treas
Ruth Baker	P O Box 392, Hysham, MT	59038	342-5547	342-5445	clerkrecorder@rangeweb.net	Chaplain

PAST PRESIDENT

Amanda Kelly	P O Box 427 Stamford, MT	59479	566-2277	566-2211	akelly@co.judith-basin.mt.us	Judith Basin
--------------	--------------------------	-------	----------	----------	------------------------------	--------------

LOBBYIST

Linda Stoll	426 S Montana Ave, Helena, MT	59601	431-1368		phanopepla@aol.com	
-------------	-------------------------------	-------	----------	--	--------------------	--

If your information is incorrect, please contact me asap so it can be corrected. Thanks!

**MONTANA ASSOCIATION OF COUNTY
CLERKS AND RECORDERS**

BYLAWS

Article 1 – Name:

This organization shall be known as the Montana Association of County Clerks and Recorders.

Article II- Objectives:

- (a) To develop friendship as a means of broadening the opportunity for better serving the public on a non-political basis.
- (b) To encourage uniform legislation, when possible, of laws affecting the administration and conduct of County Clerks and Recorders and Election Administrators.
- (c) To encourage high standards among elected officials.
- (d) To further understanding of intra-state operations involving a similar work

Article III – Membership:

- Section 1. Membership will consist of all duly elected or appointed persons now serving as County Clerks and Recorders in and for their respective counties in the State of Montana upon payment of Association dues as provided in the State of Montana upon payment of Association dues as provided in Article XII of these bylaws.
- Section 2. Any deputy of an active member as defines in Section 1 above having an interest in the purpose and programs of this association in eligible to attend the annual meeting without voting privileges. When and in the event of an active member being unable to attend a meeting, the deputy may vote in his/her place and stead upon approval of the first vice-president.
- Section 3. Any election administrator having an interest in the purpose and programs of this association is eligible to attend the annual meeting upon payment of the fee provided in Article XII of these bylaws and with voting privileges for matters pertaining to Elections, only.

Article IV - Executive Board Structure and Duties:

- Section 1. The Executive Board of Montana Association of County Clerks and Recorders shall consist of its members who have been elected or appointed as an officer of this association, as listed in Article V, Section 1, herein.
- Section 2. The duties of the Executive Board shall be to:
- (a) Carry on all business that needs to be transacted between annual meetings.
 - (b) Pay all debts incurred by the Association upon receipt of expenditure and approval from majority of the executive board (4 officers must approve expenditures over \$200).
 - (c) Act as a budget committee, preparing a Preliminary Budget for the next fiscal year to be presented and adopted at the annual convention.
 - (d) Approve programs for the annual convention, rotating the location of the annual convention by district.
 - (e) Plan the midwinter meeting of the Association, including education curriculum in conjunction with the certification committee.

Article V – Officers, Election, Term of Office, Qualifications and Vacancies:

- Section 1. The officers consist of a president, vice-president, second vice-president, third vice-president, secretary, treasurer, and chaplain who are duly elected or appointed to the duties of the clerk and recorder's office or are an appointed election administrator in a county where the office of clerk and recorder is separate from election administrator and active members of the association.
- Section 2. The president and vice- presidents are to be elected annually at the time of the Annual Convention with each to serve no more than a one year term of each respective office. The treasurer shall be elected annually, not to serve more than four (4) years. The secretary shall be elected annually to serve not more than five (5) years. The chaplain shall be elected annually, with no limits on term of office.
- Section 3. A plurality of votes cast for any one office shall constitute an election. All votes shall be cast by secret ballot.

Section 4. Officers of the Montana Association of Clerks and Recorders shall take office on the Monday immediately following adjournment of the annual convention at which they are elected and sworn in and shall serve until the Monday immediately following the next annual convention at which their successors are elected and sworn in.

Section 5. Each officer shall take an oath of office administered by the outgoing president as follows: "I do solemnly swear that I will support, protect, and defend the Constitution of the United States and the Constitution of the State of Montana and the Bylaws of the Montana Association of County Clerks and Recorders and that I will discharge the duties of my office with fidelity."

Section 6. Upon resignation, death or inability to serve of any person serving as Secretary, Treasurer or Chaplain, it shall be the power of the Executive Board to fill such vacancy at an immediate board meeting called by the presiding officer. (Nomination or volunteers may be submitted to the President by Districts or individuals).

Vice-Presidents will automatically advance leaving Third Vice-President vacant.

Third Vice-President's duties "(b) Serve as parliamentarian and advise only when requested by the President, Executive Committee, Board of Directors or members of parliamentary questions concerning this Association," will be assumed by the Second vice-President; "(c) Review any proposed amendments to the bylaws before voting by the active members. All revisions duly adopted must be attached to the original bylaws stating the year and date they are revised. Update the bylaws as amended and distribute to the membership." will be assumed by the Chairman of the Bylaws Committee, both serving through the next convention with the newly elected Third Vice-President taking office immediately upon election.

In the event of two vacancies in the Presidential line-up the Executive Board shall appoint a Second Vice-President.

Section 7. Any person nominated for office of this Association must be an active member of the Association and have served at least one term on the board of directors or executive board and attended the previous annual convention unless an excuse is accepted by the Executive Board.

Section 8. Any active member wishing to be a candidate for any elective office of this Association shall place his/her name in nomination at the

annual convention by submitting a statement of candidacy to the nominating committee by the close of nominations. A District may submit a candidate's name for nomination to the nominating committee by the close of nominations.

Section 9. Any active member wishing to serve in an appointive position may present his/her name to the President. A district may submit a name of a member of that district who would be considered for an appointive position.

Article VI – Duties of Officers:

Section 1. The President shall:

- (a) Preside at all meetings of this Association and appoint all committees not otherwise provided for, considering names of clerks and recorders presented as provided in Article V.
- (b) Be Ex-officio of all committees.
- (c) Keep the Association plaque and gavel.
- (d) Be empowered and authorized to sign checks in the absence of the treasurer.
- (e) Notify the members of the Association of the annual meeting, no later than 45 days prior to the annual meeting.
- (f) Preside at all meetings of the Executive Board and Board of Directors.
- (g) May attend the annual meeting of the international Association of Clerks, Recorders, Election Officials, and Treasurers (IACREOT).
- (h) May attend the duly called meeting of the Montana Association of Elected County Officials (MACO), National Association of County Recorders and Clerks (NACRC), National Association of Counties (NACO), or other annual meeting of an organization serving to further the goals of the Association, if prior approval from the Executive Board is received.
- (i) Call a meeting of the Executive Board and Board of Directors in the first quarter of the calendar year, generally in conjunction with the Montana Association of County Officials' Midwinter Meeting, of each year.

- (j) Shall be a member of the Board of Directors for MACO and the Council of County Officials.

Section 2. The Vice President shall:

- (a) Serve in the absence of the President.
- (b) Serve as the credential chairman and when necessary make credential forms for voting.
- (c) May attend the annual meeting of the International Association of Clerks, Recorders, Election Officials and Treasurers (IACREOT).
- (d) May attend the duly called meetings of the Montana Association of Elected County Officials (MACO), National Association of County Recorders and Clerks (NACRC), National Association of Counties (NACO), or other annual meeting of an organization serving to further the goals of the Association, if prior approval from the Executive Board is received.

Section 3. The Second Vice President shall:

- (a) Serve in the absence of the President and Vice President.
- (b) Coordinate the annual Convention with host committee and keep appropriate records of a guide to convention planning.
- (c) Extend an invitation to all presidents of State Associations of Elected Officials, to the Montana Association of Counties, and to the Secretary of State's office, to the annual meetings.

Section 4. The Third Vice-President shall:

- (a) Serve in the absence of the President, Vice-President and Second Vice President.
- (b) Serve as parliamentarian and advise only when requested by the President, Executive Board, Board of Directors or members.
- (c) Serve as Chairman of the Bylaws Committee. Review any proposed amendments to the bylaws before voting by the active members. All revisions duly adopted must be attached to the original bylaws stating the year and date they are revised. Update the bylaws as amended and distribute to the membership.

- (d) Prepare, and distribute to all counties, a publicity release at the conclusion of the Annual Convention and midwinter meeting for members to use as a press release for local media.

Section 5. The Secretary shall:

- (a) Keep the minutes of all meetings and serve as secretary of the Executive Board.
- (b) Serve as secretary to the Board of Directors.
- (c) Send all resolutions to the legislative committee no later than 30 days following the annual convention.
- (d) Provide each county with a copy of the minutes of all meetings within a reasonable time following the meetings.
- (e) Keep the minutes of the Association in bound format in order and indexed by main topics.
- (f) Every five years, submit the prior five years of approved minutes to the State Historical Society for safekeeping.
- (g) Keep audio tapes of all meetings for 2 years.

Section 6. The Treasurer shall:

- (a) Be responsible for the association's funds and sign all checks.
- (b) Make investments of idle funds in time or savings deposits.
- (c) Notify exhibitors of the Association's annual convention and collect the exhibitor's fees.
- (d) At annual convention of each year, give a statement of dues to each county.
- (e) Upon receipt of dues, send the annual membership cards.
- (f) Keep the books of the Association open for inspection by any member.
- (g) Pay all appropriate state and national dues.
- (h) Introduce the exhibitors at the annual meetings.

Section 7. The Chaplain shall:

- (a) Open and close each meeting of the Association, Board of Directors and Executive Board with prayer.
- (b) Ask the blessing at each noon luncheon and evening meal at the annual convention.
- (c) Assist the Second Vice President in coordinating the annual convention.
- (d) Assist the Treasurer with the introduction of exhibitors at the annual convention.
- (e) Serve as Chairman of the History Committee and keep the Association camera.
- (f) Serve as the Association Sunshine Chairman to send cards when notified.

Section 8. Continuity of records.

Each Officer of this association shall deliver to his/her successor all records and papers in his/her keeping and take a receipt therefor. **Transfer of records should be accomplished at annual convention or before the next called Executive Board Meeting.**

Article VII – Board of Directors:

Section 1. Membership

The Board of Directors shall be made up of the chairman of the seven (7) districts in the Montana Association of County Clerks and Recorders and the members of the Executive Board. The immediate Past President shall be a member of the Board of Directors if still an active member of the Association.

Section 2. Meetings

The President shall call no less than two (2) meetings of the Board of Directors in each calendar year, one of which will be in the first quarter of the calendar year.

Section 3. Duties

It shall be the duty of the Board of Directors to coordinate the actions of the districts of the Association with those of the Executive Board. It shall assign research projects to the districts for report by the District Chairman at the annual convention. All members of the Board of Directors shall attend the meeting duly called by the President in the first quarter of each year unless an excuse is accepted by the Executive Board.

In the event a member of the Board of Directors does not perform the duties as prescribed in these bylaws or assigned by the President of this Association, he/she shall be replaced by an active member. In the case of vacancy, the President shall appoint a replacement immediately.

Article VIII – Committees:

Section 1. Resolutions Committee

Prior to October 15th of each year, the President shall appoint three active members to serve on this committee. The President shall notify the membership of such appointments. All resolutions presented to this committee for consideration at the annual convention shall be in typewritten form and shall be referred to the committee no later than ~~forty-five (45)~~ ³⁰ days prior to the annual convention. The committee shall consider all resolutions presented by the districts and report at the annual convention. All resolutions other than customary resolutions shall be either handed out or read at the beginning of convention.

Section 2. Nominating Committee

The President shall appoint the nominating committee which shall consist of three (3) active members, including one (1) Past President. In the absence of a Past President, a member shall be appointed from members of the Board of Directors.

Nomination shall be made in accordance with Article with Article V of these by laws.

The committee shall accept statements of candidacy from any active member of this Association or nominations by any district of this Association.

The committee shall submit the slate of officers to the Vice President to review for qualifications.

Section 3. Bylaws Committee

The President shall appoint a minimum of three active members to serve as a Bylaws Committee. Any proposed amendments to the bylaws shall be distributed by the committee to the membership at least thirty (30) days

prior to annual convention. The committee shall present the proposed amendments to the Third Vice President for review. All amendments to the bylaws shall be voted on the last day of convention.

Section 4. Legislative Committee

The Legislative Committee shall consist of no fewer than five members to be appointed by the President and the immediate Past President, if an active member, as well as the members of the Executive Board and Board of Directors. The legislative committee shall be appointed no later than October 15th of each year.

The legislative committee shall:

- 1) Advertise for a lobbyist for the Association no less than every eight (8) years, beginning with calendar year 2008.
- 2) Conduct interviews and hire a lobbyist within the budget as set by the executive board.
- 3) Select a chairman.
- 4) Conduct a meeting with the Association Lobbyist to prioritize the resolutions passed by the membership at the annual convention. Attendance at the prioritization meeting shall be mandatory for all members of the Legislative Committee, unless excused by the Executive Board. District Chairs are to notify the membership of the district of the priorities set.

The District submitting the resolution to the Association is responsible for selecting sponsor(s) for the legislation once the resolution has passed the body and submitting the information to the committee. In the event the submitting District is unable to find a sponsor, their District Chair must notify the President of the Association no later than November 20.

Section 5. Convention and Education Committee

Annual Convention: This committee shall be the members of the district hosting a convention. The committee shall set the dates for the annual convention. The committee shall work with the second vice president as coordinator and with the certification committee, and shall keep appropriate records of a guide to convention planning. The guide to convention planning shall be passed to the host district for the next annual convention before the last day of the annual convention. This committee shall also be responsible for drawings for gifts at the annual convention

The annual convention shall be rotated among the districts as follows:

District 7
District 6
District 4
District 2
District 5
District 3
District 1

Midwinter Meeting: This committee shall be the members of the Executive Board, with the second vice president as coordinator, and with the certification committee.

Section 6. Audit Committee

The President shall appoint an audit committee to audit the books of the Treasurer at each convention and at the end of the Treasurer's term.

Section 7. Scholarship Committee

The Clerks of District 3 (Blaine, Cascade, Choteau, Glacier, Hill, Liberty, Pondera, Teton and Toole Counties) shall serve as the members of the Scholarship Committee, the members of the committee shall appoint a Chair from among the Clerks of District 3. The committee will design the scholarship application forms and judge the scholarship applications submitted by districts. The committee shall determine the number and amount of scholarships to be given each year, based on available money in the scholarship fund. This committee shall coordinate with the Treasurer. The Chair of the committee shall notify the President and clerk and recorder of the county of the winner(s). The clerk and recorder of the county of the winners shall notify the winners and arrange for presentation of the certificate. Pictures of the presentation or other publicity shall be provided to the Chaplain to be included in the scrapbook.

Section 8. Expenses

The necessary travel expenses for committee members shall be paid by the treasurer upon presentation of a bill.

Section 9. Certification Committee

MEMBERSHIP, ELECTION AND TERMS

There is established a permanent Committee of the MACR known as the Certification Committee. The Committee shall consist of the clerks of District 4 (Judith Basin, Fergus, Petroleum, Wheatland, Golden Valley, Musselshell and Garfield Counties). Members of the committee shall appoint a Chair from among the clerks of District 4.

The Committee shall have general supervisory authority to administer the following duties:

- (a) To promulgate rules and regulations and reduce the same to writing for the information of all the MACR membership.
- (b) To approve all or portions of individual courses and programs, assigning value to each, and to keep the curriculum current and meaningful.
- (c) To always be cognizant that the courses need to be practical and appropriate to the primary objective of increasing the

efficiency and competence of the Clerk and Recorders and the Election Administrators

- (d) To set accreditation standards and continuing education credits.
- (e) To determine a method of giving credit to clerks for their years of experience.
- (f) To determine what constitutes attendance according to the vote of the membership, such a course registration or daily sign in.
- (g) To set up a method of keeping track of individual attendance.
- (h) The Committee is empowered to choose an alternate course of study sponsored by some other entity as a substitute or addition to the convention workshop, such as: Secretary of State's Annual Election Administrators' workshop, the MACO Elected Officials' workshop, or the Department of Commerce's BARS annual workshop.
- (i) To determine the cost of each year's school for education of Clerks, prepare a budget and submit its annual budget to the Executive Board of approval.
- (j) Members of the committee shall not be compensated except for actual and necessary expenses incurred in the performance of their duties.

FINANCING

A portion of all association dues shall be used for the education of the membership. The Treasurer of the Association shall inform the Chair of the Certification Committee and the Convention and Education Committee of the amount of money that is available for each year's schools.

Article IX- Districts

Section 1. Division of State into districts.

The fifty-six (56) counties of Montana shall be divided in seven (7) districts as follows:

- (1) District Number 1 consists of the following counties: Lincoln, Flathead, Lake, Sanders, Mineral, Missoula, Granite and Ravalli.

- (2) District Number 2 consists of the following counties: Lewis and Clark, Powell, Meagher, Broadwater, Deer Lodge, Silver Bow, Jefferson, Gallatin, Madison, and Beaverhead.
- (3) District Number 3 consists of the following counties: Glacier, Toole, Liberty, Hill, Blaine, Pondera, Teton, Choteau and Cascade.
- (4) District Number 4 consists of the following counties: Judith Basin, Fergus, Petroleum, Wheatland, Golden Valley, Musselshell and Garfield.
- (5) District Number 5 consists of the following counties: Phillips, Valley, Daniels, Sheridan, Roosevelt, McCone, Richland, Wibaux, and Dawson.
- (6) District Number 6 consists of the following counties: Rosebud, Custer, Prairie, Fallon, Carter and Powder River
- (7) District Number 7 consists of the following counties: Big Horn, Carbon, Park, Stillwater, Sweet Grass, Treasure and Yellowstone.

Section 2. Meetings, duties and records

No fewer than two (2) meetings shall be held in each year. Multi-county district meetings may be held when it is determined by the members of the districts involved that the purpose will be beneficial. Minutes shall be taken at all meetings by the district secretary, a clerk and recorder appointed by the chairman of the district. The appointed district secretary shall be responsible for providing copies of the minutes to each clerk in the district as soon as practical following each meeting, as well as to the Association Secretary, prior to the end of the annual convention. Any resolutions adopted by a district must be transmitted to the chairman of the resolutions committee by the district chairman no later than ~~forty five (45) days~~ prior to convention.

30 days

Members of each district shall appoint a chairman for their district. Prior to the end of the annual convention each year, the outgoing district chair shall be responsible for notifying the President of the district chair for the coming year.

The necessary travel expenses of the members to the district meeting duly called will be paid by the Association upon presentation of a bill to the treasurer.

Article X – Amendments

These Bylaws may be amended at any convention by two-thirds vote of the members present and voting. Any proposed amendments must be presented to the Third Vice President in writing before being voted on by the active members. Proposed amendments must be presented the first day of the convention and voted on the last day of the convention.

Article XI – Fiscal Year

The fiscal year shall be from October 1st of the current year through September 30th of the following year.

Article XII – Dues and Fees

Section 1. The annual dues of the Association are from October 1st to September 30th of each year and shall be as follows:

- 1) \$500.00 for 1st and 2nd class counties.
- 2) \$400.00 for 3rd, 4th and 5th class counties.
- 3) \$300.00 for 6th and 7th Class counties.

Section 2. The annual fee for an election administrator other than the clerk and recorder shall be \$300.00.

Section 3. All dues and fees are payable upon presentation of the claim to the county by the Treasurer. A membership in the Association forfeited for nonpayment of dues shall be reinstated upon application accompanied by the dues.

Article XIII – National Association Convention Expenses.

Section 1. The Montana Association of County Clerks and Records shall pay for the registration fee for the attendance of the President and First Vice-President and the Director, if a member of the Montana Association of County Clerks and Recorders, at the annual International Association of Clerks, Recorders, Election Officials and Treasurers (IACREOT), National Association of County Recorders and Clerks (NACRC), National Association of Counties (NACO) or other annual meeting of an organization serving to further the goals of the Association, if prior approval from the Executive Board is received.

In addition, a maximum of \$2,500.00 will be budgeted to pay for travel and lodging for the President, First Vice-President and Director (if the Director is a member of the Montana Association of Clerk and Recorders). The \$2,500.00 will be shared equally among the designated officers attending national association conventions.

Article IX – Parliamentary Authority

The rules contained in ROBERT'S RULES OF ORDER REVISED shall govern this Association in all cases to which they are applicable, and in which they are not inconsistent with these Bylaws.

HISTORY: THE ROARIN' 20'S

M N I N S T A L L M E N T P L A N U Z S
E C O I O J C R R M M U S I C H F F E C
L E F T H E G R E A T G A S T B Y A F I
R S H E R E N A I S S A N C E N E S I M
A K Q A S O S N Q Y T R Y Y O N C A M O
H N F P N N M A S S M E D I A O A W S N
T W J O A O O L N Q B E T M T B L J I O
U A O T E I V R L R P A J T P F V R N C
R R T D L T I M A O R N F F J O I I U E
E R F O R A E P R G R I K W J V N N M N
B E F M O L S T I I T Y N W Y K C D M I
A N G E W F R M X Z V A L B D Z O U O L
B H W Z E N M Z G I W S R L R Z O S C Y
Y A W G N I M E H T S E N R E A L T H L
V R Z J Y L R A D I O W N O S J I R I B
D D L H Y A H E N R Y F O R D J D Y C M
R I J C L A U D E M C K A Y J O G K A E
K N W D T N E M N I A T R E T N E J G S
O G W P J A C K D E M P S E Y Y W D O S
V G N O R T S M R A S I U O L O E M L A

ASSEMBLYLINE

BABERUTH

CALVINCOOLIDGE

CHICAGO

CLAUDEMCKAY

COMMUNISM

DEPORT

ECONOMICS

ENTERTAINMENT

ERNESTHEMINGWAY

FSCOTTFITZGERALD

HARLEM

HENRYFORD

IMMIGRATION

INDUSTRY

INFLATION

INSTALLMENTPLAN

JACKDEMPSEY

JAZZ

JELLYROLLMORTON

LOUISARMTRONG

MASSMEDIA

MOVIES

MUSIC

NEWORLEANS

RADIO

RENAISSANCE

TEAPOTCOME

THEGREATGASTBY

WARRENHARDING

ROARIN' 20'S WORD SCRAMBLE

afelprp

lomaoeiutb

uscessc

inbiphrooit

meacin

rta

ceod

zazj

liyophnd

lifm

reispsodne

oleephtne



How Well Do You Know Montana

Each of the following is a clue to a town in Montana

1. A noted TV news reporter _____
2. A wounded animal _____
3. An animal home _____
4. An African explorer _____
5. A well known circus _____
6. A small sweetheart _____
7. A line of toiletries _____
8. A very fleet animal _____
9. Bought from Indians for \$24 _____
10. A fur trader _____
11. A ranch activity _____
12. A flower in infancy _____
13. A large snake _____
14. A warm southwest wind _____
15. A small valley _____
16. A wide look _____
17. A geometric figure _____
18. A former TV sheriff _____
19. Number 18's former deputy _____
20. A hill standing alone _____
21. A colorless vertebrate _____
22. A severed money institution _____
23. A double overpass _____
24. A starving animal _____
25. Caretaker of sheep _____
26. An exterior view _____
27. Solomon's request _____
28. Abundant fuel _____
29. Much above average _____
30. Holds a person's pants up _____
31. Next door to heaven _____
32. Multiple tableware _____
33. Custer's regimental song _____
34. Where a war was fought over a woman _____
35. Uncivilized _____
36. Napoleons jail _____
37. 1st Treasurer of U.S. _____
38. Flip Wilson's impersonation _____
39. Bookkeeping form _____
40. Type of bean _____
41. Name of nuclear submarine _____
42. To split _____
43. Type of tree or bug _____
44. Russian capitol bldg. _____
45. Vacuum cleaner _____
46. Get on your knees & _____
47. Position on a marquee _____
48. Measure of distance + city _____
49. Large forest _____
50. Large stone _____
51. Colorless corridor _____
52. Flaming Inn _____
53. Large ice cube _____
54. Father of psychoanalysis _____
55. A small horse _____
56. A well known shotgun _____
57. A middle eastern country _____
58. Famous British Prime Minister _____
59. Colored appendage _____
60. Large beach _____
61. One who makes dough _____
62. Where you wash your face _____
63. It has bats _____
64. Jolly Green Giants eating tool _____
65. Peanut President _____
66. Large city in Ohio _____
67. First name of Poe _____
68. Early U.S. foreigner _____
69. A Nightengale _____
70. Grounds Keeper _____
71. Wyoming water spout _____
72. 1861 President _____
73. To seek & find _____
74. Dr.'s favorite fishing place _____
75. Sitting Bull's shoe _____
76. Not less _____
77. Popeye's girlfriend _____
78. Safe place for birds & animals _____
79. Solar explosion _____
80. Bullet's master _____
81. Smart big stream _____
82. What most women do on the phone _____
83. Also in Scotland _____
84. Home of big ball clowns _____
85. Oysters home _____
86. Hardy's partner _____
87. One who wins _____
88. Flag for venison _____
89. 22nd U.S. President _____
90. I don't want her, you can _____
91. Town same as county _____
92. Star of TV High Mountain Ranges _____
93. One who strikes pins _____
94. Home of Kings & Queens _____
95. Old family building _____

The 1920's

ACROSS

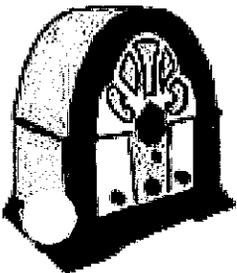
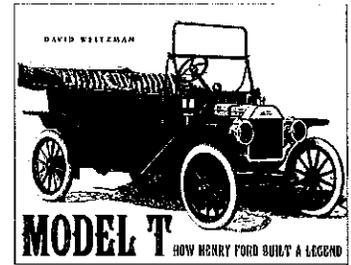
2. Without a doubt the most famous American athlete of the twenties – homerun hitter who was just as famous for his high style of living.
3. During the 1920s, this became the most important means of communication. They became affordable and the programs were entertaining. Very similar in programming to modern day television.
4. Growth of African-American literature and artistic culture in America.
6. The outlaw of the manufacture, sale, import and export of alcohol – passed by the 13th Amendment to the U.S. Constitution. Many thought this was stop some of the social problems blamed on drinking.
7. A form of dress worn by women of the 1920s – eventually became a title for those women who represented the changing attitudes of the decade giving more freedom for “questionable” behavior such as smoking or drinking in public.
8. New music form that grew in popularity during the 1920s – most famous include Duke Ellington, Paul Whiteman, and Leo Reisman.
12. Newly built in the Twenties for the new cars that were becoming so popular. Some became highways and expressways.
15. Industry which grew the most following World War I because more and more people could afford one. The most famous was the Model T. Changed the way Americans lived in so many ways.
17. Name given to new movies produced in the 1920s that used sound.
18. Became very popular in the 1920s including such styles as the fox-trot, waltz, and the tango.
19. While so much growth was taking place, African Americans, recent immigrants, and farmers, along with a large part of the “working class” population still remained _____.
22. College football player of the 1920s – his fame helped develop what is today the National Football League.
24. Ford By 1927, he had sold 15 million cars by making them more affordable to the average person.
25. Following World War I, America became the _____ country in the world.
26. Produced in 1922 – the first all color feature film.
27. The movement from using coal to using electricity – quickly grew in America during the Twenties.
28. The Roaring Twenties are often seen as a time of great prosperity driven by the introduction of a wide array of new _____.
29. Considered by many to be the greatest tennis player of all time.
30. A term which describes Americas movement from wartime to more peacetime. This brought soldiers home and back to work creating products for people to use and not for war.
31. Another term for the right to vote. This was finally granted to women on August 18, 1920.

DOWN

1. The first pilot to fly solo and non-stop across the Atlantic Ocean – taking 33.5 hours to complete the journey. He was born north of St. Cloud in Little Falls.
5. Hidden businesses that illegally sold alcohol even after the Volstead Act was passed and alcohol became illegal.
9. The most famous of all gangsters during the 1920s. Died while in prison for tax evasion.
10. One of the most popular forms of dance developed in the 1920s – exploded after being featured in two Broadway shows in 1922.
11. Another name for the Roaring 20s –described due to the amusement, fun, and music to take away the pain of World War I.
13. The most famous of all Jazz musicians of the 1920s making “scat singing” popular.
14. A hair style worn by women of the 1920s – very short hair.
16. Famous boxer of the 1920s – eventually won the World heavyweight boxing title.
20. During the 1920s, the development of _____ allowed for cheaper prices of technology products.
21. Were strung across the continent bringing communication to people from far distances.
23. As America continued to fight for the end of drinking, these “characters” began to grow in numbers and importance bringing organized crime all over the United States.



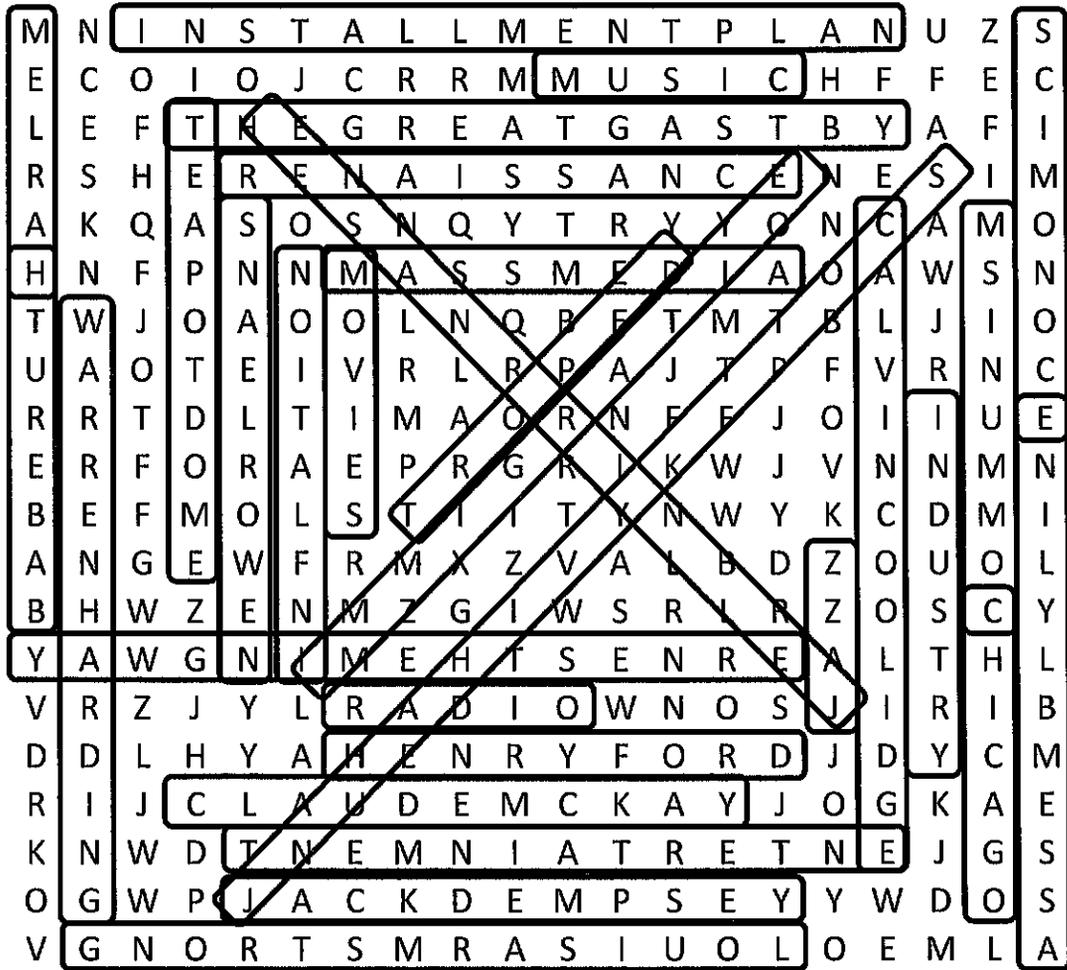
THE 1920s



A crossword puzzle grid with the following numbered starting points:

- 1: Down, 1st row, 4th column
- 2: Across, 1st row, 2nd column
- 3: Across, 2nd row, 4th column
- 4: Across, 3rd row, 1st column
- 5: Down, 4th row, 5th column
- 6: Across, 4th row, 6th column
- 7: Across, 5th row, 4th column
- 8: Across, 6th row, 6th column
- 9: Across, 6th row, 7th column
- 10: Down, 6th row, 8th column
- 11: Down, 7th row, 4th column
- 12: Down, 7th row, 5th column
- 13: Down, 7th row, 6th column
- 14: Down, 7th row, 7th column
- 15: Down, 7th row, 8th column
- 16: Down, 8th row, 4th column
- 17: Across, 8th row, 5th column
- 18: Across, 9th row, 4th column
- 19: Across, 10th row, 4th column
- 20: Down, 10th row, 5th column
- 21: Down, 10th row, 6th column
- 22: Across, 10th row, 7th column
- 23: Across, 10th row, 8th column
- 24: Across, 11th row, 5th column
- 25: Across, 12th row, 4th column
- 26: Across, 13th row, 4th column
- 27: Across, 14th row, 4th column
- 28: Across, 15th row, 1st column
- 29: Across, 16th row, 4th column
- 30: Across, 17th row, 1st column
- 31: Across, 18th row, 4th column

HISTORY: THE ROARIN' 20'S



ROARING 20'S WORD SCRAMBLE

afelprp

lomaouiutb

uscessc

inbiphrooit

meacin

rta

ceod

zazj

liyophnd

lifm

reispsodne

oleeptne

flapper

automobile

success

prohibition

cinema

art

deco

jazz

lindy hop

film

depression

telephone

How Well Do You Know Montana

Sorry, there is no answer key available.

THE 1920s

ACROSS

2. Babe Ruth
3. Radio
4. Harlem Renaissance
6. Prohibition
7. Flapper
8. Jazz
12. Roads
15. Automobile
17. Talkies
18. dance
19. poor
22. red grange
24. Henry
25. poorest
26. Toll of the Sea
27. Electrification
28. Consumer Goods
29. Bill Tilden
30. Post WWI Ression
31. Suffrage

DOWN

1. Charles Lindburgh
5. Speakeasy
9. Al Capone
10. Charleston
11. Jazz Age
13. Louis Armstrong
14. Bob
16. Jack Dempsey
20. Massproduction
21. Telephone Lines
23. Gangsters

Resolution #2010-01

Submitted by District 1

WHEREAS since 2006 Montana provides an AutoMark marking device for disabled electors to mark their ballot privately and independently;

WHEREAS absentee ballots and mail ballot elections require a disabled elector to go to a location to use an AutoMark if they want to vote their ballot privately and independently;

WHEREAS Montana Law allows UOCAVA voters to vote using electronic technology to cast their ballot (HTML or PDF).

NOW, THEREFORE, BE IT RESOLVED that the Montana Association of Clerks and Recorders draft a bill to allow Election Administrators to provide disabled electors a ballot using electronic technology as provided for UOCAVA voters.

For _____

AGAINST _____

Resolution #2010-02

Submitted by District 1

WHEREAS Montana Code Annotated § 13-14-113 (3) states that "a candidate may not file for more than one public office".

WHEREAS this law applies to non-partisan offices where candidates file without salary or fees for special districts that often cannot fill all vacant positions;

NOW, THEREFORE, BE IT RESOLVED that the Montana Association of Clerks and Recorders draft a bill to allow Election Administrators to accept filings for these positions as long as they are not filing for more than one public office in any given election.

For _____

AGAINST _____

Just to non-partisan
offices only

Resolution #2010-03

Submitted by District 1

WHEREAS 7-4-2631 set fees for recording and indexing certificate of locations and affidavits of annual labor on mining claims except as provided in 7-4-2632.

WHEREAS 7-4-2632 sets fees when recording is done by mechanical means and all counties record by mechanical means.

NOW, THEREFORE, BE IT RESOLVED that the Montana Association of Clerks and Recorders request the Montana legislature remove 7-4-2631 from statutes and fees are set by 7-4-2632.

FOR _____

AGAINST _____

*Make mining claims
consistent w/ all
other fees*

Resolution #2010-4

Submitted by District 1

WHEREAS The 2007 Montana Legislature Authorized Beneficiary Deeds as a way for people to transfer at death their real property (located in Montana) to one or more beneficiaries without probate; (*Montana Code Annotated Section 72-6-121*);

WHEREAS the language of the Beneficiary Deed is vague and;

WHEREAS the language in *Montana Code Annotated Section 72-6-121(12)* should read:

(12) The death of an owner of real property must, for the purposes of this section, be proved by ~~*A RECORDABLE* document or a certificate of death.~~

a notarized statement of death per [unclear]
NOW, THEREFORE, BE IT RESOLVED that the Montana Association of Clerks and Recorders draft a bill to change the language of *Montana Code Annotated Section 72-6-121(12)* to read: (12) The death of an owner of real property must, for the purposes of this section, be proved by ~~*A RECORDABLE* document or a certificate of death~~

For _____

AGAINST _____

affidavit

amend resolution to get committee
races off the ballot unless it is contested.

Resolution #2010-___

Submitted by District 3

WHEREAS Montana law allows the use of the National Change of Address files to compare the addresses of registered voters in the NVRA process and such use is further addressed in the Montana Administrative Rules.

WHEREAS, if necessary, legislation would be proposed to expand the use of the comparison to the NCOA for our addresses, not only in the NVRA process but as needed to notify voters of the change of address information provided by the NCOA and request authorization to change the address in our database.

13-2-220. Maintenance of active and inactive voter registration lists for elections -- rules by secretary of state. (1) The rules adopted by the secretary of state under 13-2-108 must include the following procedures, which an election administrator shall follow in every odd-numbered year:

(a) compare the entire list of registered electors against the national change of address files and provide appropriate confirmation notice to those individuals whose addresses have apparently changed;

(b) mail a nonforwardable, first-class, "return if undeliverable--address correction requested" notice to all registered electors of each jurisdiction to confirm their addresses and provide the appropriate confirmation notice to those individuals who return the notices;

(c) mail a targeted mailing to electors who failed to vote in the preceding federal general election by:

(i) sending the list of nonvoters a nonforwardable notice, followed by the appropriate forwardable confirmation notice to those electors who appear to have moved from their addresses of record;

(ii) comparing the list of nonvoters against the national change of address files, followed by the appropriate confirmation notices to those electors who appear to have moved from their addresses of record;

(iii) sending forwardable confirmation notices; or

(iv) making a door-to-door canvass.

(2) Any notices returned to the election administrator after using the procedures provided in subsection (1) must be followed by an appropriate confirmation notice that is a forwardable, first-class, postage-paid, self-addressed, return notice. If the elector fails to respond within 30 days of the confirmation notice, the election administrator shall move the elector to the inactive list.

(3) A procedure used by an election administrator pursuant to this section must be completed at least 90 days before a primary or general election for federal office.

(4) An elector's registration may be reactivated pursuant to 13-2-222 or may be canceled pursuant to 13-2-402.

Should be able
to export +
compare w/
NCOA to send
info to the
correct
address.

MT votes
has NCOA
Econ.

13-2-207. Confirmation of registration. (1) The election administrator shall give or mail to each elector a notice, confirming registration and giving the location of the elector's polling place. A notice sent to an elector to whom the notice is not personally given must be sent by nonforwardable, first-class mail, which must conform to postal regulations to ensure address corrections are received. If the notice is returned undeliverable the application for voter registration may not be placed on the register of electors kept by the election administrator.

(2) The election administrator shall investigate the reason for the return of any mailed notices and mail a confirmation notice to the elector. The notice must conform to postal regulations to ensure return, not forwarding, of undelivered notices.

History: En. Sec. 30, Ch. 571, L. 1979; amd. Sec. 3, Ch. 298, L. 1987; amd. Sec. 6, Ch. 246, L. 1997.

13-19-313. Notice to elector -- opportunity to resolve questions. (1) As soon as possible after receipt of an elector's return/verification envelope, the election administrator shall give notice to the elector by the most expedient method available if the election administrator:

(a) is unable to verify the elector's or agent's signature under 13-19-310;

(b) has discovered a procedural mistake made by the elector that would invalidate the elector's ballot under 13-19-311; or

(c) finds that the elector has failed to attest to the accuracy of the elector's address or notify the election administrator of the elector's correct mailing address as provided in 13-19-106.

(2) The election administrator shall inform the elector that, prior to 8 p.m. on election day, the elector may:

(a) by mail or in person, verify the elector's or agent's signature, after proof of identification, by affirming that the signature is in fact the elector's, by completing a new registration card containing the elector's current signature, or by providing a new agent designation form;

(b) by mail, facsimile, telephone, or electronic means, provide the address information required under 13-19-106 or correct any minor mistake if the correction would render the ballot valid; or

(c) if necessary, request and receive a replacement ballot and vote it at the election administrator's office.

(3) The ballot of an elector who fails to provide information pursuant to subsection (2) must be handled as a provisional ballot pursuant to 13-15-107.

(4) (a) If a mail ballot is returned as undeliverable, the election administrator shall investigate the reason for the return and mail a confirmation notice. The notice must be sent by forwardable, first-class mail with a postage-paid, return-addressed notice.

(b) If the confirmation notice is returned to the election administrator, the elector must be placed on the inactive list provided for in 13-2-220 until the elector becomes a qualified elector.

History: En. Sec. 25, Ch. 196, L. 1985; amd. Sec. 10, Ch. 246, L. 1997; amd. Sec. 40, Ch. 475, L. 2003; amd. Sec. 48, Ch. 297, L. 2009.

NOW, THEREFORE, BE IT RESOLVED that the Montana Association of Clerk and Recorders pursue legislation, if necessary, to allow the use of the National Change of Address comparison for address accuracy not exclusive to the NVRA process.

For _____

AGAINST _____

amend to get off ballot
unless there is a contested race

Resolution # _____ 2010
Submitted by District 3

WHEREAS Montana Law provides:

13-38-201. Election of committee representatives at primary. (1) Except as provided in subsection (4), each political party shall elect at each primary election one person of each sex to serve as committee representatives for each election precinct. The committee representatives must be residents and registered voters of the precinct.

(2) An elector may be placed in nomination for committee representative by a written statement, signed by the elector, notarized, and filed in the office of the registrar within the time for filing declarations naming candidates for nomination at the regular biennial primary election.

(3) Except as provided in subsection (4), the names of candidates for precinct committee representative of each political party must appear on the party ticket in the same manner as other candidates and are voted for in the same manner as other candidates.

(4) If only one person of each sex has been nominated to fill a precinct's positions, the election administrator may decline to include that precinct's election in the primary election. If a precinct's election is not held during the primary election pursuant to this subsection, the county governing body shall declare elected by acclamation the candidates nominated for that precinct's committee representative positions.

History: En. Sec. 72, Ch. 368, L. 1969; R.C.M. 1947, 23-3401; amd. Sec. 2, Ch. 367, L. 2003; amd. Sec. 88, Ch. 414, L. 2003; amd. Sec. 136, Ch. 56, L. 2009.

WHEREAS the election of committee precinct representatives would be more efficiently handled at the county central committee level of each party rather than on the countywide ballots; and

WHEREAS the election of committee precinct representatives on the primary countywide ballots is an expense borne by the counties and costs of elections has risen significantly.

NOW, THEREFORE, BE IT RESOLVED that the Montana Association of Clerk and Recorders pursue legislation to repeal **13-38-201. Election of committee representatives at primary** and to amend **13-38-205. Organization and operation of committee.** as follows:

13-38-205. Organization and operation of committee. (1) The committee shall meet prior to the state convention of its political party and organize by electing a presiding officer and one or more vice presiding officers. The gender of the presiding officer and the vice presiding officer may not be the same. The committee shall elect a secretary and other officers as necessary. It is not necessary for the officers to be precinct committee representatives.

(2) The committee may select managing or executive committees and

authorize subcommittees to exercise all powers conferred upon the county, city, state, and congressional central committees by the election laws of this state.

(3) The committee shall select, by election or appointment, one person of each sex to serve as committee representatives for each election precinct. The committee representatives must be residents and registered voters of the precinct.

An elector may be placed in nomination for committee representative by a written statement, signed by the elector, and filed with the committee secretary within the time frame set by the state central committee.

The committee secretary shall provide the names of candidates for precinct committee representative of the political party to the committee within the time frame set by the state central committee but not less than 4 days before the date of the central committee meeting and the names of the nominees shall be included in any published call to county convention.

If only one person of each sex has been nominated to fill a precinct's positions, the county central committee shall declare elected by acclamation the candidates nominated for that precinct's committee representative positions.

If no person has been nominated to fill a precinct's positions, the county central committee shall appoint a precinct representative from the residents and registered voters of the precinct.

—(3) (4) The presiding officer of the county central committee shall call the central committee meeting and not less than 4 days before the date of the central committee meeting shall publish the call in a newspaper published at the county seat and mail a copy of the call to each precinct committee representative. If party rules permit the use of a proxy, a proxy may not be recognized unless it is held by an elector of the precinct of the committee representative executing it.

—(4) (5) The county presiding officer of the party shall preside at the county convention. No person other than a duly elected or appointed committee representative or officer of the committee is entitled to participate in the proceedings of the committee.

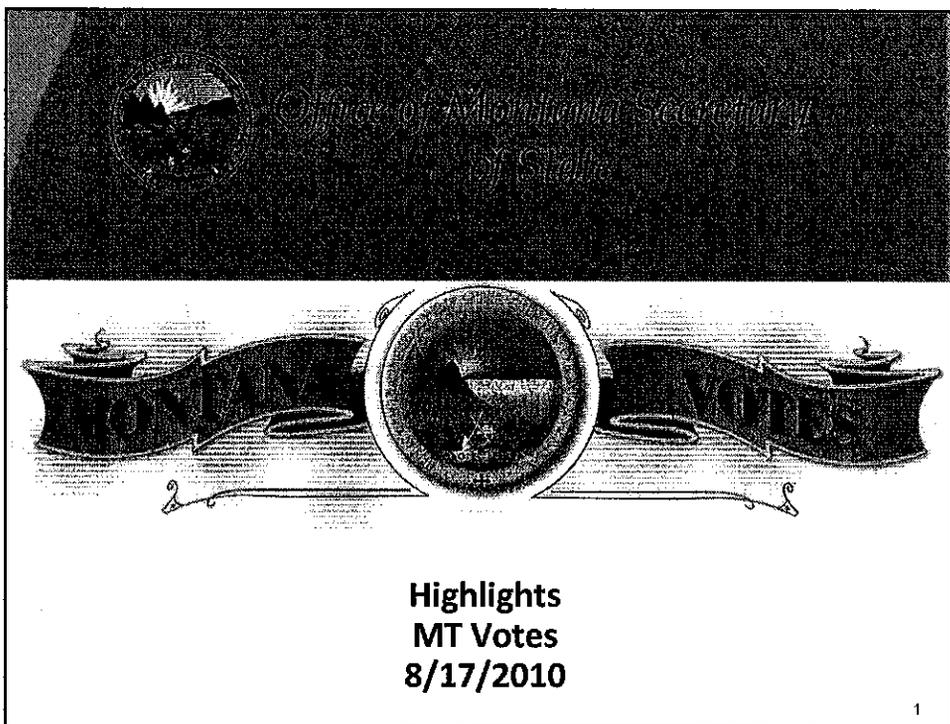
—(5) (6) If a committee representative is absent, the convention may fill the vacancy by appointing some qualified elector of the party, resident in the precinct, to represent the precinct in the convention.

—(6) (7) The county convention shall elect delegates and alternate delegates to the state convention under rules of the state party. The presiding officer and secretary of the county convention shall issue and sign certificates of election of the delegates.

History: En. Sec. 76, Ch. 368, L. 1969; amd. Sec. 1, Ch. 216, L. 1973; amd. Sec. 26, Ch. 365, L. 1977; R.C.M. 1947, 23-3405; amd. Sec. 139, Ch. 56, L. 2009.

FOR _____

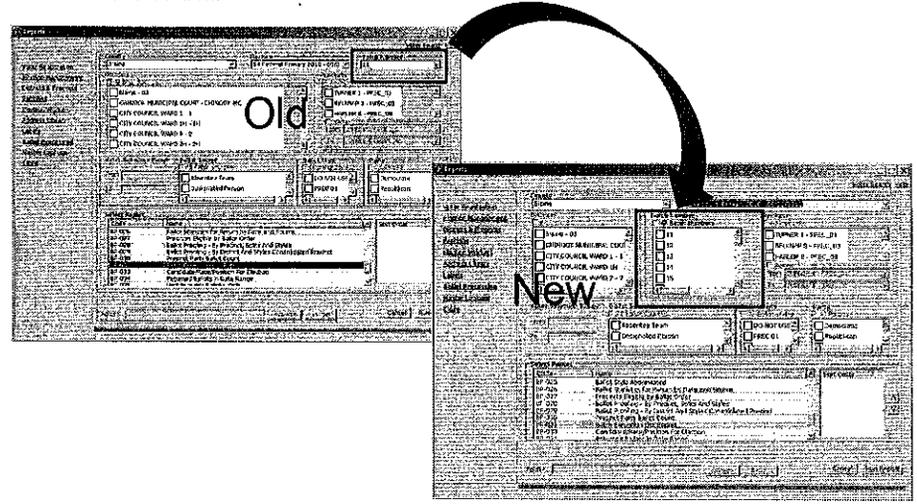
AGAINST _____



New functionality: Report BP-031

1. In Reports and Labels> Ballot Processing change the Batch Number filter should be moved to the right of the District filter and change the Batch Number dropdown filter to a group box which allows the user to select one, multiple or all batch numbers. At the top of the group box have a 'All Batch Numbers' checkbox. If the user selects the All checkbox, then all batches for that election should be displayed on the report.

a. The Districts filter should be shortened to the left. Add a horizontal scroll bar to the District filter and to the Batch Number filter.



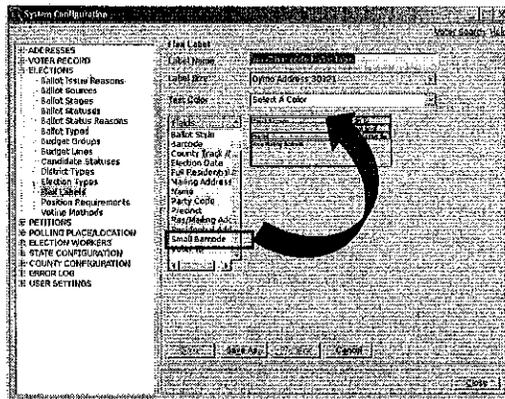
New functionality: Report BP-031 (cont.)

- When the user runs the BP-031 report group the voters by Batch. Display 'Batch Number' above each group of batches. See BP-031 attachment for layout.
- On the header where batch number is displayed, If the user selects one or multiple batches then display all batches that were selected, if the user selects All, then display All.

Sequence	Status	Name	Address	Date Issued
Batch Number: 1				
1		BULLYARD CODE A	In Person	10/02/2009
Batch Number: 2				

New functionality: In System Configuration> Elections> Flex labels, create a second barcode called 'Small Barcode'.

- This barcode should be 1/8" tall.
- The length of the barcode should not be changed.
- Allow the user to change out the regular barcode for the smaller barcode (this can be done in the flex labels screen)



Election Naming Standard

1. County Code (will use license plate numbering as the code), a drop down box with the codes will eventually be in System Configuration. (space)
2. Type of Election, i.e. Federal General, etc. (space)
3. Year of the election.

Examples:

For Blaine County ... **24 Fed Gen 2010** or **24 Federal General 2010**
For Flathead County ... **7 Fed Gen 2010** or **7 Federal General 2010**

This way, System Configuration will see this as a unique election and pull the proper election data for your county.

Note: If you have a city election, the county code will not be used and you will name your election: City of _____ Municipal General 2010

5

In Voter Registration- in the Country field (located for mailing address and absentee address) add 'EMAIL' as a country. Treat this country as an out of country address. The City, State and ZIP fields will be removed if 'EMAIL' is selected.

This address should be displayed on labels and reports that display the out of country addresses. If the user is printing an absentee label, this address would be displayed.

Note: The user will be able to select 'email' as out of country for any absentee type, permanent or uocava voter.

The image shows a screenshot of a voter registration form. A red arrow points to the 'Country' field, which contains the text 'EMAIL'. Other fields visible include 'Mailing Address', 'Voter Status', 'County', and 'City'. A barcode is visible on the right side of the form.

Example only...
enter information on
the Absentee tab

Notice when you change to Email the City, State, and Zip are removed

The screenshot shows a voter registration profile for Linda McCulloch. The 'Address' field contains 'TESTEMAIL@MT.GOV'. A red arrow points to this field, indicating that the city, state, and zip code information has been removed when the user selected 'Email' as their contact preference.

Montana Secretary of State Linda McCulloch

7

Mailing address information changes are recorded in the audit log so you can locate past information.

Voter Audit Trail

Search: Keyword:

Date From: Date To: Search Clear

Record	Effective	Type	Value Before	Value After
08/13/2011...	09/14/2006	Mailing Add...	423 RD TC 71ST CSB, APO, AE 09351	TESTEMAIL@MT.GOV, EMAIL
04/26/2011...	09/14/2006	Absentee A...	Military Overseas:09/17/2008 TO 9/17/20...	
04/26/2011...	09/14/2006	Mailing Add...		Military Overseas:4/26/2010 TO 12/31/2012; 423 RD TC 71ST CSB, APO, AE 09351
11/03/200...	11/03/2008	Confirmatio...		Printed/Extracted
09/17/200...	09/14/2006	Absentee A...		Military Overseas:9/17/2008 TO 9/17/2012; 423
07/10/200...	09/14/2006	Absentee A...	Military Overseas:2/1/2008 TO 7/31/200...	
07/10/200...	09/14/2006	Absentee A...		Permanent Alt:2/1/2008 TO 7/31/2008;
04/04/200...	04/04/2006	District		Helena City Court - Helena-MC
02/20/200...	09/14/2006	Absentee A...		Military Overseas:2/1/2008 TO 7/31/2008; Neighborhood Council District #4 - NCD4
10/24/200...	10/24/2007	District		Printed/Extracted
10/26/200...	10/26/2006	Confirmatio...		
09/28/200...	09/14/2006	Absentee A...	Election Specific:11/07/2006 - L & C Co. ...	
09/28/200...	09/14/2006	Absentee A...		Election Specific:11/07/2006 - L & C Co. 2006 Fe
09/28/200...	09/14/2006	Absentee A...		Election Specific:11/07/2006 - L & C Co. 2006 Fe
09/14/200...	09/14/2006	New Voter...		New voter record created
09/14/200...	09/14/2006	Confirmatio...		Printed/Extracted
09/14/200...	09/14/2006	Confirmatio...		Voter Confirmation Card Requested

We suggest you make the email notation in the absentee request box so you preserve the voters mailing address information unchanged. So remove the 'Use Address on File' check and enter the correct email address as shown.

9

I would also suggest that you save the email on the contacts tab in the voter registration for each specific voter.

Montana Secretary of State Linda McCulloch

10

Current functionality: when the user pulls absentees, if there is already a prepared original ballot for the voter the system is voiding the original ballot and creating a new ballot. See steps to reproduce section to view how original ballots were being created. Also, the EX-BP1 is displaying two original ballots for the voter.

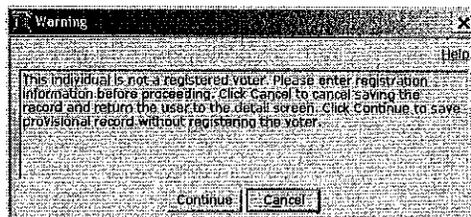
New functionality:

In Election Management> Ballot Styles, if the user pulls absentees, check if the voter has an eligible active ballot for the specific election and if so, do not prepare a ballot for this voter. The voter would only have one original ballot for this election.

Current functionality: In Provisional Ballots module, the user is not able to save a record if they have not linked to a voter record.

New functionality:

In Provisional Ballots> Provisional Ballot Details, if there is not a linked to voter, at the time the user clicks 'Save' or 'Save and Next' give pop up message 'Warning: This individual is not a registered voter. Please enter registration information before proceeding. Click Cancel to cancel saving the record and return the user to the detail screen. Click Continue to save provisional record without registering the voter.'



(continued)

a. If the user clicks Cancel, bring the user back to the details screen and the changes should not be saved. If the user closes out the record, display the cancel without saving message. If the user clicks save or save and next again, then the message above should be displayed again if there is not a linked to voter. If the user links to a voter then clicks the save or save and new button save the record accordingly.

b. If the user clicks Continue, save the record (this will not be a linked to voter record) and close out of the detail screen, bringing the user back to the search screen.

c. The unlinked provisional voters still should display on the report and both exports if part of the search results. For the columns on the report and exports where there is no voter information, these fields should remain blank (i.e. Voter ID). This should not cause an error when running the report and exports.

(continued)

d. The Issue Ballot button should remain disabled for non linked voters. When the user pulls up the detail of a non linked voter, the Issue Ballot button should remain grayed out until the record is linked to a voter. Verify when enabling the Issue Ballot button the other required fields (election, ballot style) are selected on the record as well.

e. The address field for non linked voters should only have the Non standard address field displayed. The user will be able to add an address or edit the non standard address at anytime. If the user links to a voter, then the address currently entered will be removed and the residential address (this could be standard, non standard or legal) from the voter record will be displayed. At this time the address section will be grayed out. For non linked voters, if they have an address this should be displayed on the report, export and the search results screen.

f. Once the user links to a voter record, the Remove Link button should not be displayed. The user should not be able to unlink a voter record. Business Process: The user will need to delete the provisional record and create a new record for the voter they want to link to.

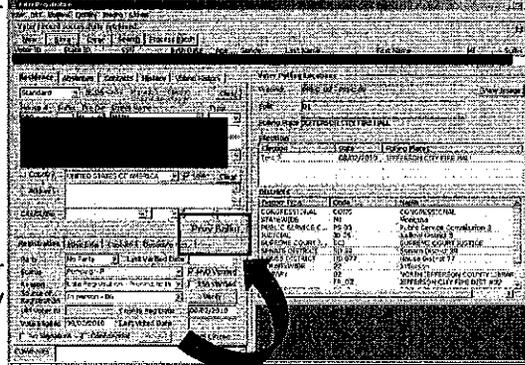
g. When the user is performing a search, nonlinked and linked voters should be displayed in search results.

Business process if user clicks Cancel: The user will need to close out of the detail screen without saving the record and register the voter before creating a provisional ballot record for the voter.

Current functionality: In Voter Registration, there is not a flag for provisional ballots.

New functionality: In Voter Registration, if the voter has a provisional ballot (check in any county) then display a red flag 'Prov Ballot' on the voter record.

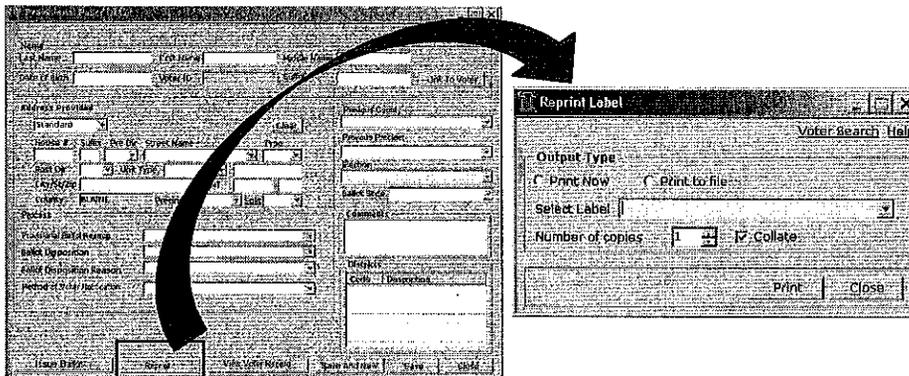
- a. Once the election is certified, the flag should be removed.
- b. 'Prov Ballot' should be displayed on the Residence tab in the right lower corner where Confidential currently is displayed.
- c. If the voter is a confidential voter and does not have a provisional ballot then display 'Confidential' (this is the current functionality).
- d. If the voter has a provisional ballot record (this would be if they have a ballot issued or not) and is not confidential then display 'Prov Ballot'.
- e. If the voter is a confidential voter and has a provisional ballot display 'Conf/ Prov Ballot'.



Current functionality: In Provisional Ballots module, the user is unable to reprint the provisional ballot label from the Provisional Ballot Detail screen.

New functionality: In Provisional Ballots> Provisional Ballot detail screen

1. Add a new button 'Reprint'. This should be to the right of the 'Issue Ballot' button.
2. Before the first ballot has been printed, the Reprint button should be disabled and the Issue Ballot button enabled. After the first ballot has been printed, the Issue Ballot button should be grayed out and the reprint button should become enabled.
3. When the user hits the Reprint button, the reprint screen (same as in Election Management- see attachment) should be displayed.



New functionality: In Provisional Ballots Module> Provisional Ballot Detail screen

1. Add two checkboxes 'Approved' and 'Not Approved'. (see next slide)
 - a. Both checkboxes should be defaulted to unchecked. These are not required fields.
 - b. Allow the user to only check one box at a time. If both checkboxes are checked display message 'Unable to check both approval boxes. Please uncheck one of the boxes' with an OK screen, which will bring the user back to the detail screen.
2. If a user pulls up a provisional ballot record from a different county, then gray out all fields and buttons except the checkboxes and the Save and Save and New buttons.
 - a. If the user clicks Save, the checkbox will be saved and the detail screen will be closed.
 - b. If the user clicks the Save and New button, the checkbox will be saved and a new detail screen will be displayed where the user will be able to create a new provisional record in their county. When the new detail screen is displayed, both checkboxes should be defaulted to unchecked.
3. If the user pulls up a provisional ballot record from their own county, then the functionality will remain the same where they can make changes to the record including the new checkboxes.
4. In Provisional Ballots> Provisional Ballots Search screen, add two checkboxes 'Approved' and 'Not Approved' (see provisional ballot search attachment for layout).
 - a. If the user clicks on the 'Approved' checkbox then display the voters that have been approved.
 - b. If the voter checks the 'Not Approved' checkbox then display the voters that are not approved.
 - c. The search results will also be based on the other selected search criteria. It should not just be on the checkboxes when running the search results.

Note: These checkboxes should be enabled for linked and unlinked voters.

The screenshot shows a web application window titled "Provisional Ballots Search". The interface includes several search criteria fields: "Last Name", "First Name", "Middle Name", "Date of Birth", "Election", "Ballot Disposition", "Ballot Disposition Reason", "Previous County", "Voting County Search Scope" (with radio buttons for "State" and "County"), and "Provisional Ballot Reason". Below these fields, there are two checkboxes: "Approved" and "Not Approved", both of which are currently unchecked. A large black arrow points from the left side of the screen towards these checkboxes. At the bottom of the search section, there are "Search" and "Clear" buttons. Below the search section is a "Search Results" table with columns for "Name", "Present Address", "Date of Birth", "Election", "Prov. Ballot Reason", and "Ballot ID". The table is currently empty. At the bottom of the window, there are several navigation buttons: "New", "Details", "Delete", "Statistical Report", "Print", "Export", and "Close".

Bug: In voter registration, if the user selects an item from the Absentee Status dropdown, then adds an absentee request, at the time of clicking Update and Save a ballot is not created for the elections the user is eligible for.

Fix: In Voter Registration, if the user makes a change on the voter record (name change, address change, selects from the Absentee Status dropdown, etc), does not save the voter record after the change and then adds a new absentee request (can be date range or election specific), then when the user clicks on either the Update and Save or Save and Issue Ballot buttons, an absentee ballot should be created for the elections the voter is eligible for. The change made to the voter record should be saved as well.

Windows 7 and MT Votes

- **Windows 7 will work with MT Votes except for scanning (currently)**
- **We suggest that all machines you purchase are 64 bit compatible**
- **Please keep an XP machine(s) in your office for scanning (currently)**
- **We are working on a solution for Windows 7 and scanning, that will be ready July or September of 2011**
- **Once we have the solution for Windows 7 and scanning, everyone will have to change to Windows 7 (plan your hardware migrations)**
- **Questions?**

Windows 7 and email – Outlook Express is gone...



Windows Live Mail



Mail
Manage multiple
e-mail accounts like
Hotmail in one place.



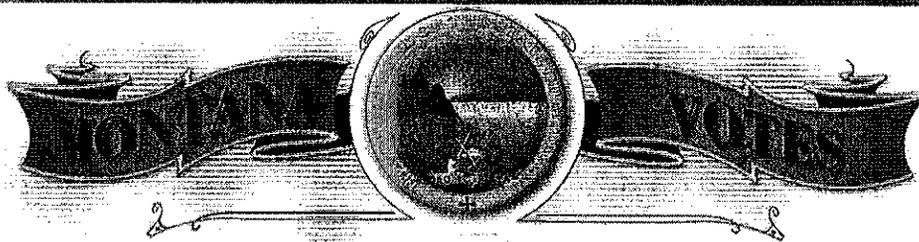
<http://www.mozillamessaging.com/en-US/thunderbird/>



Montana Secretary of State Linda McCulloch

21

As always we're glad to serve you. Feel free to call
us at 1-866-541-6767 if you need further help.



Updated : 8/15/2010 DJP

22



INTERNAL REVENUE SERVICE

Exhibit C

Tax-Exempt
and
Government
Entities
(TE/GE)
Operating
Division

Federal, State & Local Governments



2008-2009 MONTANA ASSOCIATION OF CLERKS AND RECORDERS

OFFICERS AND COMMITTEE APPOINTMENTS

EXECUTIVE BOARD

(Elected officers of the Association)

Duties Include:

- Approve Association bills over \$200.00
- Prepare Budget
- Approve programs for convention and set date and location

Plan mid-winter conference

President	Amanda Kelly, Judith Basin County
Vice President	Penni Lewis, Richland County
2 nd Vice President	Paula Robinson, Flathead County
3 rd Vice President	Blanche McLure, Granite County
Secretary	Marie Hatcher, Anaconda-Deer Lodge County
Treasurer	Rina Fontana Moore, Cascade County
Chaplain	Ruth Baker, Treasurer County

BOARD OF DIRECTORS

Consist of: Chairperson of each District
Immediate past president
Executive board (officers)

Duties Include:

- Coordinate executive board actions with districts
- Assign research projects to districts
- Attend 2 duly called meetings of the Board of Directors annually

All Executive Board Members (above)

Immediate Past President:	Cyndy Maxwell, Big Horn County
District 1 Chairperson:	Jennine Robbins, Sanders County
District 2 Chairperson:	Debbie Scott, Beaverhead County
District 3 Chairperson:	Rhonda Pimley, Liberty County
District 4 Chairperson:	Rana Wichman, Fergus County
District 5 Chairperson:	Patricia Zinda, Wibaux County
District 6 Chairperson:	Toni Kalfell, Prairie County
District 7 Chairperson:	Tony Nave, Yellowstone County

LEGISLATIVE COMMITTEE

(Includes the executive board and board of directors)

Janice Hoppes	Pondera County
Paulette DeHart	Lewis and Clark County
Ruth Hodges	Lake County
Paula Jaconetty	Teton County
JoAnn Johnson	Choteau County
Charolotte Mills	Gallatin County
Duane Winslow	Yellowstone County
Vickie Zeier	Missoula County

AUDIT COMMITTEE

Karen Amende, Chair	Powder River County
June Johnson	Sheridan County
Rhonda Nelson	Broadwater County
Pam Castleberry	Carter County
Linda Ladvala	Carbon County

BY-LAWS COMMITTEE

Marie Hatcher, Chair	Anaconda-Deer Lodge County
Cheryl Hansen	Roosevelt County
Lynne Nyquist	Valley County
Marie Wehri	Custer County

CERTIFICATION-EDUCATION COMMITTEE (District 4)

Janet Sherer, Chair	Garfield County
Mary Brindley	Petroleum County
Jane Mang	Musselshell County
Rana Wichman	Fergus County
Amanda Kelly	Judith Basin County
Mary Miller	Wheatland County
Mary Lou Ringler	Golden Valley County

ENTERTINMENT, PLANNING & PUBLICITY COMMITTEE

(Convention Hosts District 7)

Duane Winslow, Yellowstone County	Pauline Mishler, Stillwater county
Tony Nave, Yellowstone County	Sherry Bjorndal, Sweet Grass County
Cyndy Maxwell, Big Horn County	Denise Nelson, Park County
Linda Ladvala, Carbon County	Ruth Baker, Treasure County

HISTORY COMMITTEE
(Chaplain and Host District)

Duane Winslow, Yellowstone County	Pauline Mishler, Stillwater county
Tony Nave, Yellowstone County	Sherry Bjorndal, Sweet Grass County
Cyndy Maxwell, Big Horn County	Denise Nelson, Park County
Linda Ladvala, Carbon County	Ruth Baker, Treasure County

NOMINATING COMMITTEE

Rana Wichman	Fergus County
Laurel N. Hines	Phillips County
Diane S. Grey	Powell County

RESOLUTION COMMITTEE

Sherry Bjorndal, Chair	Sweet Grass County
Cameron Lowe	Meagher County
Peggy Stemler	Madison County

SCHOLARSHIP COMMITTEE
(District3)

JoAnn Johnson, Chair	Choteau County
Diane Mellem	Hill County
Glenda Hall	Glacier County
Sandra Boardman	Blaine County
Rina Moore	Cascade County
Rhonda Primley	Liberty County
Mary Ann Harwood	Toole County
Janice Hoppes	Pondera County
Paula Jaconetty	Teton County

DOCUMENTS STANDARDS COMMITTEE

Ruth Hodges, Chair	Lake County
Geri Custer	Rosebud County
JoAnn Johnson	Choteau County
Penni Lewis	Richland County
Jane Mang	Musselshell County
Bonnie Ramey	Jefferson County

CLERK AND RECORDER/SURVEY TASK FORCE

Rina Moore	Cascade County
Laurel Hines	Phillips County
Paula Jaconetty	Teton County
Vicki Gallo	Flathead County (Appointed by Paula Robinson)

COUNCIL OF COUNTY OFFICIALS

Amanda Kelly	Judith Basin County
--------------	---------------------

MACO BOARD OF DIRECTORS

Amanda Kelly	Judith Basin County
--------------	---------------------

MACO FINANCE AND TAXATION COMMITTEE

Appointed by MACO President

Sandra Boardman	Blaine County
-----------------	---------------

STATE RECORDS RETENTION BOARD

Bonnie Ramey	Jefferson County
--------------	------------------

MONTANA ELECTION & TECHNOLOGY ADVISORY COMMITTEE

**Appointed by the Secretary of State's Office
Formerly called ETT**

Sandi Boardman	Blaine County
Janice Hoppes	Pondera County
JoAnn Johnson	Choteau County
Penni Lewis	Richland County
Bonnie Ramey	Jefferson County
Duane Winslow	Yellowstone County
Vickie Zeier	Missoula County
Kathy Newgard	Lake County
Geri Custer	Rosebud County
Carlotte Mills	Gallatin County

VITAL STATISTICS STANDARD FRAUD PROCEDURES

Mary McMahon	Butte-Silver Bow County
--------------	-------------------------

MACR FINANCIAL REPORT
8/17/2010

Checking	\$ 28,680.79	Audited Checking Balance 8/17/2009
	\$ 32,958.50	Revenue as of 8/17/2010
	\$ (40,862.17)	Expenses as of 8/17/2010
	\$ -	Transfer to Savings
	\$ 20,777.12	

Savings \$ 33,612.14 5/31/2010 Statement Balance

CD's			
10504- 1st Bank		12383.62 + 190.10	\$ 12,573.72
12090 - 1st Bank		15028.33 + 487.69	\$ 15,516.02
Northwest Bank		21347.25+462.3	\$ 21,809.55
Northwest Bank		15028.33+342.65	\$ 15,370.98

\$ 65,270.27 Total in CD's

Total Cash on Hand \$ 20,777.12

The above calculations include Scholarship funds of \$1264.23 as of 8/18/2010

Rana J. Wichman
Rana J. Wichman, Treasurer

Audit 8/18/2010

James A. Johnson
James A. Johnson
James A. Johnson
James A. Johnson
James A. Johnson

**County Closing Checklist
For
Annual Financial Report Preparation**

	Comments
<u>PRELIMINARY FINANCIAL STATEMENT:</u>	
<u>Review all Funds for:</u>	
<ul style="list-style-type: none"> - Assets with credit balances. - Liabilities with debit balances. - Fund Balances/Net Assets with debit balances 	
<u>Review all Funds for:</u>	
<ul style="list-style-type: none"> - Revenues with debit balances. - Expenditures/Expenses with credit balances. - Agree Beginning Fund Balances/Net Assets to the ending balances from the prior year audit report. 	
<u>Review Agency Funds for:</u>	
<ul style="list-style-type: none"> - All agency funds should have a zero fund balance. (Assets = Liabilities) - The Payroll and Claims clearing funds should equal the subsidiary ledgers for outstanding warrants payable. 	
<u>CASH:</u>	
<u>Balancing Cash:</u>	
<ul style="list-style-type: none"> - Obtain a copy of the treasurer's bank reconciliations and agree to total cash per accounting system. - The treasurer's balance of cash should agree with the total cash reported, all funds, on the accounting system. - Differences should be corrected. 	
<u>Valuation/Risk:</u>	
<ul style="list-style-type: none"> - Make sure all investments are adjusted to "Fair Value" as of June 30, 20XX. - Make sure that pledged securities statements are obtained for June 30, 20XX from all banks. 	

<u>Negative Cash Balances:</u>	
<ul style="list-style-type: none"> - Review all funds for total negative cash balances. - Determine, if applicable, which fund lent the cash to the fund with a negative cash balance. Transfer cash from the lending fund to eliminate the negative cash balance and record a "due from/to other fund". (You may reverse this entry as of July 1st for budget purposes) 	
<u>RECEIVABLES:</u>	
<u>Balance Taxes Receivable with Subsidiary Ledgers</u>	
<ul style="list-style-type: none"> - Make sure the total taxes receivable reported per the accounting system, all funds, agrees to the Treasurer's subsidiary ledger. 	
<u>Special Assessments Receivable-Deferred:</u>	
<ul style="list-style-type: none"> - Compare deferred assessments receivable amounts in funds with subsidiary ledgers. 	
<u>Deferred Revenue:</u>	
<ul style="list-style-type: none"> - Compare total taxes receivable and total special assessments receivable to total deferred revenue for each governmental fund. Make sure there is a corresponding amount of deferred revenue for all taxes receivable, special assessments receivable and special assessments receivable-deferred. - Long term receivables such as notes/loans receivable in governmental funds should also show a corresponding amount of deferred revenue in the fund. 	
<u>Due From Other Governments:</u>	
<ul style="list-style-type: none"> - Verify all due from other governments are recorded and supported by records such as grant reports. - These are most often found in the grant fund in which a request for reimbursement was made and not received at year end. - Often these funds have negative fund balances and the recording of the due from corrects the negative fund balance. 	

<u>Enterprise Accounts Receivable:</u>	
<ul style="list-style-type: none"> - Accounts Receivable per accounting system need to agree to Customer Detail. - Adjust Accounts Receivable for estimated uncollectible accounts. - Most common problem is the ambulance fund. 	
<u>Due To/From Other Funds:</u>	
<ul style="list-style-type: none"> - Make sure total "Due From Other Funds" balances equals total "Due To Other Funds" balances. - Due froms are payable in less than 12 months, so there shouldn't be the same ones as the prior year. - Payables between funds that are not expected to be repaid within the following fiscal year should be reclassified as "advances to/from other funds" (see LTD Section) 	
<u>Prepaid Receivables:</u>	
<ul style="list-style-type: none"> - Prepaid account receivables are payments made on services that will be provided in the future. - Material prepaid receivables must be shown as liabilities rather than a reduction in accounts receivable. 	
<u>Prepaid Expenses:</u>	
<ul style="list-style-type: none"> - Prepaid expenses are expenses the government paid in advance of receiving the goods or services. - Most common are insurance policies and maintenance agreements. 	
<u>CAPITAL ASSETS:</u>	
<u>Inventory:</u>	
<ul style="list-style-type: none"> - Inventory amounts should be supported by a detailed listing - Determine if the consumption or purchase method is used - Determine if LIFO or FIFO is applied. - Most common fund with inventory amounts is the Road Fund. 	

<u>Capital Outlay – Object codes 900 to 999:</u>	
<ul style="list-style-type: none"> - Governmental Funds – Review a report of all 900 object code expenditures. Make sure the amounts either meet or exceed the capitalization policy. - Review a report on all expenditures with object codes 200 to 399 targeting amounts that meet the capitalization policy through 9,999,999 for items that should have been coded to a 9XX object code. - Business-Type Funds – Often clients record as 900 object code. An adjusting entry at year end is necessary to reclassify as capital assets prior to preparing the Annual Financial Report. 	
<u>Audit of Capital Asset:</u>	
<ul style="list-style-type: none"> - Client needs to be aware of what Auditor is testing and why. - Existence, Completeness, Valuation. - Recalculation of Depreciation. 	
<u>Schedule of Capital Assets:</u>	
<ul style="list-style-type: none"> - Prepare for one for total Governmental funds and one for each Business-Type fund. - Beginning balance must agree to prior year's ending balance (Statement of Net Assets). - Governmental, additions are based on Capital Outlay (all expenditures with 9XX object codes). - Business-Type, ending balances must tie to the Balance Sheet. 	
<u>List of Capital Asset Additions:</u>	
<ul style="list-style-type: none"> - Must match additions on Schedule of Capital Assets - Be sure to record Construction in Progress. Also look for items coded to 350, "Architectural, Engineering, and Landscaping Services that were part of the project. - Be sure to record Capital Assets that are contributed. 	

<u>List of Capital Asset Deletions:</u>	
<ul style="list-style-type: none"> - Must match deletions on Schedule of Capital Assets. - Proceeds from the sale of capital assets are recorded in Governmental Funds. - Gain or Loss Recorded in Business-Type Funds. - Proceeds from the sale of capital assets recorded on fund level financial statement for Governmental fund types will be converted to a Gain or Loss for presentation on the Government-Wide financial statements (GASB 34 Conversion). 	
<u>Depreciation:</u>	
<ul style="list-style-type: none"> - Land and Construction in Progress are not Depreciated. - Be consistent in applying depreciation methods. - Record Depreciation Expense in Business-Type funds prior to Annual Financial Report preparation. - Capital Assets will be reported net of Accumulated Depreciation on the Business-Type Balance Sheet/Statement of Net Assets. - Depreciation expense related to capital assets in governmental type funds may be recorded in the General Fixed Asset Account Group (GFAAG fund 9000). - Prepare a listing of current year depreciation expense by Function (i.e. 41, 42, 43 etc.) for all Governmental-type capital assets. 	
<u>SHORT-TERM PAYABLES:</u>	
<ul style="list-style-type: none"> - Review claims expenditures paid during July and August. Record Accounts Payable if deemed material. - Record Payroll Payable if deemed material. - Record Interest Payable if deemed material 	

LONG-TERM DEBT:

Advances Between Funds:

- Advances to other funds should equal Advances from other funds.
- There needs to be documentation related to Advances that denotes the terms of repayment.

Compensated Absences:

- Review compensated absences liability in the Long Term Debt Schedule.
- The beginning balances need to match last year's ending balances.
- The ending balances need to agree to the compensated absences report/worksheet as of 6/30.
- Make sure that the worksheet includes hourly rates used for the calculations. Print the worksheet prior to pay rates being changed for the new year.
- Record increase or decrease to Compensated Absence payable in Business-Type funds in the accounting system.
- Record increase or decrease in Compensated Absence payable related to governmental funds in the General Long Term Debt Account Group (fund 9500).

Review Long Term Debt:

- Do beginning balances on accounting system agree to last year's ending balances reported in prior year audit report?
- Do ending balances for each outstanding debt reconcile to supporting reports and amortization schedules?
- For all Intercap Loans, have copies of most recent source documentation showing principal, interest, and interest rate.
- For each long term debt, need to provide auditors with copies of all bond agreements, refunding agreements, capital leases, or loans, and the related amortization schedules.

<ul style="list-style-type: none"> - For Governmental funds, new long term debt is recorded as proceeds from long term debt. - For Business Type funds, it is an increase in the Long Term Debt itself. - Have new capital leases and the related capital assets been recorded? 	
<u>Reclassify Debt Service Expenses:</u>	
<ul style="list-style-type: none"> - Governmental Funds - Are debt payments split between the portion that belongs to Debt Service Principal- object code 610 and Debt Service Interest- object code 620? - Do reductions in the Long Term Debt Schedule equal the amounts coded to object code 610 - Debt Service Principal paid out of governmental funds? - Business Type Funds – Often clients record principal payments to 610 object code. An adjusting entry at year end is necessary to reclassify as a reduction in the liability prior to preparing the Annual Financial Report 	
<u>Revenue Bond Compliance:</u>	
<ul style="list-style-type: none"> - Prepare calculations related to Revenue Bond Compliance. - If there are revenue bonds outstanding in the Business Type funds, make sure that restricted cash accounts (1202XX) are recorded in compliance with the requirements of the bond resolution for each outstanding bond issue (3rd party restriction). - Adjust reserved fund equity (25XXXX) to agree to the appropriate restricted cash accounts. 	
<u>Landfills:</u>	
<ul style="list-style-type: none"> - Obtain Engineer's report and record Landfill closure adjustment (GASB #18) – Closure and Postclosure. - Make sure that restricted cash accounts are recorded related to Closure/ Postclosure Liability (enabling legislation). - Adjust reserved fund equity to agree to 	

the appropriate restricted cash accounts.	
<u>OTHER CONSIDERATIONS:</u>	
<u>Transfers:</u>	
<ul style="list-style-type: none"> - Make sure transfers in and out balance. (Schedule out). - Prepare a schedule showing the fund name the cash was transferred out of and the fund name of the corresponding transfer in and amount. 	
<u>Prior Period Adjustments:</u>	
<ul style="list-style-type: none"> - The reason for all restatements/prior period adjustments must be described in the footnotes of the Annual Financial Report. - Be prepared to show supporting documentation supporting reason for restatement.. 	
<u>Prior Year Findings:</u>	
<ul style="list-style-type: none"> - Review the findings in the prior year file for any adjustments that may have been missed. 	
<u>GASB 34 Revenue Coding</u>	
<ul style="list-style-type: none"> - Revenues to be Coded G, P1, P2, or P3. Use BARS Manual. 	
<u>Internal Service Funds</u>	
<ul style="list-style-type: none"> - Prepare fund allocation table. 	
<u>Indirect Cost Allocation Plans</u>	
<ul style="list-style-type: none"> - Obtain a copy of the cost allocation plan - The auditor will review and determine if the allocation plan is "reasonable and systematic" 	
<u>Schedule of Federal Awards:</u>	
<ul style="list-style-type: none"> - Prepare only if a federal audit. - If entity <u>expends</u> \$500,000 or more in a year of <u>federal</u> awards (direct or pass-through State) - Expend = when activity related to award occurs 	

<ul style="list-style-type: none">- Reimbursement-type grants – when expenditure made- Loans – new loans + balance of previous loans when federal government imposes continuing compliance requirements (other than repayment)	
---	--

MACR 2010 BUDGET 9/01/2009 - 8/31/2010

REVENUE	8/19/2010		
	2010 BUDGET	YTD	BALANCE
VENDOR REGISTRATION	\$2,300.00	\$ 1,799.00	\$501.00
REGISTRATION FEES	\$0.00	\$6,106.00	-\$6,106.00
MISC. CONVENTION	\$2,300.00	\$ 2,049.50	\$250.50
MISC EXPENSE REIMBURSEMENTS	\$0.00	\$ 54.00	-\$54.00
DONATIONS SCHOLARSHIP	\$350.00	\$ 500.00	-\$150.00
SCHOLARSHIP INCOME	\$250.00	\$ 317.00	-\$67.00
DUES	\$25,200.00	\$ 22,700.00	\$2,500.00
INTEREST EARNED	\$500.00	1482.74	-\$982.74
OTHER - trans from savings to balance budget	\$6,275.00	\$0.00	\$6,275.00
TOTAL REVENUE	\$37,175.00	\$35,008.24	\$2,166.76

EXPENSES

<u>ADMINISTRATION</u>			
Administration	\$900.00	\$ -	\$900.00
Misc	\$175.00	\$ 197.60	-\$22.60
TOTAL ADMINISTRATION	\$1,075.00	\$197.60	\$877.40
<u>CONVENTION (Open for discussion - increase to account for the cost of doing business)</u>			
Entertainment	\$18,000.00	\$ 350.00	\$ 17,650.00
Meals		\$ 2,400.00	\$ (2,400.00)
Pictures		\$ 520.00	\$ (520.00)
Convention Center			\$ -
Supplies		\$ 2,547.62	\$ (2,547.62)
Speakers		\$ 9,200.00	\$ (9,200.00)
Misc		\$ 872.21	\$ (872.21)
TOTAL CONVENTION	\$18,000.00	\$15,889.83	\$ 2,110.17
<u>MISC</u>			
IACEROT-Open for Discussion	\$4,500.00	\$ -	\$ 4,500.00
MILEAGE/MEALS - Various	\$0.00	\$ 3,161.79	\$ (3,161.79)
LOBBYIST	\$12,600.00	\$ 10,000.00	\$ 2,600.00
MILEAGE/MEALS - Mail Ballot Fact Finding		\$ 1,991.20	\$ (1,991.20)
TOTAL MISC	\$17,100.00	\$15,152.99	\$1,947.01
<u>SCHOLARSHIP</u>			
Actual Scholarship's	\$1,000.00	\$ 2,000.00	\$ (1,000.00)
Silent Auction			
TOTAL SCHOLARSHIP	\$1,000.00	\$2,000.00	-\$1,000.00
TOTAL EXPENDITURES	\$37,175.00	\$33,240.42	\$3,934.58

MACR 2011 PRELIMINARY BUDGET 9/01/2010 - 8/31/2011

REVENUE	2010-2011 BUDGET	YTD	BALANCE
VENDOR REGISTRATION	\$2,300.00		\$2,300.00
REGISTRATION FEES	\$5,000.00		\$5,000.00
MISC. CONVENTION	\$2,300.00		\$2,300.00
SCHOLARSHIP SILENT AUCTION	\$600.00		\$600.00
DONATIONS SCHOLARSHIP	\$350.00		\$350.00
SCHOLARSHIP INCOME	\$375.00		\$375.00
DUES	\$25,200.00		\$25,200.00
INTEREST EARNED	\$1,050.00		\$1,050.00
OTHER	\$0.00		\$0.00
TOTAL REVENUE	\$37,175.00	\$0.00	\$37,175.00

EXPENSES

ADMINISTRATION

Administration	\$900.00	\$ -	\$900.00
Misc	\$175.00		\$175.00
TOTAL ADMINISTRATION	\$1,075.00	\$0.00	\$1,075.00

CONVENTION (Open for discussion - increase to account for the cost of doing business)

Entertainment	\$22,500.00		\$ 22,500.00
Meals			\$ -
Pictures			\$ -
Convention Center			\$ -
Supplies			\$ -
Speakers			\$ -
Misc			\$ -
TOTAL CONVENTION	\$22,500.00	\$0.00	\$ 22,500.00

MISC

IACEROT-Open for Discussion	\$2,600.00	\$ -	\$ 2,600.00
MILEAGE/MEALS - Various	\$1,000.00		\$ 1,000.00
LOBBYIST	\$10,000.00		\$ 10,000.00
OTHER	\$0.00		\$ -
TOTAL MISC	\$13,600.00	\$0.00	\$13,600.00

SCHOLARSHIP

Actual Scholarship's (NEXT DUE 9/1/2011)	\$0.00		\$ -
Silent Auction			
TOTAL SCHOLARSHIP	\$0.00	\$0.00	\$0.00

TOTAL EXPENDITURES	\$37,175.00	\$0.00	\$37,175.00
---------------------------	--------------------	---------------	--------------------

Clerk & Recorder Meeting
District 4
April 2, 2010
Jordan, Montana

Minutes

District 4 Clerk & Recorders met, Friday, April 2, 2010 at 11:00 am. in Jordan, MT. The purpose of the meeting was to judge scholarships and review applications for certification.

District 4 Clerks present were: Jane Mang, Ashley Obrigewitch, Janet Sherer and Mary Miller. Absent were Mary Lu Berry, Rana Wichman and Amanda Kelly.

Fifteen scholarships from our counties were reviewed. John Jansen from Golden Valley and Joseph Solf from Petroleum county were district winners and their applications forwarded on to the state competition.

Following the scholarship portion of the meeting, the certification process began. See minutes.

There being no further business, meeting adjourned.

Respectfully submitted,

Mary Miller
District 4 Chair

Clerk & Recorder Meeting
District 4
August 18, 2010
Miles City, MT

Minutes

The Clerk & Recorders of District 4 conducted a noon meeting Wednesday, August 18, 2010 in Miles City.

Present: Jane Mang; Musselshell, Lesley Skinner; Petroleum, Amanda Kelly; Judith Basin, Janet Sherer; Garfield, Rana Wichman; Fergus, Mary Lu Berry; Golden Valley, Mary Miller; Wheatland.

Discussion was held concerning the 2011 Convention. Brought to the table was the proposed location of this convention, which is sponsored by District 4. Logistics of hosting a convention at Fairmont was a concern. The group agreed, if a facility was available, the venue would be changed to Lewistown. The date would be August 15th through 19th.

Rana Wichman was elected District Chair for the coming year.

Having no further business, the meeting was adjourned.

Respectfully,

Mary Miller
District 4 Chair

DISTRICT 6 MINUTES

The District 6 Clerk and Recorders held a meeting in Miles City at the Courthouse on March 24, 2010, to judge scholarships and plan convention. The meeting was called to order by the Chairwoman, Geraldine Custer.

Clerks present were: Marie Wehri, Karen Amende, Pam Castleberry, Toni Kalfell, and Geraldine Custer. Brenda Wood was absent.

Scholarships were judged and the winner selected and sent to State for further judging. Winners were Tyler Johnson from Forsyth and Jesse Medearis from Baker.

We went to the Guesthouse and toured the motel for convention. We need to send a check to reserve the room for registration, so Jeri will contact Rana and have her send a check for the room rent.

The Clerks talked about potential speakers, meals, decorations, shirts, picture and the gifts. Marie will get the photographer. Toni will check on the glasses for our gifts to the clerks. Pam will check on speakers and get the gift boxes ordered. Karen will get the logo and shirts taken care of. Brenda will do the agenda and program books. Jeri is in charge of getting a number of speakers lined up and checking on the bus for the tour. Marie is in charge of meals, flag ceremony, asking the

mayor and commissioners, and entertainment for meals, and everything else that comes up.

We had lunch and adjourned the meeting to go home and get our assigned tasks completed before the next meeting scheduled on April 20, 2010.

Respectfully submitted,

Geraldine Custer

Geraldine Custer, Chairwoman District 6

DISTRICT 6 MINUTES

The District 6 Clerk and Recorders held a meeting in Miles City at the Town and Country Club on April 20, 2010, to meet with Deb from the facility to go over meals and table set up and vendor space for convention. The meeting was called to order by the Chairwoman, Geraldine Custer.

Clerks present were: Marie Wehri, Karen Amende, Pam Castleberry, Toni Kalfell, Brenda Wood, and Geraldine Custer. It was Brenda Wood's 50th Birthday, so we celebrated with her.

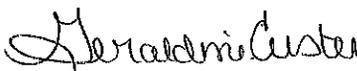
Deb went over menu selections with us and we decided on Tuesday lunch would be on the patio with a BBQ of Burgers and all the fixings. Wednesday is chicken, Thursday is salad bar, and the banquet is Italian. Friday is breakfast brunch.

The tables will be classroom style with water on them and there will be coffee in the back of the room all the time.

We will contact the President for the call to convention before July 1st. We will have our agenda, shirt order form, and registration forms done to go with the call to convention. We will try and find out the budget for our current convention, so we know if we are within it. We will ask Rana to ask vendors to sponsor a coffee break and invite them to convention.

We talked about health insurance premiums in our area. The meeting was adjourned with the next meeting scheduled for June 22, 2010.

Respectfully submitted,


Geraldine Custer
Chairwoman District 6

DISTRICT 6 MINUTES

The District 6 Clerk and Recorders held a meeting in Miles City at the Courthouse on June 22, 2010, to firm up the agenda and finish up last minute convention details. The meeting was called to order by the Chairwoman, Geraldine Custer.

Clerks present were: Marie Wehri, Karen Amende, Pam Castleberry, Brenda Wood, and Geraldine Custer. Toni Kalfell was absent as her deputy was on vacation.

Brenda volunteered to email the agenda, registration, shirt order, lodging to the President to send with the call to convention.

Jeri has the bus for the winery tour. Pam has the boxes for our gifts and Toni has the glasses for the gifts. Pam will buy the wine to put in with the glasses. Jeri has the feathers for the headbands and will send them to Brenda for assembly. Brenda and Pam have satin for the table center pieces. Jeri has most of the center pieces assembled. Karen has decorations and the logo for the shirts done. Marie has the food, entertainment, pictures, flag, mayor, commissioner, lined up. The host counties are reminded to invite their staff and other elected officials. The District 6 Clerks will wear Black and White on registration day to go with our headbands and red boas. It was decided to give the Caladonians and Lily Cruise 100.00 each. The winery will get 200.00 and we will need to pay the bus driver and the gas for the bus.

EXECUTIVE SERVICES

Design. Print. Mail. Relax!



To all of the
Wonderful Clerk & Records,

Many of you have expressed interest
in using our Services and I am Honored.

I am only scheduled to be here
until around noon today. If I do
not talk to you today, you can
fax your Statement of Understanding to
the number on your contract.

I will be in touch with you
next week, until then enjoy your
conference!!

Thank you!
Jeff Witt
JEFF KROGSTAD

Printing & Mailing

Cindy Maxwell
Tatam Johnson
Jenet Sherer
Blanche WeChure
Bonnie Ramey
Ronde Primbey
Terre Mary
Denise Nelson
Janice Hoppes
Cheryl Hansen
Paula Jacenetty
Lynn Nyquist
Mary L. Miller
Patricia Zinde

Certificates

- dwayne, a. jacobson@irs.gov
EJECTED OFFICIALS
appointed
board → independant contractors → NO
3401C they must pay taxes.

Fringe Benefit. benefits employee.
Some are taxable.

Sheriff Dept. - discrimination, wages, etc...
back pay does get tax W2
punitive damages are taxable \sum ~~W2~~ 1099

~~cell phone~~ taxable or not
is it accountable or not

cell phone - still taxable.

- * if employer reimburses employee
- excludable from wages
 - must follow accountable plan rules.

Notice 2009-46. go to
web-site on back of pamphlet.

Wed - Aug 11 - no advanced earned
income credit. as of Jan. 1, 2011

Layne - 234-8521

Moretti

Brandon - 788-5031

Janice - work out mid-winter
and let Janice know who
are the new chairs.

Janice
Propose if CTR^{are} called to meeting
during mid-winter. Assoc pays
for lunch. SOS should be
approached if they require attendance.

SOS needs to clearly define who is
paying for meals.

Motion - at trainings w/ assoc benefit
noon meal^{should} be paid by assoc.

~~Vote!~~ Janice moves - Vicki^{the seconds}
if assoc. organizes luncheon the ^{Motion} approves
organization will pay for lunch and
the ^{county} will be responsible for guests.