

**TO OBTAIN COPIES
OF
LAND
DOCUMENTS
FROM OUR OFFICE**

To obtain copies of the documents (deeds, mortgages, etc...) recorded in our office **we must first receive payment**. At this time we do not take credit cards.

Copy fees are 50 cents for the first page and 25 cents for each subsequent page and for each certification (certified copy) with seal affixed 2 dollars. We will also fax the document for an additional fee of 2 dollars for toll free number and 3 dollars for long distance numbers.

At this time we do not email documents from our office.

To request a copy from our office, please mail your request with the information below;

- Recording or Filing Number of the document
- Date it was recorded
- Number of pages
- Title of Document

Our office does charge an additional fee for searches (see fee schedule for details).

Please mail your request to:
Clerk and Records Office
Document Request
PO Box 2867
Great Falls, Montana 59403