

# Cascade County

## Job Vacancy Announcement

<b>Position: Heavy Duty Mechanic</b>	<b>Closing Date: June 26, 2013</b>
<b>County Department: Public Works</b>	<b>Dept. Admin.: Brian Clifton</b>
<b>Type of Position: Full-Time</b>	<b>Salary: \$22.18 per hour/of which \$2.90/hr. deferred to union pension Must join Machinists Union</b>
<b>Applications available at Cascade County Human Resources Department, <a href="http://www.cascadecountymt.gov">www.cascadecountymt.gov</a> or Job Service. All application materials must be turned in to the Cascade County Human Resources Department and date stamped by 5:00 p.m. on the closing date.</b>	

### POSITION DESCRIPTION

Heavy duty mechanic will perform routine maintenance and repairs on an assortment of heavy duty equipment including but not limited to dozers, loaders, motor graders, skid steers, backhoes, semi-tractors, trailers, light vehicle automotive, and the like; requires the Mechanic to provide a Journeyman's assortment of hand tools as outlined in the Public Employee's Craft Council Contract in order to perform daily duties; a two hundred fifty two dollar (\$252.00) per year tool allowance is provided; requires daily performance of heavy duty equipment and light duty vehicle maintenance; performs skilled labor in the timely maintenance and servicing of all department vehicles and equipment; requires the ability to identify sources of mechanical failure; to service, repair and overhaul equipment and machinery; a working knowledge of heavy duty equipment and automotive maintenance and repair; strong background working with electrical systems; hydraulic systems; perform light to medium welding and fabrication of special equipment; safely operate a forklift; perform strenuous, physical labor; use tools to make mechanical repairs; modify existing equipment; keep detailed, accurate records of repairs and service on all vehicles and equipment; conduct inventory of shop equipment and parts, including detailed records of supplies used; purchase parts, materials and tools; follow safety practices; operate vehicles and equipment in a safe and prudent manner; operate equipment as needed; retrieve disabled vehicles with wrecker; conduct field repair of vehicles and heavy equipment; ability to communicate and coordinate people and activities while making good decisions and exercising good judgment; exposure to solvents, dangerous fumes, sparks from grinding, welding and cutting and exposure to pesticides and other chemicals requiring adherence to safety practices and procedures; limited exposure in the field to poisonous snakes, stinging insects, ticks and poisonous plants; and may involve periodic weekend and evening callouts.

### JOB REQUIREMENTS

**Knowledge and understanding of:** Automotive and heavy equipment maintenance and repair practices specifically CAT, John Deere, and Case brands of equipment.

**Skills in:** Welding and fabrication, operating a forklift, electrical wiring, hydraulics, and all phases of mechanics and operating machinery; proficient with repair and maintenance of heavy equipment including but not limited to dozers, backhoes, motor graders, skid steers, snow plowing equipment, and the like.

**Ability to:** Identify sources of mechanical failure; service and repair of heavy duty equipment; perform strenuous physical labor; follow safety practices; communicate effectively; establish effective working relationships with fellow employees, supervisors and the public.

### EDUCATION AND EXPERIENCE

The above knowledge, skills and abilities are typically acquired through a combination of education and experience. At a minimum all applicants must have two (2) years formal vocational training and certification **or** a combination of at least two (2) year's work experience in heavy duty automotive repair or maintenance related field.

*The successful applicant shall serve a 6 month probationary period and must join the Machinists Union. The successful applicant may have a criminal background check conducted. The results thereof may disqualify the applicant from consideration for employment with the County. Applicant must possess and submit a copy of valid Montana Driver's License issued by the State of Montana; a good driving record is required. This position also requires applicant to obtain a Class B CDL License with 6 months of start date; Class A CDL License preferred.*

**Notice to Applicants:** Applicants who are claiming Veteran's or Handicap Preference **must** provide a DD-214 Discharge Document and Employment Preference Form or DPHHS Handicap Certification with their application for employment so Cascade County may apply the preference during the selection process.

**Cascade County makes reasonable accommodations for any known disability that may interfere with the applicant's ability to compete in the recruitment and selection process or an employee's ability to perform the essential duties of the job. For Cascade County to consider such arrangements, the applicants must make known any needed accommodations.**