

CASCADE COUNTY DUI TASK FORCE AGENDA

Tuesday, October 29, 2013 – 3:30 p.m.

GREAT FALLS PRE-RELEASE SERVICES, INC.

(Minutes to Be Taken By Brenda Demers)

AGENDA

Call to Order	President, Jane Weber
1. Roll Call of DUI Task Force Official Members <ul style="list-style-type: none"> • Cascade County Attorney designee – Ashley Wilkinson • Cascade County Sheriff designee – Deputy Travis Grove • City of Great Falls Chief of Police designee – Captain Tim Shanks • Great Falls City Attorney designee – Cassidy Blomgren • State of Montana Highway Patrol District II Chief designee – Trooper David Baggs • One Great Falls Victim-Witness Services designee – Savannah Heaton • State of Montana Adult Probation and Parole Regional Administrator designee – Wayne Bye (per email from Dawn Handa, Wayne has been designated the official representative) • One Montana Tavern Association Home Safe Program designee – Vince Kyle • One Gateway Recovery Center designee – Barbara Bessette • One Benefis Health Systems, Inc. Chemical Dependency Unit designee – J.T. Lute • One Great Falls Pre-Release Services, Inc. Administrator – Paul Cory • One GFPS designee – Danielle Funseth • One Airman Against Drunk Driving designee: MSGT James Lopez • Three Citizen members- Jim Whitaker, Corin Fisch, Kristi Jo Anderson • Coordinator – WELCOME Jeremy Smart • One Cascade County Commissioner– Jane Weber 	President, Jane Weber
2. Welcome Jeremy Smart, new DUI Task Force Coordinator	DUI Task Force Members
3. Approval of Minutes from September 24, 2013	DUI Task Force Members
4. Financial/Budget Performance Report and Requests for Payment/Purchases. <ul style="list-style-type: none"> • Approval of purchase of two boxes of Intoxilyzer Evidential Mouthpieces and four Dry Gas Cylinders from CMI, Inc. – Cost estimate <u>\$503.00</u> (with shipping) • Approval of purchase of ink cartridges for printer in the DUI Processing Room – Cost estimate \$115.00 	Treasurer Ashley Wilkinson
5. Presentation of Cable for Advertising mix for \$2000 approved at the September Board Meeting for St. Patrick’s Day, March Madness, graduation time, and the 4th of July timeframes Decision to accept/reject advertising plan	Laurie Evans presenter DUI Task Force Members decision
6. Production of PSA for KFBB and KRTV Decision on expenditure for production and PSA runs Decision coordination of the project production and talent	Jeremy Smart DUI Task Force Members

7. Progress on PSA for Radio – STARadio and Central MT - Dave Wilson agreed to be talent - PSA recording times are scheduled	Jane Weber
8. Progress on Billboards and use of Art Contest work (FY 2012 spent \$2000 for 8 billboards – late November/December)	Jeremy Smart
9. Progress on Great Falls Tribune monthly publishing of statistics <u>Decision</u> on final costs for once/month publishing of statistics	Jeremy Smart DUI Task Force Members
10. DUI Statistics and MIP-A Statistics	Travis Grove and Jim Whitaker
11. Need for Nominating Committee to provide slate of Officers for election at the January 2014 Meeting <u>Decision</u> selection of committee members	DUI Task Force Members
12. Recognizing Sellers and 911 Callers with Kudo Cards Status	DUI Task Force Members
13. Progress on ordering new laptop Computer	Jane Weber
14. Progress on DUI Task Force Statewide Annual meeting – November 5-6	Jeremy Smart
15. August Stats from Airman Against Drunk Driving	MSsgt James Lopez
16. Public comment on any public matter that is not on the meeting agenda and that is within the DUI Taskforce members’ jurisdiction. (MCA 2-3-105)	Public Comment
Motion to Adjourn	DUI Task Force Members

NEXT MEETING Tuesday, November 26, 2013 at 3:30 p.m.