

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX

Minutes of Work Session		
These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b). These minutes were officially approved by the Commission.	Date: March 7, 2012	Time: 2:00 p.m.
Board of Cascade County Commissioners: Madam Chair Jane Weber, Commissioner Bill Salina, and Commissioner Joe Briggs excused.		
Attendees: Stacey Bird, Bill Decker, Kim Thiel-Schaaf, Brian Hopkins, Alicia Thompson, Russell Klinkenburg, Vince Kolar, Karl Puckett, Bonnie Fogerty, and Marie Sickels.		

Consent Agenda Item(s)	Purpose	Department
Resolution 12-17 Non-Discrimination Equal Employment Opportunity <i>Kim Thiel-Schaff stated that this is to officially adopt this policy and that it should not have to be done again.</i>	To officially adopt this policy for grant compliance	Grants
Contract 12-13 DNRC/ NeighborWorks Project Planning Grant Agreement	Trailer Terrace Community Water & Wastewater System Imps.	Commission as project sponsors
Contract 12-31 Sub-recipient Agreement with NeighborWorks refers to Contract 12-13 <i>It was noted that there was no ending date on this grant and that it would be NeighborWorks responsibility to oversee this grant.</i>	Trailer Terrace Community Water & Wastewater System Imps.	Commission as project sponsors
Contract 12-29 Federal Aid Project	An agreement with MT DOT for a bridge	Public Works
Contract 12-32 Craft Council CBA <i>Stacey Bird stated that she did not have the finalized contract but would get it to the Commission by Friday.</i>	Union Contract	Human Resources
Contract 12-34 <i>This contract was placed on the regular agenda for public information</i> Montana Dept of Commerce CDBG grant – public facility grant	Sun Prairie Water Dist.	Commission Grants
Contract 12-35 <i>This contract was changed to Contract 12-36 and placed on the regular agenda</i> Sun Prairie Village County Water and Sewer District Improvements Project	Sun Prairie Water Dist. Sun Prairie Water Dist.	Commission Grants Commission

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Management Plan		Grants
Contract 12-36 <i>This contract was changed to Contract 12-35 and placed on the regular agenda</i> Sun Prairie Village County Water and Sewer District Interlocal Agreement	Sun Prairie Water Dist.	Commission Grants

City/County Health Department Items

Contract 12-30 MOU with 341 st Missile Wing MAFB for five years MOU with 341 st Missile Wing MAFB cont. <i>Alicia Thompson stated that this is a renewal for POD point of distribution on the base in case of an outbreak</i>	Improve community disaster preparedness and guidance for the designation of MAFB as a non-publicized, limited access POD	CCHD
Contract 12-33 National Association of County & City Health Officials (NACCHO) Contract <i>There was some discussion about the amounts and distribution of this grant. It was also decided to place this on the Regular agenda</i>	Enhance the programmatic activities of CDC grant	CCHD

Agenda Action Items and Discussion

Action Item #1 Preliminary Plat	Department	Presenter
Preliminary Plat of Lyman Tract 4A-1 Minor Subdivision Initiated by: Bearfus Trust, Howard Lyman as Trustee	Planning	<i>Unable to attend</i>

Comments: Two Items were added to this agenda

#1 **Contract** for Public Works to pay for soil samples. **This item will be placed on the consent agenda.**

#2 **Resolution** requested by the Finance Department to refinance the Adult Detention Bonds for a savings of \$36,000 a year. **This item will be placed on the regular agenda.**

Public Comment: None

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10)

Adjournment: Madam Chair Jane Weber closed the work session meeting at 2:40 p.m.

Next meeting: The next meeting will be a Commission meeting on March 13, 2012 at 9:30 a.m. at the Courthouse Annex in Room 111.