

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX

Minutes of Work Session		
These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b). These minutes were officially approved by the Commission.	Date: November 2, 2011	Time: 2:00 p.m.
Board of Cascade County Commissioners: Chairman Bill Salina, Commissioner Joe Briggs and Commissioner Jane Weber.		
Staff Present: Planning Department Director Susan Conell, Commission Admin. Assistant Bonnie Fogerty, Planning Department Planner Anita McNamara, Deputy Civil Attorney Carey Ann Shannon, Public Works Department Director Brian Clifton, Disaster & Emergency Services DES Coordinator Vince Kolar and Health Department Administrator Alicia Thompson and Minutes Clerk Marie Sickels.		
Attendees: Clayton M. Braden, W.A. Patte		
Consent Agenda Item(s)	Purpose	Department
Resolution 11-119 Budget Appropriation in the amount of \$11,649 which refers to Contract 11-105	To conduct a building feasibility study at the Montana Museum of Railroad History	Planning Department
Resolution 11-120 Cascade County Pre-Disaster Mitigation Plan	Adoption of Plan	DES
Contract 11-132 MT DNRC project planning grant in the amount of \$10,000	Sun Prairie Village Storm Drain	Planning Department

Agenda Action Items and Discussion

Action Item #1 Ranches at Belt Creek	Department	Presenter
Request by Mark Hawn for extension to file Final Plat	Planning	Planning Dept. Director Susan Conell

Action Item #2 Ranches of Belt Creek	Department	Presenter
Request by Tim Wilkinson for approval of Final Plat for Big Bend Ranch	Planning	Planning Dept. Director Susan Conell

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Comments: There was some discussion about extensions of plats due to the new law, it was mentioned that the Commission could not add conditions when allowing an extension. The Commission requested that Civil assist in previewing the new law and brief them on the procedure for future requests for extensions.

Two new items were added to the Regular Agenda for action at the upcoming Commission meeting.

- 1. Contract 11-133 Aging Services Grant for Senior Medicaid Patrol Grant-** it was mentioned that this is a new grant and that it has not been previewed by legal.
- 2. Redistricting of Commission Boundaries** – legal was instructed to aid in the finalization of this procedure.

Additional Comments: Health Department Administrator Alicia Thompson presented the Commission with a letter of acceptance for a grant they have applied for. She stated she was unable to get any other documentation in the form of a contract, therefore is unable to do a budget appropriation for the funds. There was further discussion and it was decided to have a separate meeting to address this issue.

Deputy Civil Attorney Carey Ann Shannon reminded the Commission that there is a need for them to revisit the large group functions Ordinance 03-01. It was decided that they would involve the Planning Department, Health Department, and Sheriffs office in the possible revision and renewal of this Ordinance.

Public Comment: None

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10)

Adjournment: Chairman Salina closed the work session meeting at 2:24 p.m.

Next meeting: The next meeting will be a Commission meeting on November 8, 2011 at 9:30 a.m. at the Courthouse Annex in Room 111.