

CASCADE COUNTY WORK SESSION MINUTES

COMMISSION CHAMBERS COURTHOUSE ANNEX

These minutes were officially approved by the Commissioners on August 23, 2011

Minutes of Work Session

| | | |
|---|---------------------------------|---------------------------|
| These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b) | Date: August 17, 2011 | Time: 2:00 p.m. |
|---|---------------------------------|---------------------------|

Board of Cascade County Commissioners: Commissioner Joe Briggs, Commissioner Weber.

Attendees: Brian Hopkins, Anita McNamara, Mark Donohue, Susan Conell, Rob Rung, John Stevens, Randy Hand, Alicia Thompson, Clayton M. Braden, Karl Puckett, and Connie Stein.

Consent Agenda Items

| Consent Agenda Item(s) | Purpose | DepartContact |
|---|--|---------------|
| Contract 11-101 Montana Big Sky Home and Community Services Waiver Case Management Services. | Senior and Long Term care for clients DPHHS sets rates. | Aging |
| Contract 11-104 2011-2012 Community Development Block Grant (CDBG) Agreement by and between The City of Great Falls and Area VIII Agency on Aging. | To purchase food for Meals on Wheels | Aging |
| Contract 11-105 Community Transportation Enhancement Program (CTEP), Agreement with L'Heureux Page Werner, PC | To conduct project feasibility assessment of the MT Museum of Railroad History (MMRH) at Montana ExpoPark. | Planning |

City/County Health Department Items

| | | |
|--|---|------|
| Contract 11-102 Montana Nutrition and Physical Activity Program | Contract in the amount of \$15,000 to promote nutrition and physical activity | CCHD |
| Commissioner Weber asked if this program can benefit Cascade County employees, as she is aware that the city of Great Falls Wellness Committee has benefited from the NAPA program. Alicia Thompson agreed to research this question. | | |

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Agenda Action Items and Discussion

| Action Item #1 Resolution 11-94 | Department | Presenter |
|--|-----------------|------------|
| Intent to Increase Property Tax by 1.0919% for Fiscal Year 2011/2012 | Finance Officer | Randy Hand |
| Randy Hand discussed withdrawing this item because he was able to balance the budget for fiscal year 2011-2012 without additional tax revenues. Randy Hand will recommend withdrawing this resolution. | | |

| Action Item #2 Resolution 11-100 | Department | Presenter |
|--|------------------------|---------------|
| Harley Creek Road-Jurisdictional Transfer to USDA Forest Service | Deputy County Attorney | Brian Hopkins |
| Brian Hopkins stated the jurisdictional transfer of Harley Creek Road will move forward as the USDA Forest Service has signed and returned the transfer documents to the county for commission action. | | |

| Action Item #3 Contract 11-100 | Department | Presenter |
|--|----------------|-----------------|
| Interlocal Agreement with the town of Belt to provide Law Enforcement Services for Fiscal Year 2012 | Sheriffs Dept. | Capt. Hitchcock |
| John Stevens stated this was a yearly agreement and that the town of Belt agrees to pay ½ of the FY 2012 expenditure of \$48,826.00. | | |

| Action Item #4 Contract 11-106 | Department | Presenter |
|---|------------|---------------|
| Pavement Maintenance Solutions, Inc. to chip-seal a 2.4 mile stretch of Fields Road and a 5 mile stretch of Wilson Butte Road. Contracted Amount \$130,207.36 | Planning | Brian Hopkins |
| Brian Hopkins discussed the public notice of invitation to bid on this project being published on July 31 and August 7, with the bid opening on August 9, 2011, Pavement Maintenance Solutions, Inc. had the lowest bid and was awarded the contract. Brian Hopkins also stated we have received the signed contract and the project is ready to move forward with commissioner's approval. | | |

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| Action Item #5 Public Meeting | Department | Presenter |
|---|-------------------|------------------|
| To rezone, initiated by Farm in the Dell | Planning | Mark Donohue |
| Mark Donohue stated that the protest period for this project expired Aug 12, 2011 with no protests filed therefore the project is ready to proceed forward. | | |

| Action Item #6 Public Meeting | Department | Presenter |
|---|-------------------|------------------|
| To rezone, initiated by Rodger and Diana Fultz | Planning | Mark Donohue |
| Mark Donohue stated that the protest period for this project expired Aug 12, 2011 with no protests filed therefore the project is ready to proceed forward. | | |

Comment

Public Comment

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10)

There was no public comment.

Next meeting

The next meeting will be a Commission meeting on August 23, 2011 at 9:30 a.m. at the Courthouse Annex in Room 111.