

CASCADE COUNTY WORK SESSION
APRIL 6, 2011
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
2:00 p.m.

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b)

PRESENT: Chairman Bill Salina, Commissioner Joe Briggs excused, and Commissioner Jane Weber. Clayton M. Braden, Susan Conell, Brian Clifton, Brian Hopkins, Carey Ann Shannon, Ryan Arkoudas, Anita McNamara, John Stevens, Bob Edwards, Connie Stein, and Marie Sickels.

CONSENT AGENDA:

The Policies below were presented by Randy Hand Finance Officer.

Policy 031.1: Cascade County Operations Manual-Tax Revenue

Policy 033.1: Cascade County Operations Manual-Grant Revenue

Policy 034.1: Cascade County Operations Manual-Charges for Service Revenue

Policy 036.1: Cascade County Operations Manual-Contribution Policy

Policy 100.1: Cascade County Operations Manual-Time and Effort Policy

Resolution 11-30: Budget Modification within Sheriff's Office to cover F/Y 2010 audit allocation costs. **Bob Edwards stated that they were just moving money.**

Resolution 11-31: Budget Appropriation within County Fleet Maintenance to increase cost of goods sold expense line item for purchase of parts for repairs and to adjust revenue account. **Increase: \$90,000.00 Brian Clifton this was to purchase additional parts.**

Contract 11-23: Cultural Trust Montana Arts Council Grant # 1440. Agreement between the Montana Arts Council and Cascade County as sponsor of the CM Russell Museum, F/Y 2010-2011. Funding not to exceed \$13,900 as appropriated by the 61st Legislature.

Randy Hand stated that this grant is sponsored by the County and has been done in the past. Commissioner Weber questioned the date of the grant and was advised to check with the Grants manager.

Resolution 11-32: Budget Appropriation within the Grants Department to give budget authority for a Cultural Trust Montana Arts Council Grant # 1440. **Grant Amount: \$11,086.00 (Ref: Contract 11-23) This is the appropriation for the previous grant.**

Contract 11-26: Central Montana Rocky Mountain High Intensity Drug Trafficking Area (HIDTA), Award #: G11RM00039A F/Y 2011 **Grant Period: January 1, 2011 to December 31, 2012 Total Award: \$52,065.00 (Sheriff) John Stevens presented this grant.**

Resolution 11-33: Budget Appropriation for Central Montana Rocky Mountain HIDTA Award #: G11RM00039A F/Y 2011 HIDTA Grant Award for 42% of award letter. The additional 58% will come with a second grant award letter. **Grant Amount: \$52,065.00 (Ref: Contract 11-26) (Sheriff) John Stevens presented this item.**

Contract 11-24: Cooperative Fire Control Agreement between Cascade County and the Department of Natural Resources & Conservation (DNRC).

Contract 11-25: Cooperative Equipment Agreement between Cascade County and the Department of Natural Resources & Conservation (DNRC).

Contract 11-30: North Central Area Agency on Aging, Contract No. 11-027-A008 Modification 01. Contract Amount is \$6.270 based on \$2.75 per client or \$3.00 per client depending on Commodities reimbursement rate to North Central Montana Agency on Aging. *Contract Period: October 1, 2010-September 29, 2011*

Contract 11-34: Kronos, Inc. Software License & Services Agreement. (Human Resources) Stacey Bird stated that this agreement would allow the County to work directly with the vendor without the third party vendor.

Resolution 11-38: Budget Modification within Planning Department to modify budget to reclassify expenses to purchase computers. *Amount: \$5,000.00*

Contract 11-35: Construction Agreement between Cascade County and the Department of Transportation (MDOT) for Smelter Ave-Black Eagle Project. (Public Works) Brian Clifton presented this construction agreement for the Smelter Ave.

City-County Health Department

Contract 11-27: DPHHS Amendment # 1, Task Order No. 10-07-4-51-102-0 (Ryan White B).

Purpose: amend sections 2, 3, 4, & 13 of the task order. Alicia Thompson stated that the date changes were extended for a year.

Contract 11-33: Increase of HRSA Grant, Award #: H80C500566-09-02, Increase Amount: \$15,742.00 Project Period July 1, 2002-May 31, 2013 Alicia Thompson requested to pull this item from the Consent Agenda.

Resolution 11-35: Budget Modification within CCHD to transfer budget authority from the Dental remodel to the E. H. R. phase & correct roll-over amount. *Amount: \$93,406.00* Alicia Thompson presented this budget modification.

Resolution 11-36: Budget Modification within CCHD to transfer budget authority from the Dental expansion to the Electronic Medical Records phase. *Amount: \$79,338.00* Alicia Thompson stated that this is the as the one above. Alicia also requested that an additional item be placed on the consent agenda for the upcoming meeting.

AGENDA:

Resolution 11-29: Establishing a Compensated Absence Liability Fund (CALF) (Finance)

Randy Hand presented this item, with further discussion concerning other departments.

Contract 11-28: Cascade County Weed Management Plan

Ryan Arkoudas announced that HouseBill HB166 which clarifies and clears up language. The revision states that every 2 years they need to bring forward a new plan. He stated that the last one was done in 2003, and he is working on a new revision. Commissioner Weber had some questions therefore there was further discussion.

Contract 11-29: Mosquito Control Aerial Spray Agreement with JHS, Inc. Contract includes a .20¢ increase per acre for aerial larvicide applications (\$10.25/acre) and \$30 an hour increase for aerial adult control (\$625.00/hour). *Mobilization Charge: \$6,500.00.* Ryan Arkoudas stated that there is a little increase in acreage on this agreement and that the pilot does a great job.

Public Hearing: The Preliminary Subdivision Plat of Bestview Addition II, Located in Section 20, Township 20 N, Range 4 E, P. M. M. Cascade County, Montana.

Anita McNamara introduced this preliminary plat stating that there are concerns from residents regarding drainage and road access. There was further discussion on this proposed subdivision.

ADJOURNMENT: The worksession was adjourned at 3:15 p.m.

