

CASCADE COUNTY COMMISSION MEETING
October 14, 2015
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b). These minutes were officially approved at the October 27, 2015 meeting.

Present: Madam Chair Jane Weber, Commissioner Jim Larson and Commissioner Joe Briggs excused.

Staff: Carey Ann Shannon, Brian Clifton, Susan Conell, Bonnie Fogerty and Marie Johnson.

Public members; Iain McGregor, Ken Toole, Lester Johnson, Ruth Johns, Tina Hoebelheinrich, Heidi Giefle, Rev. Marcia Larson, Fred Prebil, Margaret Prebil, Alex Dachs, and John Watts.

Reading of the Commissioners calendar: Bonnie Fogerty, read the weekly calendar.

Proclamations: Madam Chair Weber read both proclamations and both representatives gave their appreciation for the Commissions support.

Proclamation: Domestic Violence Awareness & National Crime Prevention Month & "YWCA Week Without Violence"- October 19-23, 2015 Representative: Janet Duffy

Proclamation: National Red Ribbon Week (October 26-31, 2015) along with Alliance For Youth, Great Falls Public Schools, United Way, City County Health Department, Gateway Services, and other outstanding social service providers. Representative Kristi Pontet-Stroop.

Consent agenda: Commissioner Larson announced that consent agenda is made up of routine day-to-day items that require Commission action. Any Commissioner my pull items from the Consent Agenda for further discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Larson made a **MOTION** to approve the minute and minute entries found in this Agenda Packet and the approval of routine contracts as follows; Minutes approved were dated August 25, 2015, September 2, 2015, September 16, 2015, September 24, 2015, and October 2, 2015.

♦ **Resolution 15-71:** Prosecutorial Assistance request for co-counsel in the prosecution of State of Montana vs. W.J.R., Jr. (Ref: Resolution 15-64) **R0313775**

♦ **Contract 15-154:** Cable Programming Agreement between the City of Great Falls and Cascade County. Effective: January 1, 2016 - December 31, 2017 Annual Rate: \$2,000. **R0314871**

♦ **Contract 15-155:** Access and Use Agreement between Cascade County and Jon C. & Charlotte Kantorowicz of 166 Swift Road to allow the County to perform filling and widening modification of Swift Road. **R0313777**

♦ **Contract 15-160:** Secured Interest Agreement with the Montana Department of Transportation (MDT). Effective: September 18, 2015. Location: 1801Benefis Court, Great Falls, MT 59405. Estimated life of the "Project" forty (40) years, effective start date September 2009. (Ref: MDT Contact 05-50-0036)

♦ **Contract 15-161:** Commercial Lease by and between Great Falls Community Food Bank, Inc. and Meals on Wheels. Effective: Date of signing to September 30, 2016. Annual Rent: \$12,600.

R0313982

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R0313782
♦ **Contract 15-164:** FFY 2015-2016 Emergency Management Performance Grant (EMPG), #EMW-2015-EP-00004. Total Amount: \$98,920.76 (50% County Match)

♦ **Contract 15-165:** FFY 2015-2016 Homeland Security Grant (HSG), #EMW-2015-SS-00005. Total Amount: \$200,000. (No County match). R0313783

♦ **Contract 15-167:** Four Seasons Epoxy Flooring Award (Area #1): Rountree Construction, Total Purchase Price: \$34,650. R0316082

♦ **Contract 15-168:** Four Seasons Epoxy Flooring Award (Area #2): Rountree Construction, Total Purchase Price: \$24,200. R0316083

♦ **Contract 15-169:** Four Seasons Epoxy Flooring Award (Area #3): Rountree Construction, Total Purchase Price: \$36,750. R0316084

County Health Department

♦ **Resolution 15-69:** Budget Appropriation for the Environmental Health Sanitarians to attend the FDA 2015 regional seminar. Total Grant Amount: \$2,000. R0313773

♦ **Contract 15-156:** Task Order 16-07-5-12-003-0, Cascade County WIC Program. Purpose to provide the services of the US Department of Agriculture's Special Supplemental Nutrition Program for Women, Infants and Children (WIC). Effective Dates: October 1, 2015-September 30, 2016. Total Amount: \$348,292. (No County match). R0314322

♦ **Contract 15-157:** Memorandum of Understanding between City-County Health Department and Cascade County. CCHD will provide Influenza vaccinations to Cascade County employees during the 2015-2016 Influenza season. Cascade County will reimburse CCHD \$21.00 per vaccination. R0313778

♦ **Contract 15-159:** Montana Department of Transportation (MDT) Buckle Up Montana (BUMT) Cascade County FFY16 Highway Traffic Safety Contract. Purpose to promote the benefits of seatbelt and child restraint use. Effective Dates: October 1, 2016 - September 30, 2016. Total Amount not to exceed: \$35,000. (No County match).

Community Health Care Center

Resolution 15-70: Budget Appropriation for the Dental team to attend the 2015 Dental meeting in Havre. Total Amount: \$400. R0313774

Contract 15-162: HRSA Notice of Award #H80CS00566-14-01, Grant #HS0CS00566, Quality Improvement Award Funding Period: August 1, 2015 - July 31, 2016. Grant Amount: \$41,322.00.

Resolution 15-67: Budget Appropriation for the HRSA Health Center Quality Improvement FY 2016 grant award. Total Amount: \$41,322.00 (Ref: Contract 15-162) R0313771

Contract 15-163: HRSA Notice of Award #H80CS00566-14-02, Grant #HS0CS00566, 2016 Expanded Services Grant Funding Period: September 1, 2015-August 31, 2016. Grant Amount: \$255,920. **Motion carries 2-0** R0313781

AGENDA ITEM #1

Motion to Approve or Disapprove:

Contract 15-158: Agreement with Villanova University College of Nursing for Intern Students to train at CCHD. Term Dates: 2015 Fall Semester. R0313779

Madam Chair Weber presented this agreement by reading the synopsis found in the agenda action report dated October 14, 2015. She mentioned how this will allow the student college nursing students to work at the City/County Health Department. At this time Tanya

Houston arrived to the meeting to speak about this program. She stated this allows students to shadow an employee which allows students to gain skills in public health. She also stated that there is an application process so they can place them accordingly.

Commissioner Larson made a **MOTION** approve Contract 15-158 agreement with Villanova University College of Nursing for intern students to train at CCHD with term dates for the Fall Semester. **Motion carries 2-0** 20313779

Madam Chair Weber mentioned that Tanya Houston and she were at an awards assembly the evening prior in Bozeman at a state wide conference. Trixie Smith an employee at CCHD for over 25 years was honored for her work in communicable disease and was very surprised as she did not know she was being honored with this award.

AGENDA ITEM #2

Motion to Approve or Disapprove:

Final Zoning Resolution 15-68: - Rezone of .115 acres located within Section 1, Township 20N, Range 3E, P.M.M., Cascade County, Montana from "UR" Urban Residential to "C" Commercial. Initiated By: Stephen & Ruth Johns 20313772
Susan Conell Cascade County Planning Director presenting this item by reading the synopsis which can be found in the Agenda Report #2 dated October 14, 2015.
Madam Chair Weber asked if there were any written comments made to the Planning Department in which Susan Conell confirmed that there were none.

Commissioner Larson made a **MOTION** to approve the rezone of .115 acres located within Section 1, Township 20N, Range 3E, P.M.M. , Cascade County , Montana from "UR" Urban Residential to "C" Commercial as the Planning Board recommended with a vote of 6-0.
Motion carries 2-0

AGENDA ITEM #3

Public Hearing

Petition to discontinue a portion of a County Road, as described portion of Klock Road.
Initiated By: Iain and Farrah McGregor

Recess the Commission meeting

Madam Chair Weber recessed the Commission meeting at 10:04 a.m.

Public Hearing

Madam Chair Weber opened the public hearing at 10:04 a.m.

Reading of the Public Notice

The reading of the public notice was waived without objections and made part of the record (see exhibit "A").

Staff Presentation

Susan Conell Cascade County Planning Director presenting this item by reading the synopsis which can be found in the Agenda Report #3 dated October 14, 2015.

Madam Chair Weber announced that she had inspected the road with Susan Conell and she felt it was a cow trail with high grass and if driven on could be a fire hazard in the warmer months and if the road was wet it would be impassable. Madam Chair concluded that this road should be discontinued.

Call for Applicant

Madam Chair Weber called for the Applicant.

Iain McGregor of 99 Klock Road of Cascade stated that he was one of the owners that applied for this road abandonment, and that all the other land owners are in agreement. He also informed the Commission that there will be no change in the use of land, as it will continue to be used for agricultural use. He also shared concerns about the road not being maintained to County specifications, fire being an issue, public use the road could lead to rollover accidents, partying teenagers, garbage dumped and poaching with no patrol available as none of the residents can see the road. In closing, he requested that the Commission abandon the road and thanked them.

Commissioner Larson questioned if they would gate the exits if they abandon the road? Mr. McGregor answered by stating he would need to get with the other land owners to discuss this.

Madam Chair Weber reminded them that it was their responsibility to file a survey that would outline their easements for this road and they would need to file it within 6 months at their own expense.

Call for Opponents

Madam Chair Weber called for Opponents three times in which there were none.

Call for Proponents

Madam Chair Weber called for Proponents three times in which there were none.

Informational Witnesses

Madam Chair Weber called for Informational Witnesses in which there were no further comments.

Close of the Public Hearing

Madam Chair Weber closed the Public Hearing at 10:15 a.m.

Reopen the Commission meeting

Madam Chair opened the Commission meeting at 10:16 a.m.

Call for a Motion

Madam Chair called for a motion.

Commissioner Larson made a **MOTION** to discontinue that portion of Klock Road, as described within this report, and as identified by map subject to the following two (2) conditions;

1. The discontinued road revert to the ownership of the adjacent property owner with the concurrence of any and all property owners and
2. The petitioner causes to be filed a Certificate of Survey delineating the boundaries of the affected property within six (6) months of the date of the resolution to discontinue said portion of road. **Motion carries 2-0**

AGENDA ITEM #4

Motion to Approve or Disapprove: Motor Graders Award

Contract 15-166: Tractor & Equipment Company, Total Purchase Price less trade-ins: \$390,000. **R0313784**

Brian Clifton Public Works Director, presented this award to Tractor & Equipment Company for two (2) 2015 Caterpillar All Wheel Drive Motor Graders. Brian Clifton read the synopsis and made the recommendation to approve this bid award.

Madam Chair Weber requested that Brian Clifton give a little background on the Fleet purchases. Brian Clifton explained that they began to rotate all of their heavy equipment in four (4) year cycles with a cost savings to the County. Madam Chair Weber thanked Brian Clifton and Jim Ekberg for their work on this project and stated that at one point the County had to purchase several heavy equipment vehicles in one year which was a strain on the budget.

Commissioner Larson made a **MOTION** to approve Contract 15-166, bid proposal from Tractor and Equipment Company for two(2) 2015 Caterpillar All Wheel Drive Motor Graders for a total purchase price, less trade-ins, of \$390,000 and instruct staff to complete the purchasing process. **Motion carries 2-0**

AGENDA ITEM #5

Motion to Approve or Disapprove:

Award: 2015 & 2016 Audits for Other Post-Employment Benefits (OPEB) Actuarial Valuations.

Carey Ann Shannon Deputy County Attorney's Office presented this item on behalf of the recently resigned Fiscal Officer. She read the synopsis which can be found in the Agenda Action Report dated October 14, 2015. It was noted that the scoring panel of five (5) recommended Bartell Associates due to their previous experience with Cascade County and their expertise in County Government Finances.

There was some discussion that one to the other firms' bids was at a lower fee being around \$4,000 less. It was decided amongst the Commission to go with the firm with experience with Cascade County. Madam Chair Weber did also point out the fact that they have recently lost two key players in the County Administration one being the Fiscal Officer and the other being the Human Resources Director, and this might be easier on the existing staff.

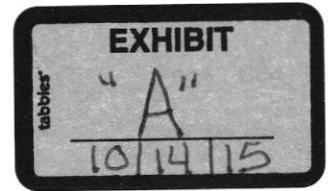
Commissioner Larson made a **MOTION** to award the 2015-20106 audits to Bartell & Associates for Other Post-Employment Benefits Actuarial Valuations.

Motion carries 2-0

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by Today's agenda. None

Adjournment: Madam Chair Weber adjourned this Commission meeting at 10:30 a.m.

Next meeting date: All meetings are held in the Commission Chambers at the Courthouse Annex. The next meeting will be a work session that will be held on Wednesday October 21, 2015, at 2:00 p.m. The upcoming Commission meeting will be on October 27, 2015 at 9:30 a.m.



Legals

Legals

LEGAL AD DEADLINES:

Pub. Day / Deadline
 Mon.....Wed. 10:30
 Tues.....Thurs. 10:30
 Wed.....Fri. 10:30
 Thurs.....Mon. 10:30
 Fri.....Tues. 10:30
 Sat.....Wed. 10:30
 Sun.....Wed. 10:30

E-mail legal ad submissions for publication to: triblegals@greatfallstribune.com

Legal Fax Line: 791-1436

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY given that the Cascade County Commission will hold a Public Hearing in the Commission Chambers, Courthouse Annex, 325 2nd Avenue North, Great Falls, MT, on Wednesday, October 14, 2015 at 9:30 a.m. to consider a Petition to Discontinue a portion of a county road known as Klock Road.

A strip of land 60' wide, lying 30' each side of the following described center-line:

Beginning at the East Quarter Corner of Section 25, T18NR1E,

Thence West 1320', to the SW Corner of the SENE of said section 25,

Thence North 6600', to the NW Corner of the SENE of Section 24,

T18NR1E, Thence East 5280' to the NE Corner of the SWNE Section 19, T18NR2E,

Thence North 1365' to the NE Corner of the NWNE of said Section 19,

Thence East 1320' to the terminus at the NE Corner of said Section 19.

Containing 21.88 acres in all.

Copies of the Petition and supplementary material are on file in the County Planning Department Office at 121 4th St N, Ste. 2H/I, Great Falls, MT. Any interested person may appear and speak for or against the Petition at the Public Hearing or submit in writing any comments regarding said Petition.

Cascade County Planning Division (s) Susan Conell, Planning Director (210672) 10/4, 11. MNAXLP

Meagher County Gravel Crushing Call for Bid

Notice is hereby given that Meagher County Road Department is calling for sealed bids for the following job:

- The crushing and processing of 20,000 yards of 1" minus gravel at the Meagher County Gravel Pit, located approximately 5 miles South of White Sulphur Springs Mt.