

CASCADE COUNTY COMMISSION MEETING
September 29, 2015
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b). These minutes were in draft form until officially approved at the October 27, 2015 meeting.

Present: Madam Chair Jane Weber, Commissioner Jim Larson and Commissioner Joe Briggs

Staff: Carey Ann Shannon, Brian Clifton, Mary Swanson, Dewey Goering, Tanya Huston, Leslie Killham, Kim Thiel-Schaaf, Bonnie Fogerty and Marie Johnson.

Public members; Lee Haven, Ron Gessaman, Paul Leach, John Leach, Dustin Thompson, Herb Kulow, William Zucconi, Brad Livingston, Jolene Bach, Rebecca Enger, Richard Liebert, and John Watts.

Reading of the Commissioners calendar: Bonnie Fogerty, read the weekly calendar.

Treasurer's monthly report of bank balances; Investments, revenues, and disbursements- Mary Swanson read this report which can be found in this agenda packet dated September 29, 2015.

Purchase orders and accounts payable warrants: Commissioner Larson made a **MOTION** to approve the purchase orders and accounts payable warrants. Approved purchase orders and accounts payable checks #255458 thru #255649 totaling \$1,021,255.74 dated 08/24/2015 thru 08/28/2015. **Motion carries 3-0**

Consent agenda: The consent agenda is made up of routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for further discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Briggs made a **MOTION** to approve the minute and minute entries found in this Agenda Packet and the approval of routine contracts as follows; Minutes approved were dated September 2, 2015.

♦ **Board Appointment:** Compensation Board (1 Vacancy) Re-Appointment: Ted E. Lewis Term Expires: 6/30/2018.

♦ **Policy 20.1 (Revision):** Section 20, Benefits, 20.1. R0313229

♦ **Policy 30.2 (Revision):** Section 30.2, Selection Procedures-Permanent Full or Part Time Positions, 30.201 B. R0313230

♦ **Policy 30.8 (Revision):** Section 30.8, Disciplinary & Discharge, Add Items :J.& K. R0313231

♦ **Resolution 15-62:** A resolution rescinding Contract 15-131, R0310686 . Correcting Page #16, Article #21/Wages. R0313232

♦ **Resolution 15-63:** Resolution establishing Section 90 of the Cascade County Operations Manual as Finance and Accounting Policy, Rescinding 100.1 (R0232682) Time & Effort Policy from August 2011 and establishing Policy 90.2 Time & Effort Reporting for Federal Grants. R0313233

♦ **Resolution 15-64:** Prosecutorial Assistance in the prosecution of State of Montana vs. W.J.R., Jr. R0313234

♦ **Resolution 15-66:** Appointment of Special Prosecutor for temporary assistance during the out of county jury trial. (State v. Sanchez). R0313236

◆ **Contract 15-143:** Collective Bargaining Agreement by and between Cascade County, Montana and AFSCME MT Council 9 Local #28, for the Adult Detention Officers. Effective: July 1, 2015-June 30, 2016. (Ref: Resolution 15-62 & Contract 15-131, R0310686) R0314267

◆ **Contract 15-144:** Collective Bargaining Agreement by and between Teamsters Local Union #2 and the Cascade County Office and Clerical Employees. Effective: July 1, 2015-June 30, 2019. R0313237

◆ **Contract 15-145:** Perks Network of Discounts. Perks designs a website customized with a discount program for the County at no cost for employees. R0313983

◆ **Contract 15-148:** T-R Information Services Agreement to perform background checks. Cost based on a per search request. R0313222

◆ **Contract 15-149:** Amendment #9 to Contract #04-053-DIR for Adult Detention Center inmate per diem for general population offenders. Effective: Retroactive to July 1, 2012. Per Diem changes from \$66.76 to \$68.48 per offender, per day. (Ref: Contract 11-50, R023470). R0313238

◆ **Contract 15-150:** Amendment #10 to Contract #04-053-DIR for Adult Detention Center inmate per diem for general population offenders. Effective: Retroactive to July 1, 2013. Per Diem changes from \$68.48 to \$73.42 per offender, per day. (Ref: Contract 11-50, R023470). R0313239

County Health Department

◆ **Contract 15-146:** Cummins Rocky Mountain, LLC, Agreement will provide inspection and preventative maintenance of the Generator and/or Fire Pump Engine and Transfer Switch. Effective Dates: July 1, 2015-June 30, 2016. Annual Cost: \$960.00 (renewal) R0314321

Community Health Care Center

◆ **Contract 15-151:** Employment Contract - Tina Bundtrock, Outreach & Enrollment Specialist. Effective Dates: September 24, 2015-March 31, 2016. Compensation: \$16.75/per hour.

◆ **Contract 15-152:** Business Associate Agreement (BAA) between the Community Health Care Center and RiverStone Health is to comply with the Security Rule of the HIPAA/HITECH Act. Purchasing a scripting tool from RiverStone Health to transition to ICD-10. RiverStone utilizes access to a server containing PHI in order to upload the tool. Cost: \$2408.70. Effective Date: September 11, 2015 for the term of the project. **Motion carries 3-0**

AGENDA ITEM #1

Motion to approve/disapprove Contract 15-147: R0313291

Architect Proposal for Preliminary Architectural Report: Between Cascade County and Nelson Architects, LLC for PAR services for the relocation of Meals on Wheels from their existing site to the Aging Services complex located on Benefis Court. Total cost \$14,860.

Brian Clifton, Public Works Director-read the synopsis which can be found in the Agenda Report #1 dated September 29, 2015. Staff recommended that the Commission award to Nelson Architects.

Richard Liebert of Boston Coulee Road spoke in support of the relocation of Meals on Wheels from a leased building to a County owned building.

Commissioner Larson made a **MOTION** to accept the bid proposal from Nelson Architects on their PAR services for the relocation of Meals on Wheels from their existing site to the Aging Services complex located on Benefis Court for a total cost to Cascade County of \$14,860 and instruct staff to complete the purchasing process. **Motion carries 3-0**

AGENDA ITEM #2

Motion to approve/disapprove Contact 15-153: R0313240
Four Seasons Arena Bid award for Electrical Proposals

Bid Proposal from Enterprise Electric to perform electrical upgrades to the Four Seasons Arena. Total cost \$61,575.00

Brian Clifton, Public Works Director-read the synopsis which can be found in the Agenda Report #2 dated September 29, 2015. Staff recommended to accept the bid from Enterprise Electric for the Four Seasons Arena.

Commissioner Briggs made a **MOTION** to accept the bid proposal from Enterprise Electric on their bid to preform electrical upgrades to the Four Seasons Arena for a total cost to Cascade County of \$61,575.00 and instruct staff to complete the project.

Motion carries 3-0

AGENDA ITEM #3

Motion to approve/disapprove Resolution 15-66: 65
Montana Board of Investments Economic Development Loan
(Loenbro, Inc. Project) R0314341

Carey Ann Shannon, Deputy County Attorney- read the Background found in Agenda Report #3 dated September 29, 2015. *A revision was made in the background statement from if the loan application is approved by MBOI to the loan application has been approved.*

Herb Kulow from Montana Board of Investments- He began by complimenting everyone involved in completing the paper work diligently. He stated that this program works, and allows municipal organizations to promote infrastructure to create more jobs, and additional revenue. Loenbro will pay on their lease for 20 years at a rate of 5.7% which could reduce if more employees are added. The tenant (Loenbro) plans to create 450 new jobs and 100% of the loan can be deducted from Montana taxes. For the local community they will still be paying taxes so there will not be a lose in revenue. Once the lease/loan is satisfied their property will transferred back to Loenbro from the County.

The Commission thanked Herb Kulow for his experience on this matter. And in return many other thanks were given for all involved in this project.

Lee Haven Chief Business Officer of Loenbro approached the Commission and introduced Mr. Paul Leach- President of Loenbro, Mr. John Leach-Vice President, and Mr. **Dustin Thompson-Chief Financial Officer**. He also spoke briefly stating that this will allow them to complete the fabrication shop, to build a larger office building, and upgrade facilities (see Exhibit "A") for his presentation. He closed by thanking everyone involved and requested that the Commission approve Resolution 15-66.

Commissioner Larson made a **MOTION** to approve and sign Resolution 15-65 authorizing formal action to enter into the infrastructure loan with MBOI in the amount of \$7,499,700 to help Loenbro complete infrastructure improvements at its manufacturing and office complex in Black Eagle and further authorize Chairman Weber to sign all MBOI loan and related documents as required to effect the loan closing.

Motion carries 3-0

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by Today's agenda.

Ron Gessaman of 1006 36th Ave NE questioned the beneficial use tax and had some concerns about them getting a credit from not paying state taxes. He also questioned where the sewer lines and utility services are coming from.

Commissioner Briggs informed Mr. Gessaman that the beneficial use tax will be paid in the same manner as real estate taxes and all the mill levies will be paid into as well. He also stated that the drain field system and water utilities are private services at this time.

Jolene Back of Great Falls Development Authority was thankful for this opportunity for economic development and which benefits Cascade County.

Rebecca Enger of Great Falls Development Authority echoed Jolene Backs comments and also applauded the County on the economic development which promotes a healthy growing community.

Richard Liebert of Boston Coulee Road applauded the efforts of Loenbro and encouraged them to consider hiring Veterans and local college students. He questioned that difference between a TIF district and obtaining this loan, *there was further discussion on this matter*. Mr. Liebert also thanked the Commission for giving the library funds so that they could open on Sundays. He also requested that the Commission consider have their meetings at 1:00 p.m. for some folks who could attend by having an extended lunch. In closing, he requested the Commission look at the literature he would leave for them supporting wind farms.

Ron Gessaman of 1006 36th Ave NE shared his concerns about the price of gas being charged by Calumet.

Adjournment: Madam Chair Weber adjourned this Commission meeting at 10:30 a.m.

Next meeting date: All meetings are held in the Commission Chambers at the Courthouse Annex. The next meeting will be a work session that will be held on Wednesday October 21, 2015, at 2:00 p.m.