

CASCADE COUNTY COMMISSION MEETING
May 13, 2014
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 AM

NOTICE: THESE MINUTES ARE PARAPHRASED AND REFLECT THE PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS. MCA 7 – 4 – 2611 (2) (b). THESE MINUTES WERE OFFICIALLY APPROVED AT THE MAY 27TH, 2014 MEETING. ALL EXHIBITS CAN BE FOUND AT THE CLERK AND RECORDERS' OFFICE.

PRESENT: Chairman Bill Salina, Commissioner Joe Briggs, Commissioner Jane Weber

STAFF: Brian Hopkins, John Stevens, Dan O'Fallon, Tina Lopez, Bonnie Fogerty & Rina Fontana Moore

PUBLIC MEMBERS: Ellen Sievert, Jennifer Reichelt, John Watts, Sue O'Leary & Jan Abbott.

PROCLAMATION: City/County Proclamation recognizing National "Bike to Work Week" May 12-16, 2014 was presented by Chairman Salina and Jennifer Reichelt the Deputy City Manager.

Reading of the Commissioners Calendar: Bonnie Fogerty read the weekly calendar.

Purchase orders and accounts payable warrants: Commissioner Weber made a **MOTION** to approve the purchase orders and accounts payable warrants. Below is a listing of all approved checks presented by the Clerk & Recorder/Auditor. Checks issued from #24063 through #240908 totaling \$870,434.62 and dated 03/14/2014 thru 03/18/2014. In addition, payroll checks #71435 through #71618, totaling \$84,584.85 and direct deposits totaling \$804,916.20 for a total payroll of \$889,501.05 for the month of March. Checks issued from #240910 through 241071 totaling \$287,255.44 and dated 04/21/2014 thru 04/25/2014. Checks issued from #241072 thru #241244 totaling \$557,352.25 and dated 04/29/2014 thru 05/02/2014. **MOTION CARRIES 3-0**

CONSENT AGENDA: The consent agenda is made up of routing day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for further discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Briggs made a **MOTION** to approve the minutes and minute entries found in this Agenda Packet and the approval of routine contracts.

- Board Appointment: Weed Board: Timothy Wylder (3 year term) Expiration: December 31, 2017.
- Resolution 14-39: Budget appropriation for Retired Senior Volunteer Program (RSVP) funds from unanticipated donations and outside grant revenue; Total Amount: \$10,102. (Ref: Contract 13-80 and 13-122)
- Resolution 14-40: Transfer property to the Great Falls Turf Club. County property valued less than \$2,500.

- Resolution 14-55: Montana Association of Counties (MACo)/Joint Powers Insurance Authority (JPIA) coverage renewal. Effective Date: July 1, 2014.
- Contract 14-56: Random Home Visits contract between the Cascade County Sheriff's Office, the State of Montana, Office of Court Administrator and the 8th Judicial District Youth Court. Purpose: Random home visits for Juvenile Drug Court youth to ensure accountability. Effective: April 1, 2014 – June 30, 2015, total payment to the county may not exceed: \$6,000. (Re-Occuring).
- Contract 14-57: The Office Center (TOC), Inc. equipment service contract (ID#1563) for the Sheriff's Office copy machine. Effective: March 15, 2014 – March 14, 2015. Contract Total: \$480.00 (Annual Renewal).
- Contract 14-58: Rental agreement between Cascade county and Disaster & Emergency Services (DES). Property located at 521 1st Ave NW, Great Falls, MT. Effective Date: May 13, 2014. Amount: \$2,000/month.
- Contract 14-59: The TOC, Inc. equipment service contract (ID #1591) for Disaster & Emergency Services (DES) copy machine. Effective: April 15, 2014 – April 14, 2015. Contract Total: \$540.00 (annual renewal)

There was no comment from staff or public. **MOTION CARRIES 3-0**

AGENDA:

AGENDA ITEM #1

Motion to Approve or Disapprove - Board Appointment for the Compensation Board.

Commissioner Weber made a **MOTION** to appoint Ann Martinez to the Compensation Board for a three year term with an expiration date of June 30, 2017. Commissioner Briggs clarified that the term was from July 1, 2014 thru June 30, 2017. He noted that this would not be an active position the June 2014 compensation board meeting. Commissioner Weber commented that Martinez would be able to watch the Board this year and get a feel for the work of the board. **MOTION CARRIES 3-0**

AGENDA ITEM #2

Motion to Approve or Disapprove Resolution 14-41, the adoption of polling place regulations for all seven Cascade County polling locations. Commissioner Briggs made a **MOTION** to approve Resolution 14-41. Commissioner Weber noted that 'no food or drinks' was really the heart of this resolution and that she wanted the public to be aware of that. **MOTION CARRIES 3-0**

AGENDA ITEM #3

Motion to Approve or Disapprove Contract 14-60, a Memorandum of Understanding by and between Cascade County and River Harvest Inc., allowing use of county land for the development of the Southside Garden located at the Aging Services Department, on County-owned property at 1801 Benefis Court, Great Falls, Montana 59405. Commissioner Weber made a **MOTION** to approve Contract 14-60. Commissioner Briggs mentioned that he hoped that the template for the development of the garden would remain the same as had been displayed and was assured by Sue O'Leary that it would remain the same. Commissioner Weber inquired if there would be time for anything this season and was told by the Garden Organizer, Sue O'Leary that the children from St Thomas needed something to do and could start working in the area and they hoped to have the path and the water installed this year. **MOTION CARRIES 3-0**

AGENDA ITEM #4

Public comment on any public matter that is not on the meeting agenda, and that is within the Commissioners' jurisdiction. (MCA 2-3-103)

Ellen Sievert, Historic Preservation Officer, spoke. She thanked the commission for their appointment to the Historic Preservation Advisory Board and she said that they were the envy of the state. She noted that they receive federal funding for 10% of the certified local government expenditures. March 31st is the end of their fiscal year and they have made a grant request for FY 2015. There are now fifteen certified local governments, so the allocations have decreased for the GF-CC HPAC. The grant allocations were \$5225 last year. They have matched this with \$41,221 and their goals are right in line.

Ellen invited the commissioners to an awards ceremony at the Civic Center on May 22nd, 2014 at 5:30 pm. The Monarch/Neihart will be receiving an award at the ceremony. Commissioner Weber mentioned that she attends many of the meetings and that the group has great leadership in Ellen as the Preservation Officer. Commissioner Weber made a point to thank Ellen for all of her work.

MEETING ADJOURNED AT 9:48 AM

NEXT SCHEDULED MEETING DATE: All meetings are held in the Commission Chambers at the Courthouse Annex. The next meeting will be a work session that will be held on Wednesday, May 21st, 2014 at 2:00 pm.