

CASCADE COUNTY COMMISSION MEETING

March 25, 2014

COMMISSION CHAMBERS

COURTHOUSE ANNEX, ROOM 111

9:30 A.M.

**Notice:** These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b). These were officially approved at the April 8, 2014 meeting.

**Present:** Chairman Bill Salina, Commissioner Jane Weber and Commissioner Joe Briggs.

**Staff:** Brian Hopkins, Alicia Thompson, Bonnie Fogerty and Marie Johnson.

**Public members;** John Maher, Linda Mettam, and Mike Mettam, Jessica Bray from the Dandelion Foundation. Additional members of the public were present but did not sign in.

**Proclamation:** Chairman Salina read the Proclamation for Child Abuse Prevention for the month of April 2014. Linda Mettam representing the Exchange Club of Great Falls, the CARE Center and the Dandelion Foundation announced that they will be displaying 2000 blue and silver pinwheels on the Courthouse lawn on April 5, 2014. Jessica Bray representing the Dandelion Foundation also mentioned that some of the pinwheels will have the names of the children who have lost their lives to child abuse.

**Reading of the Commissioners calendar:** Bonnie Fogerty read the weekly calendar.

**Purchase orders and accounts payable warrants:** Commissioner Briggs made a **MOTION** to approve the purchase orders and accounts payable warrants. Below is a listing of all approved checks presented by Clerk & Recorder/Auditor. Checks issued since 03/07/14 #239493 through #239714 totaling \$662,571.19 dated 03/07/2014 through 03/14/2014.

**Motion carries 3-0**

**Consent agenda:** The consent agenda is made up of routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for further discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Weber made a **MOTION** to approve the minute and minute entries found in this Agenda Packet and the approval of routine contracts as follows;

- ❖ **Resolution 14-16** Budget appropriation to establish budget for the Burn Permit Fund in the amount of \$5,000
- ❖ **Resolution 14-17** Budget appropriation for modification of contract 13-102 was not established properly. Contract total \$140,512, additional \$14,670 unanticipated revenue and \$2,000 in donations. Total appropriated amount is \$21,038
- ❖ **Contract 14-25** Highway easement and agreement with the State of Montana Department of Transportation. Project ID NH 60-2(60)71, Designation Belt North and South Project no. 4043-060-000. Total cost \$1.00
- ❖ **Contract 14-28** Agreement between the Cascade County Weed & Mosquito District and JHS, Inc. effective the date of signing to December 31, 2014

**City/County Health Department**

- ❖ **Resolution 14-18** Budget appropriation to establish budget for the Montana Asthma Control Program total amount \$14,538 refers to Contract 14-23
- ❖ **Resolution 14-19** Budget appropriation to establish budget for the WIC Farmers Market Program total amount \$1,470 refers to Contract 14-74, R0276492 **Motion carries 3-0**

**AGENDA ITEM #1**

**Motion to approve or disapprove-CONTRACT 14-29 AMENDMENT NUMBER ONE, CONTRACT #14-07-6-11-008-0 PUBLIC HEALTH EMERGENCY PREPAREDNESS PARTICIPATION IN 2014 FULL SCALE EXERCISE**

Alicia Thompson Public Health Officer and Director of the City County Health Department presented this item.

She announced that this amendment to this contract will provide an opportunity to participate in an exercise designed to test the ability to provide additional supplies/immunizations to the Cascade County in the event of a catastrophic medical emergency. The supplies/medicines will be delivered designated sites throughout the County to them within 12 hours of a "declared" emergency.

Commissioner Weber questioned if trucks will be physically delivering supplies, in which Alicia replied that normally supplies would be delivered on pallets and this will be in small quantities' delivered by truck for this exercise.

Commissioner Salina questioned where the trucks would be delivering. Alicia stated that it was a confidential location and that four other counties in Montana will be participating in this same exercise.

Commissioner Briggs made a **MOTION** to approve Contract 14-29 Public Health Emergency Preparedness, Amendment #1 to Contract 14-07-69-11-008-0.

**Motion carries 3-0**

**AGENDA ITEM #2**

**Motion to approve or disapprove- CONTRACT 14-31 EMPLOYEMENT CONTRACT WITH LESLIE A. KILLHAM CHIEF OPERATING OFFICER FOR THE COMMUNITY HEALTH CARE CENTER FOR \$62,000 PER YEAR**

John Maher for the Community Health Care Center thanked the Commission for their support in the last year of restructuring the CCHC. He stated that in the last 12 months He and the CFO Angela Haas have been in compliance with the HRSA requirements, and have implemented the Electronic Health Records program have rectified and expedited the billing, and have a good understanding of their financial status. He also voiced his excitement for having Leslie Killham join the staff as the Chief Operation Officer. He stated that she has experience in the field as a COO, and there will be no learning curve. He believes that having her on board that there will be excellent progress going forward. In closing, he thanked Brian Hopkins and Alicia Thompson for their assistance and requested the Commission approve this contract.

Commissioner Weber made a **MOTION** to approve Contract 14-31, employment contract with Leslie Killham effective dates March 17, 2014 to March 17, 2015.

**Motion carries 3-0**

**Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by Today's agenda.**

**Adjournment:** Chairman Salina adjourned this Commission meeting at 9:50 a.m.

**Next meeting date:** All meetings are held in the Commission Chambers at the Courthouse Annex. The next meeting will be a work session that will be held on Wednesday, April 2, at 2:00 p.m.