

**CASCADE COUNTY COMMISSION MEETING  
NOVEMBER 12, 2013  
COMMISSION CHAMBERS  
COURTHOUSE ANNEX, ROOM 111  
9:30 a.m.**

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b). These minutes were officially approved at the December 4, 2013 meeting. All exhibits can be found on record at the Clerk and Records office.

**PRESENT:**

**Commission-** Chairman Joe Briggs, Commissioner Bill Salina and Commissioner Jane Weber.

**Staff seated with Commission** –Carey Ann Shannon, Brian Clifton, Susan Conell, Don Sims, Kim Thiel-Schaaf, John Watts, Alicia Thompson, Bonnie Fogerty, and Marie Johnson.

**Public:** None

**CALL TO ORDER:** Chairman Briggs called the meeting to order.

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance was recited.

**READING OF THE WEEKLY CALENDAR:** Bonnie Fogerty read the calendar.

**APPROVED PURCHASE ORDERS AND ACCOUNTS PAYABLE**

**WARRANTS:** Commissioner Weber made a **MOTION** to approve purchase orders and accounts payable checks #235298 through #235450 totaling \$188,414.88 dated 10/07/2013 through 10/11/2013. In addition, payroll checks #70468 through #70631 were issued totaling \$100,186.14 and direct deposits were made totaling \$800,678.31 for a payroll total of \$900, 864.45 for the month of September. Approved purchase orders and accounts payable checks #235451 through #23684 totaling \$870,802.27 dated 10/14/2013 through 10/17/2013. Purchase orders and accounts payable checks #235685 through #235897 totaling \$355,197.82 dated 10/21/2013 through 10/25/2013. In addition payroll checks #70632 through #70704 were issued totaling \$77,204.32 and direct deposits were made totaling \$63,742.74 for a payroll total of \$863,742.74 for the month of October. **Motion carries 3-0**

**CONSENT AGENDA:**

Commissioner Salina made a **MOTION** to approve the consent agenda and minute entries, and routine contracts as follows;

- ◆ **Resolution 13-88:** Budget Appropriation for the Child Abuse & Neglect Federal Grant for FYE 2013-2014. Total Amount: \$17,726. (Ref: Contract 13-96, R0277270) (County Attorney)
- ◆ **Resolution 13-95:** Budget Appropriation for the 2013 Volunteer Fire Assistance Grant, VFA-14-070. Total Amount: \$7,000. (Ref: Contract 13-95, R0281093)
- ◆ **Contract 13-172:** Memorandum of Understanding with Nationwide Title Clearing, Inc. to e-record documents in the Clerk & Records Office.

City-County Health Department

- ◆ **Resolution 13-89:** Budget Appropriation for the Healthy Montana Families Project. Correction of revenue code for the funding stream. (Ref: Contract 13-139, R0281490)
- ◆ **Resolution 13-90:** Budget Appropriation for DEQ Contract #514001, Air Quality. Total Amount: \$11,705 (Ref: Contract 13-131, R0279671)
- ◆ **Resolution 13-91:** Budget Appropriation for DEQ Contract #514002, Air Pollution Emissions. Total Amount: \$2,029 (Ref: Contract 13-134, R0279670)
- ◆ **Resolution 13-92:** Budget Appropriation for funds from unanticipated revenue and increase expenses to cover costs in the Health Department & Environmental Health for FY2013. Total Amount: \$23,505
- ◆ **Resolution 13-94:** Budget Appropriation for the new Buckle Up Montana Grant Total Amount: \$35,000 Effective Dates: October 1, 2013-September 30, 2014. (Ref: Contract 13-168) **Motion carries 3-0**

**AGENDA ITEM #1**

**MOTION TO APPROVE BID AWARD FOR TRACTOR AND EQUIPMENT COMPANY**

Brian Clifton gave the synopsis of this bid award, which can be found in the Agenda Action Report dated November 12, 2013. He also referred to the attached bid tabulations (see exhibit "A"). Also see bid award for one (1) 2013 420BCL Cross Country Bottom Dump Semi-Trailer which was purchased and did not require formal commission action (See exhibit "B").

Commissioner Weber made a **MOTION** to accept the bid proposal from Tractor and Equipment Company for three (3) 2014 Caterpillar All Wheel Drive Motor Graders for a total purchase price, less trade-ins of \$520,500 and instruct staff to complete the purchasing process. **Motion carries 3-0**

**AGENDA ITEM #2 Public Hearing**

**MOTION TO APPROVE RESOLUTION 13-93 TO ADOPT REGULATIONS FOR THE APPLICATION AND REVIEW OF BUILDINGS FOR LEASE OR RENT**

**(Public Hearing)**

Chairman Briggs recessed the regular Commission meeting and opened the public hearing at 9:45 a.m.

**Reading of the Public Notice**

The reading of the public notice was waived without objections and made part of the record (see exhibit "A").

**Staff Presentation**

Don Sims read the synopsis found in the Action Agenda Report dated November 12, 2013.

**Written Testimony**

Chairman Briggs called for Written Testimony in which there was none.

**Call for Proponents**

Chairman Briggs called for Proponents three times in which there was none.

**Call for Opponents**

Chairman Briggs called for Opponents three times in which there was none.

**Informational Witnesses**

Chairman Briggs called for Informational Witnesses three times in which there were no further comments.

**Close of the Public Hearing**

Chairman Briggs closed the Public Hearing at 9:48 a.m.

**Reconvene the Regular Commission Meeting**

The regular commission meeting was reconvened at 9:48 a.m.

**Call for a Motion** Commissioner Weber made a **MOTION** to approve Resolution 13-93 to adopt regulations governing the application and review of buildings for lease or rent within the jurisdiction of Cascade County in compliance with Montana Senate Bill 324. **Motion carries 3-0**

**PUBLIC PARTICIPATION IN DECISIONS OF BOARD AND ALLOWANCE OF PUBLIC COMMENT ON MATTERS THE COMMISSION HAS JURISDICTION, ON ITEMS NOT COVERED BY TODAY'S AGENDA.** No comments were made.

**ADJOURNMENT:** The meeting was adjourned at 9:58 a.m.

**NEXT MEETING DATE:**

All meetings are held in the Commission Chambers at the Courthouse Annex.

The next meeting will be a work session meeting that will be held on Wednesday, November 20, 2013 at 2:00 p.m.