

**CASCADE COUNTY COMMISSION MEETING
MARCH 26, 2013
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 a.m.**

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b). These minutes were officially approved at the April 9, 2013 meeting.

PRESENT:

Commission- Chairman Joe Briggs, Commissioner Bill Salina and Commissioner Jane Weber.

Staff seated with Commission –Brian Hopkins, Rina Fontana Moore, Randy Hand, Bonnie Fogerty, and Marie Sickels.

Public: Linda Mettam, Jessica Bray, Shawn Hertel, Michelle Craft, Steve Erwin, Lynn DeRoche, Rob Rung, and John Watts.

CALL TO ORDER: Chairman Briggs called the meeting to order.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

PROCLAMATION: Child Abuse Prevention Weeks (April 1-13, 2013) “Pinwheels for Prevention” display will be on the courthouse lawn. Presented by Exchange Club of Great Falls, the CARE Center and the Dandelion Foundation. Linda Mettam, Mike Mettam, and Jessica Bray presented this Proclamation to the Commission. They also mentioned the growing number of child abuse cases and announced that a video will be presented at their next meeting. Chairman Briggs thanked them for highlighting this important issue.

READING OF THE WEEKLY CALENDAR: Bonnie Fogerty read the calendar.

APPROVED PURCHASE ORDERS AND ACCOUNTS PAYABLE

WARRANTS: Commissioner Salina made a **MOTION** to approve purchase orders and accounts payable checks #228471 through #228605 totaling \$256,568.97 dated 03/13/2013 through 03/15/2013. In addition, purchase orders and accounts payable checks #228157 through 228470 totaling \$,1058,728.26 dated 03/04/2013 through 03/08/2013.

CONSENT AGENDA:

Commissioner Weber made a **MOTION** to approve the consent agenda and minute entries, and routine contracts as follows;

♦ **Resolution 13-20: Budget appropriation within the Aging Services for FY 2013 Aging Disability Resource Center (ADRC) Program.**

Total amount \$7,910 refers to Contract 13-09 R0268416

♦ **Contract 13-30: Aging VIII Agency on Aging modification to purchase of service contract No. 12-22A-A008 additional funding for Ombudsman program total amount \$10,417.00 refers to Contract 12-117 R0258848**

♦ **Contract 13-31: A tribute to Patsy Cline, Coady Enterprises, event dates July 29, 2013 through August 2, 2013 Contract amount \$4,500.**

- ◆**Contract 13-32:** Black Tie Extreme LLC., Walk on Water, Zoom & Mobile Zip Line. Event dates July 26, 2013 through August 4, 2013. Black Tie Extreme will obtain 100% of activity entrance fee up to \$6,000. After initial \$6,000 Black Tie Extreme will get 80% and Cascade 20%.
- ◆**Contract 13-33:** Super Science Company Puzzle mania. Event dates July 26, through August 3, 2013. Contract amount \$8,005.
- ◆**Contract 13-34:** Texaco Country Showdown 2013 Eastern Montana State Final Venue Agreement. Event dates August 2, 2013 Agreement amount \$5,000
- ◆**Contract 13-35:** Texaco Country Showdown 2013 Western Montana State Final Venue Agreement. Event dates August 3, 2013 Agreement amount \$2,500
- ◆**Contract 13-36:** Animal Alley Productions. Event dates July 26, 2013 through August 3, 2013. Texaco Country Showdown 2013 Western Montana State Final Venue Agreement. Event dates August 3, 2013 Agreement amount \$2,500
- ◆**Contract 13-37:** Harmony Artist Inc. The Michael Swenson Comedy Hypnosis Show event dates July 30, 2013-August 3, 2013. Agreement amount \$7,100(\$5,400 plus mileage fee of \$1,700).
- ◆**Contract 13-38:** Harmony Artist Inc. Powerhouse Celtic Yuletide event dates July 30, 2013-August 3, 2013. Contract amount \$11,250.
- ◆**Contract 13-39:** Federal Aid Project No. HSIP (213) SF-12 Misc Safety-Maintenance Agreement with Montana Department of Transportation.

City-County Health Department

- ◆ **Resolution 13-22:** Budget appropriation for the Grant Funds received from RxFAP for patients to pay for prescriptions (8,750) and from (MPCA) Montana Primary Care Association, Inc. monies for (HER) Electronic Health Records training (\$5,500). Total \$14,250
Motion carries 3-0

AGENDA ITEM #1

MOTION TO APPROVE/DISAPPROVE Contract 13-40

Mosquito Control Aerial Spray Contract with JHS, Inc. effective March 26-December 31, 2013

Ryan Arkoudas, Weed & Mosquito Manager read the background that can be found in the March 26, 2013 Agenda Action Report.

Commissioner Salina questioned if the mobilization charge was a onetime fee and Ryan Arkoudas affirmed that it was.

Commissioner Weber thanked Ryan Arkoudas for taking care of this contract so early in the season.

Chairman Briggs thanked Ryan Arkoudas for all his hard work, he was sorry to see him go and wished him good luck in Utah.

Commissioner Salina made a **MOTION** to approve proposed Contract 13-40 with JHS, Inc. for aerial mosquito control services for 2013.

Motion carries 3-0

AGENDA ITEM #2

MOTION TO APPROVE/DISAPPROVE Policy 270.1 Cascade County Operations Manual Reserves (Fund Balance)- Governmental Funds

Randy Hand Finance Director gave the background on this policy.

He stated that the Government Finance Officer Association recommends the increase in reserves to 16.67%.

Commissioner Weber made a **MOTION** to approve the revision to Cascade County Operations Manual, Policy 270.1 Reserves (Fund Balance) for Governmental Funds. This would increase the reserves from 15% to 16.67%

Motion carries 3-0

AGENDA ITEM #3

MOTION TO APPROVE/DISAPPROVE Resolution 13-21

Redistricting Precinct Boundaries for Elections

Rina Fontana Moore read the background, which can be found in the Agenda Action Report dated March 26, 2013. She stated that On February 12, 2013, the Montana Districting and Apportionment Commission adopted the final Legislative Districting Plan and filed the plan with the Montana Secretary of State. The Montana Secretary of State filed the submitted plan on February 12, 2013.

Commissioner Weber made a **MOTION** to approve the revision to Cascade County Operations Manual, Policy 270.1 Reserves (Fund Balance) for Governmental Funds. This would increase the reserves from 15% to 16.67%

Motion carries 3-0

PUBLIC PARTICIPATION IN DECISIONS OF BOARD AND ALLOWANCE OF PUBLIC COMMENT ON MATTERS THE COMMISSION HAS JURISDICTION, ON ITEMS NOT COVERED BY TODAY'S AGENDA. No comments were made.

ADJOURNMENT: The meeting was adjourned at 9:50 a.m.

NEXT MEETING DATE: All meetings are held in the Commission Chambers at the Courthouse Annex.

The next meeting will be a work session meeting that will be held on Wednesday, April 3, 2013 at 2:00 p.m.