

**CASCADE COUNTY COMMISSION MEETING
DECEMBER 7, 2010
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 a.m.**

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b)

PRESENT:

Commission- Chairman Joe Briggs, Commissioner Bill Salina.

Commissioner Jane Weber excused.

Staff seated with Commission – Brian Hopkins, Brian Clifton, Bonnie Fogerty, and Marie Sickels.

Public and Staff: Alex Grubb – KRTV, Rina Moore – Clerk and Recorder, Carol Keaster- CCHD, Vince Kolar-DES, Carol Benoit-Grants, Randy Hand-Finance, Lisa Bracco-ExpoPark, Naomi Frame-Aging Services, Karl Puckett-Tribune, John Stevenson-CCSO, and Bob Edwards-CCSO.

CALL TO ORDER: Chairman Briggs called the meeting to order.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

READING OF THE WEEKLY CALENDAR: Bonnie Fogerty read the calendar.

ANNOUNCEMENT: Chairman Briggs announced that Commissioner Weber would be out of the office all week attending Elected Officials training in Helena.

APPROVAL OF PURCHASE ORDERS AND ACCOUNTS PAYABLE

WARRANTS: Commissioner Salina made a **MOTION** to approve purchase orders and accounts payable warrants # 198592 through #199144 totaling \$870,840.10 dated 11/17/10 through 11/19/10. Also purchase orders and accounts payable checks #199145 through #199258 totaling \$298,387.25 dated 11/22/10 through 11/24/10. In addition, payroll checks #62497 through #62655 were issued totaling \$749,471.61 for a payroll total of \$876,216.91 for the month of November.

Motion carries 2-0

CONSENT AGENDA:

Commissioner Salina made a **MOTION** to approve the consent agenda and minute and minute entries, and routine contracts as follows;

- **Contract 10-189** Contract #11-027-21005-0 between DPHHS and Area VIII Agency on Aging to operate a commodity supplemental food

program. Effective October 1, 2010 through September 30, 2011 in the amount of \$30,456

- **Resolution 10-112** Budget appropriation within the Commodity food distribution fund for Aging to establish budget authority for new commodities for fiscal year 2011 in the amount of \$30,456 (Contract 11-027-2115-0)
- **Resolution 10-113** Budget modification within the Congregate meals for Aging fund to adjust budget with line shifts to accommodate expenditures for the remainder of the grant period (Contract 11-2S-A008, ARRA funding)
- **Resolution 10-114** Budget appropriation for the Road Department clean up operations in the amount of \$25,000
- **Contract 10-190** Montana Senior Medicare Patrol (SMP) Memorandum of Understanding for expansion grant funds. Agreement between Missoula Aging Services (MAS) Area XI on Aging and Cascade County Aging Services. Effective October 1, 2010 through September 30, 2011. Additional funding in the amount of \$4,120.00 for outreach to seniors and to train/certify five volunteers.
- **Contract 10-191** Agreement with Tetra Tech for Pre-Disaster Mitigation Plan for Cascade County in the amount of \$20,000 Federal match of \$15,000 and County in-kind match of \$5,000.

City/County Health Department

- **Contract 10-187** Memorandum of Understanding (MOU) between Sage Accounting LLC and Community Health Care Clinic (CHCC) To assist in the preparation of documentation required to apply for recognition of exemption under Section 501© (3) of the Internal Revenue Code. Effective September 1, 2010 through May 31, 2010 in the amount of \$75.00 per hour with an estimated period of 10 hours.
- **Contract 10-188** BANIK proposal for Community Health Assessment Services estimated cost is \$15,444 to develop a Community Health Improvement Plan and Agency Strategic 5 year plan. **Motion carries 2-0**

AGENDA ITEM #1

MOTION TO APPROVE/DISAPPROVE CONTRACT 10-184 CONTRACT WITH BRENNAN HEATING AND COOLING FOR THE REPLACEMENT OF A HVAC UNIT AT THE FORMER CASCADE COUNTY PLANNING OFFICE IN THE AMOUNT OF \$6,895.00 (ARRA GRANT)

Commissioner Salina made a **MOTION** to approve the selection of Brennan Heating and Cooling bid for the replacement of an HVAC unit at the former Cascade County Planning office in the amount of \$6, 895.00.

Chairman Briggs stated that all the improvements to the former Cascade County Planning office will be needed for the upcoming use for the Health Department in the future.

Brian Hopkins publically thanked Carol Benoit for her help with these grants and for aiding in the compliance of the grants.

Brian Clifton gave the synopsis of this bid award.

Motion carries 2-0

AGENDA ITEM #2

**MOTION TO APPROVE/DISAPPROVE CONTRACT 10-185
CONTACT WITH ELECTRIC CITY PLUMBING AND HEATING FOR
THE REPLACEMENT OF EXSISTING PLUMBING FIXTURES AT
THE FORMER CASCADE COUNTY PLANNING OFFICE IN THE
AMOUNT OF \$6,290.00 (AARA GRANT)**

Commissioner Salina made a **MOTION** to approve the selection of Electric City Plumbing and Heating bid for the replacement of existing plumbing fixtures at the former Cascade County Planning office in the amount of \$6,290.00

Brian Clifton gave the synopsis of this bid award.

Motion carries 2-0

AGENDA ITEM #3

**MOTION TO APPROVE/DISAPPROVE THE CONTRACT WITH
LIBERTY ELECTRIC FOR THE REPLACEMENT OF EXISITING
LIGHTING AT THE FORMER CASCADE COUNTY PLANNING
OFFICE IN THE AMOUNT OF \$4,912.00 (ARRA GRANT)**

Commissioner Salina made a **MOTION** to approve the selection of Liberty Electric bid for the replacement of existing lighting at the former Cascade County Planning Office in the amount of \$4,912.00.

Brian Clifton gave the synopsis of this bid award.

Motion carries 2-0

AGENDA ITEM #4

**MOTION TO APPROVE/DISAPPROVE CONTRACT 10-183 LEASE
AGREEMENT BETWEEN MONTANA EXPOPARK AND THE
MONTANA PRCA PRO RODEO CIRCUIT**

Commissioner Salina made a **MOTION** to approve and sign Contract 10-183 Lease agreement between Montana ExpoPark and the Montana PRCA Pro Rodeo Circuit for 3 years with the option of 2 more years.

Lisa Bracco presented this 3 year contract stating she was excited about in and that it created economic development for the County.

Chairman Briggs thanked her for the team effort put in this project.

Motion carries 2-0

AGENDA ITEM #5

**MOTION TO APPROVE/DISAPPROVE CONTRACT 10-182
OPPORTUNITIES INC. AND CCHD EARLY HEAD START HOME
BASE INTERAGENCY PARTNERSHIP AGREEMENT EFFECTIVE
SEPTEMBER 30, 2010 THROUGH SEPTEMBER 29, 2011 (ARRA
GRANT)**

Commissioner Salina made a **MOTION** to approve and sign Contract 10-182 with Opportunities Inc. Early Head Start Home Base Interagency Partnership Agreement.

Carol Keaster gave the background on this program.

Motion carries 2-0

AGENDA ITEM #6

**MOTION TO APPROVE/DISAPPROVE RESOLUTION 10-111
FINANCING FOR THE REMOVAL OF THE OLD SOLID WASTE
BUILDING TO THE CASCADE COUNTY FAIRGROUNDS**

Commissioner Salina made a **MOTION** to approve Resolution 10-111 for the financing of the removal of the old solid waste building to the Cascade County Fairgrounds.

Randy Hand presented the financing used from Budget Fund 6050 in the amount of \$150,000.00

Motion carries 2-0

**PUBLIC PARTICIPATION IN DECISIONS OF BOARD AND
ALLOWANCE OF PUBLIC COMMENT ON MATTERS THE
COMMISSION HAS JURISDICTION, ON ITEMS NOT COVERED BY
TODAY'S AGENDA.**

None

ADJOURNMENT:

The meeting was adjourned at 9:48 a.m.

NEXT MEETING DATE:

All meetings are held in the Commission Chambers at the Courthouse Annex. The next meeting will be a work session meeting that will be held on Wednesday December 15, 2010 at 2:00 p.m.