

**CASCADE COUNTY COMMISSION MEETING**  
**September 29, 2015 - 9:30 AM**  
**COURTHOUSE ANNEX - ROOM 111**  
**AGENDA**

**Agenda Topics:**

**Call To Order:**

**Chairman Jane Weber**

**Pledge Of Allegiance:**

*Please note the Agenda order is tentative and subject to change by the Board without prior notice.*

*Therefore, members of the public are encouraged to be in attendance at the time the meeting is scheduled to begin.*

*Public comment during public participation is limited to a maximum seven minutes.*

**Read Weekly Calendar and Report of Approved Purchase Orders and Accounts Payable Warrants.**

**Treasurer's Monthly Report - Bank Balances, Investments, Revenues and Disbursements**

**Consent Agenda:** The Consent Agenda is made up of routine day-to-day items that require Commission action.

Any Commissioner may pull items from the Consent agenda for separate discussion/vote.

*(A) Approval of Minutes and Minute Entries*

*(B) Approval Of Routine Contracts As Follows:*

- ◆ **Board Appointment:** Compensation Board (1 Vacancy) Re-Appointment: Ted E. Lewis Term Expires: 6/30/2018.
- ◆ **Policy 20.1 (Revision):** Section 20, Benefits, 20.1.
- ◆ **Policy 30.2 (Revision):** Section 30.2, Selection Procedures-Permanent Full or Part Time Positions, 30.201 B.
- ◆ **Policy 30.8 (Revision):** Section 30.8, Disciplinary & Discharge, Add Items: J. & K.
- ◆ **Resolution 15-62:** A resolution rescinding Contract 15-131, R0310686 . Correcting Page #16, Article #21/Wages.
- ◆ **Resolution 15-63:** Resolution establishing Section 90 of the Cascade County Operations Manual as Finance and Accounting Policy, Rescinding 100.1 (R0232682) Time & Effort Policy from August 2011 and establishing Policy 90.2 Time & Effort Reporting for Federal Grants.
- ◆ **Resolution 15-64:** Prosecutorial Assistance in the prosecution of State of Montana vs. W.J.R., Jr.
- ◆ **Resolution 15-66:** Appointment of Special Prosecutor for temporary assistance during the out of county jury trial. (*State v. Sanchez*).
- ◆ **Contract 15-143:** Collective Bargaining Agreement by and between Cascade County, Montana and AFSCME MT Council 9 Local #28, for the Adult Detention Officers. Effective: July 1, 2015-June 30, 2016. (*Ref: Resolution 15-62 & Contract 15-131,R0310686*)
- ◆ **Contract 15-144:** Collective Bargaining Agreement by and between Teamsters Local Union #2 and the Cascade County Office and Clerical Employees. Effective: July 1, 2015-June 30, 2019.
- ◆ **Contract 15-145:** Perks Network of Discounts. Perks designs a website customized with a discount program for the County at no cost for employees.
- ◆ **Contract 15-148:** T-R Information Services Agreement to perform background checks. Cost based on a per search request.
- ◆ **Contract 15-149:** Amendment #9 to Contract #04-053-DIR for Adult Detention Center inmate per diem for general population offenders. Effective: Retroactive to July 1, 2012. Per Diem changes from \$66.76 to \$68.48 per offender, per day. (*Ref: Contract 11-50, R023470*).
- ◆ **Contract 15-150:** Amendment #10 to Contract #04-053-DIR for Adult Detention Center inmate per diem for general population offenders. Effective: Retroactive to July 1, 2013. Per Diem changes from \$68.48 to \$73.42 per offender, per day. (*Ref: Contract 11-50, R023470*).

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**AGENDA (continued)**

*(B) Approval Of Routine Contracts As Follows:*

**City-County Health Department**

- ◆ **Contract 15-146:** Cummins Rocky Mountain, LLC, Agreement will provide inspection and preventative maintenance of the Generator and/or Fire Pump Engine and Transfer Switch. Effective Dates: July 1, 2015-June 30, 2016.  
Annual Cost: \$960.00 *(renewal)*

**Community Health Care Center**

- ◆ **Contract 15-151:** Employment Contract - Tina Bundtrock, Outreach & Enrollment Specialist.  
Effective Dates: September 24, 2015-March 31, 2016. Compensation: \$16.75/per hour.
- ◆ **Contract 15-152:** Business Associate Agreement (BAA) between the Community Health Care Center and RiverStone Health is to comply with the Security Rule of the HIPAA/HITECH Act. Purchasing a scripting tool from RiverStone Health to transition to ICD-10. RiverStone utilizes access to a server containing PHI in order to upload the tool. Cost: \$2408.70.  
Effective Date: September 11, 2015 for the term of the project.

<b>1.</b>	<p><b>Architect Proposal for Preliminary Architectural Report</b></p> <p><b>Motion to Approve or Disapprove:</b>  <u><b>Contract 15-147:</b></u> Between Cascade County and Nelson Architects, LLC for PAR services for the relocation of Meals on Wheels from their existing site to the Aging Services' complex located on Benefis Court. Total Cost: \$14,860.</p>	<p><b>Public Works</b> <i>Brian Clifton</i></p>
<b>2.</b>	<p><b>Four Seasons Arena Bid Award for Electrical Proposals</b></p> <p><b>Motion to Approve or Disapprove:</b>  <u><b>Contract 15-153:</b></u> Bid proposal from Enterprise Electric to perform electrical upgrades to the Four Seasons Arena. Total Cost: \$61,575.00</p>	<p><b>Public Works</b> <i>Brian Clifton</i></p>
<b>3.</b>	<p><b>Economic Development Loan with Montana Board of Investments (Loenbro, Inc. Project)</b></p> <p><b>Motion to Approve or Disapprove:</b>  <u><b>Resolution 15-65:</b></u> Montana Board of Investments Loan Authorization</p>	<p><b>Deputy County Attorney</b> <i>Carey Ann Shannon</i> &amp; <b>Montana Board of Investments</b> <i>Herb Kulow</i></p>
<b>4.</b>	<p><b>Public comment on any public matter that is not on the meeting agenda, and that is within the Commissioners' jurisdiction. (MCA 2-3-103)</b></p>	
<b>5.</b>	<p><b>Adjournment</b></p>	