

CASCADE COUNTY COMMISSION MEETING
June 14, 2019
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Commission
Journal #59

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These written minutes are in draft form until officially approved on July 18, 2019.

Commission: Chairman Joe Briggs, Commissioner James L. Larson, Commissioner Jane Weber

Staff: Carey Ann Haight – Deputy County Attorney, Charity Yonker – Deputy County Attorney, Cory Reeves – Undersheriff, Mary Embleton – Budget Officer, Lynn DeRoche – Elections Administrator, Les Payne-Deputy Public Works Director, Sandor Hopkins-Planner, Bonnie Fogerty – Commission Office, Marie Johnson – Deputy Clerk & Recorder.

Public: Mark Hawn-The Ranches of Belt Creek, Joseph Williams – DUI Task Force, Jenn Rowell - Media

Call to Order: Chairman Briggs called the meeting to order.

Reading of the Commissioners' calendar: Bonnie Fogerty read the calendar. **02:15**

Purchase orders and accounts payable checks: *See agenda for payment information.* Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 03:28**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Weber made a **MOTION** to (A) Approve minute entries (May 22nd, 28th, 29th, 30th, 31st, June 4th, and 6th. 2019), (B) Approval of Routine Contracts as Follows:

Consent Agenda 04:02

Contract 19-65: Supplemental Nutrition Assistance Program-Education (SNAP-Ed) Support Agreement with Cascade County. Effective: October 1, 2019 - September 30, 2020. Cost to County: \$0.000 **04:04**

Contract 19-70: Memorandum of Understanding between Cascade County (Area VIII Aging Services) and Missoula Aging Services (Area VII Aging Services) for the provision of Senior Medicaid Patrol services to provide education and counseling to Montana Medicare recipients on identifying potential fraud and waste. Contract Period: June 1, 2019 - May 31, 2020. Total Compensation: \$10,000 (No Match Requirement) **04:15**

Contract 19-71: Corporation for National & Community Service Notice of Grant Award, Agreement #18SFPMT003, Amendment #3 for the Foster Grandparent Program. Performance Period: July 1, 2018 - June 30, 2021. CNCS Grant Award (Year 2): \$200,951 Local Match: \$26,560 (Cash \$12,210, In-Kind \$13,500) **04:23**

Contract 19-73: United Way of Cascade County FY 2020 funding commitment for Aging Services, Foster Grandparents program. Total Amount: \$10,000. **04:53**

Contract 19-74: United Way of Cascade County FY 2020 funding commitment for Aging Services, Meals on Wheels (Senior Nutrition Home Delivered Meals) program. Total Amount: \$20,000. **05:31**

City County Health Department

Contract 19-72: Memorandum of Understanding between Cascade County, Montana Department of Health and the 341st Missile Wing Malmstrom Air Force Base. Purpose: Set forth guidance for the designation of MAFB as a non-publicized, limited access Point of Dispensing (POD). Effective: Date of Signing (5 Years) Cost to County: \$0.00. **05:48**

Motion carries 3-0 approval of consent agenda items.

AGENDA ITEM #1

Motion to Approve or Disapprove Contract 19-66:

Agreement by and between Cascade County and Compliance Monitoring Systems, LLC for 24/7 Sobriety Program Services. Effective: July 1, 2019 (1-year contract with annual automatic renewals). Cost to County: \$0.00 **07:03**

Agenda item #1 was presented by Undersheriff Reeves who read the background found in the action agenda report dated June 14, 2019, regarding the drug testing done by Compliance Monitoring Systems LLC.

The Commission affirmed the positive impact this contract would make, due to the concerns about the clients commuting to the previous location on the hill at the sheriff's department.

08:22

Commissioner Larson made a **MOTION** to approve Contract 19-66 an agreement between Cascade County and Compliance Monitoring Systems LLC for 24/7 Sobriety Program Services. **Motion carries 3-0 10:24**

AGENDA ITEM #2

Motion to Approve or Disapprove Bid award:

Award: Dracut Hill Road Overlay Project to United Materials of Great Falls, Inc.

Contract 19-67: Agreement with United Materials of Great Falls, Inc. for the Dracut Hill Road Overlay Project. Total Cost: \$837,597.83 **11:23**

Les Payne-Deputy Public Works Director presented this bid award for Dracut Hill Road overlay by reading the synopsis found in the action agenda report dated June 14, 2019.

The Commission spoke in favor of this bid award and overlay project. **13:00**

Commissioner Weber made a **MOTION** to approve Contract 19-67 bid proposal from United Materials, for the reconstruct of Dracut Hill Road, for a total cost of \$837,597.83 and instruct staff to complete the contracting process. **Motion carries 3-0 14:25**

AGENDA ITEM #3

Motion to Approve or Disapprove Bid award:

Award: Adult Detention Center Catwalk Extension Project to Specialty Iron Works, Inc.

Contract 19-68: Agreement with Specialty Iron Works, Inc for the Adult Detention Center Catwalk Extension Project. Total Cost: \$17,590.00 **15:13**

Les Payne-Deputy Public Works Director presented this bid award to Specialty Iron Works by reading the synopsis found in the action agenda report dated June 14, 2019.

Undersheriff Reeves added that this would allow the officers to do a wider perimeter check on the expanded catwalk. **16:14**

Commissioner Larson made a **MOTION** to approve Contract 19-68 bid proposal from Specialty Iron Works to extend 144' of cat walk on the roof of the Adult Detention Center for a total project cost of \$17,590.00 and instruct staff to complete the process.

Motion carries 3-0

AGENDA ITEM #4

Public Hearing: 18:21

Public Hearing Preliminary Plat Approval for The Ranches at Belt Creek Phase 3 Major Subdivision. Location: Sections 18 & 19, Township 18 North, Range 7 East P.M.M Cascade County, MT. Initiated by: Trophy Property Developers, Inc

Recess the Commission Meeting:

Commissioner Briggs recessed the commission meeting at 9:48 a.m.

Public Hearing:

Commissioner Briggs opened the public hearing at 9:48 a.m.

Recording of the Public Notice:

The reading of the public notice was waived without objections and made part of the public record (see exhibit "A"). **18:52**

Staff Presentation: Sandor Hopkins- read the synopsis and staff report found in the action agenda report dated June 14, 2019. **19:14**

There was discussion concerning the access road to this subdivision. **22:59-38:19**

Call for Applicant: Mark Hawn from The Ranches of Belt Creek, spoke on behalf of the applicant and encouraged the Commission to approve this preliminary plat. There was also discussion concerning roads and fire department access. **38:20-41:01**

Call for Written Testimony:

No written testimony entered into the record. **42:16**

Call for Proponents:

Commissioner Briggs called for proponents, three times with no response. **42:13**

Call for Opponents:

Commissioner Briggs called for opponents, three times with no response. **42:24**

Informational Witnesses:

Commissioner Briggs called for informational witnesses three times with no response. **42:34**

Close to Public Hearing:

Commissioner Briggs closed the public hearing at 10:13 a.m.

Reopen the Commission Meeting:

Commissioner Briggs opened the Commission Meeting at 10:14 a.m.

Chairman Briggs sought legal counsel on how to proceed. **43:25**

Motion:

Commissioner Weber made a **MOTION** to approve the Preliminary Plat for The Ranches at Belt Creek Phase 3 Major Subdivision. Location: Sections 18 & 19, Township 18 North, Range 7 East P.M.M Cascade County, MT. Initiated by: Trophy Property Developers, Inc. with the 19 conditions listed. **Motion carries 3-0 44:28**

AGENDA ITEM #5

Public Hearing: 44:31

Motion to Approve or Disapprove:

Resolution 19-37: Resolution of Intention to Rezone two (2) tracts from Agricultural to Rural Residential 5. Location: Sections 18 & 19, Township 18 North, Range 7 East P.M.M. Cascade County, MT. Initiated By: Trophy Property Developers, Inc.

Recess the Commission Meeting:

Commissioner Briggs recessed the Commission Meeting at 10:15 a.m.

Public Hearing:

Commissioner Briggs opened the public hearing at 10:15 a.m.

Staff Presentation: Sandor Hopkins- by reading the synopsis and staff report found in the action agenda report dated June 14, 2019. **48:38**

Recording of the Public Notice:

The reading of the public notice was waived without objections and made part of the public record (see exhibit "C"). **1:05**

Call for Applicant: Mark Hawn-The Ranches of Belt Creek, spoke on behalf of the applicant and encouraged the Commission to approve this zone change. **1:07**

Call for Written Testimony:

Commissioner Briggs called for written testimony- a letter the Belt Rural Fire District was entered into the record (see exhibit "D"). **1:09**

Call for Proponents:

Commissioner Briggs called for Proponents, three times with no response. **1:09**

Call for Opponents:

Commissioner Briggs called for Opponents, three times with no response. **1:10**

Informational Witnesses:

Commissioner Briggs called for informational witnesses three times with no response. **1:10**

Close to Public Hearing:

Commissioner Briggs closed the public hearing at 10:41 a.m.

Reopen the Commission Meeting:

Commissioner Briggs opened the commission meeting at 10:41 a.m.

Motion:

Commissioner Weber made a **MOTION** to approve Resolution 19-37, Resolution of Intention to rezone parcels #0005606400 and #0005217600 located in Sections 18 & 19 Township 18 North, Range 7 East, P.M.M., Cascade County, Montana from "A" Agricultural to "RR-5" Rural Residential 5.

Motion carries 3-0 1:12

AGENDA ITEM #6

Motion to Approve or Disapprove:

Resolution 19-38: Budget Appropriation increasing budget authority in the Elections Capital Reserve Fund #4150 to purchase a DS850 counting machine. Utilizing existing reserves of \$76,321 plus transfer of \$50,000 from the General Fund Elections FY 2019 budget savings. Total Amount: \$126,321.00

Lynn DeRoche-Elections Supervisor presented this budget appropriation to purchase a new ballot counting machine. She read the synopsis and staff report found in the action agenda report dated June 14, 2019. **Motion carries 3-0**

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)

Public Comment: NONE

Adjournment: Chairman Briggs adjourned this Commission Meeting at **10:47 a.m.**