

CASCADE COUNTY COMMISSION MEETING
August 13, 2019
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Commission
Journal #59

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on August 27, 2019.

Commission: Chairman Joe Briggs, Commissioner James L. Larson, Commissioner Jane Weber

Staff: Carey Ann Haight – Deputy County Attorney, Sheriff Jesse Slaughter, Undersheriff Cory Reeves, Anna Ehnes – Planner, Sandor Hopkins – Interim Planning Director, Sean Higginbotham – IT Director, Les Payne – Interim Public Works Director, Mary Embleton – Budget Officer, Diane Heikkila – Treasurer, Bonnie Fogerty – Commission Office and Kyler Baker – Deputy Clerk and Recorder.

Public: Jenn Rowell – Media and Trista Besich – Alluvion Health

Call to Order: Chairman Briggs called the meeting to order.

Reading of the Commissioners' calendar: Bonnie Fogerty read the calendar. **00:14**

Purchase orders and accounts payable checks: *See agenda for payment information.* Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 02:00**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Weber made a **MOTION** to (A) Approve minute entries (July 31, 2019; August 7, 2019), (B) Approval of Routine Contracts as Follows:

Consent Agenda

Resolution 19-48: A joint resolution between Cascade County and the City of Great Falls adopting the Interlocal Agreement for division of the 2019 Byrne Justice Assistance Grant (JAG) Program Award. Total Award: \$26,189.00 (City of Great Falls: \$15,714/Cascade County: \$10,475) **02:46**

Contract 19-114: Commercial Lease by and between Great Falls Community Food Bank, Inc. and Meals on Wheels Aging Services Nutrition Program. Location: Leased space at the Great Falls Food Bank, 1620 12th Street North, GF. Effective: October 1, 2019 – September 30, 2020. Lease Cost: \$1,075/per month. *(renewal)* **03:11**

Contract 19-115: Agreement by and between Cascade County and LeadsOnline, LLC.

Purpose: Operates and maintains electronic reporting and criminal investigation systems for receiving data for the use of Law Enforcement in their official duties.
Effective: August 15, 2019 – June 30, 2023 Cost: \$2,823.63/Initial partial year subscription upon signing. \$3,227.00/Annual **03:38**

Contract 19-116: Letter of Engagement with Anderson Zurmuehlen & Co., P.C. to perform advisory and consulting accounting services. Cost: \$250.00/per hour. **04:13**

Contract 19-118: Ford Coulee Road Application Work Permit. Applicant: Travis Johnson Enterprises, Inc. Location: MM 0 to MM 1.4 Proposed Work Dates: August 1, 2019 – October 1, 2019 **04:27**

Contract 19-119: ECOLAB Pest Elimination Services Agreement for pest control at the Executive Plaza Building. Effective: August 1, 2019 – July 31, 2020
Cost: Initial Service Fee: \$740.00 Monthly: \$215.00 **04:46**

Contract 19-120: Cascade County Adult Detention Center PREA Auditing Contract
Effective: November 1, 2019 – September 1, 2020 Cost: \$4,785 plus transportation/lodging/per diem. **05:05**

Contract 19-121: MT Department of Natural Resources & Conservation (DNRC)
Subaward #: VFA-19-071 Volunteer Fire Assistance Program Contract for the 2018 Volunteer Fire Assistance Program. Additional funding has been awarded to Cascade County during the re-allocation process. Federal Funds shall not exceed: \$500.00
(Ref: Contract 18-146, R0360639) **05:22**

Contract 19-122: Interlocal Agreement between Cascade County and the Town of Cascade for CDBG Non-Competitive Housing under Contract #MT-CDBG-NCH-15-02 **05:55**

Contract 19-123: Products and Services Agreement between Cascade County and BridgePay Network Solutions, LLC. Purpose: To provide payment gateway services within the Tyler Technologies Eagle Recorder Platform. **06:12**

Contract 19-124: Contract between Cascade County and KENCO Security and Technology. Purpose: Upgrade to existing security system in the Treasurer's Office
Cost: \$5,778.20 **06:29**

City-County Health Department

Contract 19-113: MT DPHHS Contract #20203PROS0002 Cascade Foster Child Health Program (CFCHP) Purpose: Provide reimbursement for services provided to children in foster care. Effective: July 1, 2019 – June 20, 2020 Total Reimbursement: \$90,000.00 **06:44**
Motion carries 3-0 08:29

AGENDA ITEM #1 09:17

Resolution 19-49: Zoning Change Application from "A" Agricultural to "RR-5" Rural Residential 5. Location of Two Properties: In Sections 18 and 19, Township 18 North Range 07 East, P.M.M., Cascade County, MT *Initiated by: Trophy Properties Developers, Inc.* Sandor Hopkins, Planner, elaborates. **09:46 – 15:00**
Commissioner Weber made a **MOTION** to approve Resolution 19-49: A Resolution Amending County Zoning District Map for parcel #00056064000 Geocode 02-2781-18-3-03-

01-0000 and parcel #0005217600 Geocode 02-2781-19-1-02-01-0000, legally described as S18, T18N, R07 E, in S ½, MK 1, and S19, T18 N, R07 E NE1/4 NW1/4 and NW1/4 NE1/4, from “A” Agricultural to “RR-5” Rural Residential 5 District, located in Sections 18 & 19, Township 18 North, Range 07 East, P.M.M., Cascade County, MT.

Motion carries 3-0 16:42

AGENDA ITEM #2 16:46

Riverwood Villas No. 1 Subsequent Minor Subdivision

Final Plat Approval for an amended Plat of Lot 1B of The Amended Plat of The Amended Plat of Lot 1, Block 3. *Initiated by: Lewis and Sasha Card*

Anna Ehnes, Planner, elaborates. **17:09 – 20:00**

Commissioner Larson made a **MOTION** to approve The Final plat for An Amended Plat of Lot 1B of The Amended Plat of The Amended Plat of Lot 1, Block 3, Riverwood Villas No. 1 subsequent minor subdivision due to the ten (10) conditions being met.

Motion carries 3-0 21:14

AGENDA ITEM #3 21:20

Contract 19-117: Neighborhood Electronic Detection K-9, Inc. has selected Cascade County to receive assistance in acquiring an Electronic Storage Detection K-9 from Jordan Detection K-9 for the use of investigating Internet Crimes Against Children and Child Exploitation cases. Donation Amount: \$11,000.00

Sheriff Jesse Slaughter elaborates. **21:45 – 26:00**

Commissioner Weber made a **MOTION** to approve Contract 19-117: Neighborhood Electronic Detection K-9 Inc. Donor Agreement with the Cascade County Sheriff’s Office.

Motion carries 3-0 27:45

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today’s agenda. (MCA 2-3-103)

Public Comment: NONE

*Chairman Briggs noted that all three Commissioners were at an event this weekend at Malmstrom Air Force Base and that no County business was discussed. **08:58**

Adjournment: Chairman Briggs adjourned this Commission Meeting at **09:58 a.m.**