

CASCADE COUNTY WORK SESSION MINUTES

VIA ZOOM ONLINE MEETING

August 5, 2020 – 2:00 P.M.

<p>Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. This written record is in draft form until officially approved on August 11, 2020.</p>	<p>COMMISSION MINUTES JOURNAL # 60</p>
<p>Board of Cascade County Commissioners: Chairman James L. Larson and Commissioner Jane Weber Excused: Commissioner Joe Briggs</p>	
<p>Staff Present: Brad Call – Emergency Services Coordinator, Les Payne – Public Works Director, Mary Embleton – Budget Officer, Tanya Hunt – Emergency Services, Trisha Gardner – Public Health Officer, Kim Theil-Schaaf – Aging Services Director, Paige Smith – Treasurer’s Office Property Tax Division, JoVivian Jones – CCHD, Shanna Bulik-Chism – JDC Director, Roy Curtis – Superintendent of Buildings and Grounds, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk & Recorders</p>	
<p>Public Members Present: Jenn Rowell – The Electric, and Cheryl Ulmer</p>	
<p>Chairman Larson opened the work session meeting at 2:00 pm</p>	
<p>Consent Agenda Items:</p>	<p>Department:</p>
<p>Resolution 20-44: Budget Appropriation within Library Fund #2220 increasing expenditures by \$1,357 to be offset by existing cash reserves for FY 2020. Total Amount: \$1,357</p>	<p>Budget Officer 00:26</p>
<p>Resolution 20-45: Budget Appropriation within Mosquito Control Fund #2200 due to unanticipated funds from the Mosquito Property Tax Revenue to the mosquito salaries and wages line item to provide adequate funds for the June 2020 mosquito salary & wages cost. Total Amount: \$12,500</p>	<p>Weed & Mosquito/Public Works 02:03</p>
<p>Contract 20-118: DNRC Rural Fire Capacity Program Subaward Agreement RFC-20-071. Effective: Date of last signature – June 30, 2020. Additional Grant Funding: \$2,000 (10% County Match) (Ref: Contract 19-102, R0374836)</p>	<p>Emergency Services 03:46</p>
<p>Contract 20-119: Lease Agreement between Cascade County Aging Services and the Great Falls Food Bank for Meals on Wheels. Effective: Date of signing – September 2021. FY2021 Rent: \$1,075/per month. (Renewal, no rent increase)</p>	<p>Aging Services 05:59</p>
<p>Contract 20-120: Service Agreement between Cascade County Aging Services and the Centerville Senior Center for Older American Services in FY2021. Effective: July 1, 2020 – June 30, 2021.</p>	<p>Aging Services 07:30</p>
<p>Contract 20-121: Service Agreement between Cascade County Aging Services and the Cascade Senior Center for Older American Services in FY 2021. Effective: July 1, 2020 – June 30, 2021.</p>	<p>Aging Services 08:30</p>
<p>Contract 20-122: Cascade County Attorney’s Office Contract with Karpel Solutions for PRESECUTOR by Karpel. One Time Fee to migrate data to Karpel: \$1,000 Cost: \$100/per user (27 will be assigned)</p>	<p>County Attorney 09:07</p>
<p>Contract 20-123: Karpel Solutions Hosted Agreement for PROSECUTOR software program used in the County Attorney’s Office</p>	<p>County Attorney 12:43</p>
<p>Contract 20-124: Void Unclaimed Checks Dates 07/01/2018 – 06/30/2019</p>	<p>Clerk & Recorder 10:18</p>
<p>Contract 20-125: Town of Cascade Water Main Easement. Permanent 10’ easement for a water main located at 23 Water Street, Cascade, MT 59421 for the sum of \$1.00</p>	<p>Public Works 13:43</p>
<p>Contract 20-126: Transportation Contract #PIF19-20 by and between the State of Montana, 8th Judicial District Youth Court and the Office of the Court Administrator and Cascade County Regional Youth Services. Purpose: Provide transportation services for youth to and</p>	<p>Youth Court 15:42</p>

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from placements. Effective: July 1, 2020 – June 30, 2021. Total Payment Not to Exceed: \$15,000.00	
Contract 20 -127: Bureau of Indian Affairs Office of Justice Services Contract #140A0420C0018. Purpose: Reimburse the Cascade County Juvenile Detention Center for the cost of secure detention services for BIA youth. Effective: July 1, 2020 – June 30, 2021.	JDC 17:49
<i>City-County Health Department</i>	
Contract 20-128: MMCAP – Sanofi Pasteur Inc., Vax Value Agreement Amendment(s). Purpose: To adjust language in Section 8, updated the NDC for IMOVAX and introduce two new products. Effective: October 1, 2019 – September 30, 2021.	CCHD 19:50
Contract 20-129: MT DPHHS Task Order 20-25-5-41-167-0 Healthy Montana Families Home Visiting Program. Purpose: To provide home visiting and family support services. Effective: July 1, 2020 – June 30, 2021. Total Amount: \$433,323.19	CCHD 20:58
Contract 20-130: MT DPHHS Task Order 19-07-1-01-176-0 Amendment 2, Local Tribal Public Health System Improvement Grant. Purpose: 1 st Amendment, provides additional funds for the development of workforce development planning process. 2 nd Amendment, extends the term of the contract through December 31, 2020. Effective: September 1, 2019 – December 31, 2020.	CCHD 22:04

AGENDA ITEM #1 23:13

Presentation: List of Tax Delinquent Properties

Resolution 20-46: List of tax deficiency properties as an accurate and complete list that meets all statutory requirements set for in MCA 15-16-701.

AGENDA ITEM #2 28:00

Contract 20-131: Professional Services Agreement with Big Sky Civil and Engineering Contract for the Sun Prairie, Schedule 3 Maintenance Overlay. Total Cost: \$9,773.00

AGENDA ITEM #3 30:28

Contract 20-132: Tractor and Equipment Bid Proposal for four (4) 2020 or newer Caterpillar All Wheel Drive Motor Graders. Total Purchase Price, less trade-ins: \$498,300.00

Add on items: None

Adjournment: Commissioner Weber closed the work session meeting at 2:38 p.m.

****Chairman Larson left the Work Session Meeting at 2:25 pm to attend a Zoom Meeting with Governor Bullock – Commissioner Weber completed the Work Session Meeting****