

CASCADE COUNTY WORK SESSION MINUTES

COMMISSION CHAMBERS COURTHOUSE ANNEX

August 7, 2019 – 2:00 P.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). **Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment.** This written record is in draft form until officially approved on August 13, 2019.

COMMISSION
MINUTES
JOURNAL # 59

Board of Cascade County Commissioners: Chairman Joe Briggs

Excused: Commissioner James L. Larson and Commissioner Jane Weber

Staff Present: Anna Ehnes – Planner, Sandor Hopkins – Interim Planning Director, Kim Theil-Schaaf – Aging Services Director, Mary Embleton – Budget Officer, Paula Guisti – DES, Keith Kaululaau – Captain, Scott VanDyken – Captain of Operations, Sean Higginbotham – IT Director, Carey Ann Haight – Deputy County Attorney, Undersheriff Cory Reeves, Sheriff Jesse Slaughter, Roy Curtis – Superintendent of Buildings and Grounds, Les Payne – Interim Public Works Director, Bonnie Fogerty – Commission Office and Kyler Baker – Deputy Clerk and Recorder

Public Members Present: Trista Besich – Alluvion and Jenn Rowell - Media

Chairman Briggs opened the work session meeting at 2:00 pm

Consent Agenda Items:

Department:

Contract 19-114: Commercial Lease by and between Great Falls Community Food Bank, Inc. and Meals on Wheels. Aging Services Nutrition Program.

Location: Leased space at the Great Falls Food Bank, 1620 12th Street North, GF.

Effective: October 1, 2019 – September 30, 2020. Lease Cost: \$1,075/per month.

(renewal)

Aging Services
00:07

Contract 19-115: Agreement by and between Cascade County and LeadsOnline, LLC.

Purpose: Operates and maintains electronic reporting and criminal investigation systems for receiving data for the use of Law Enforcement in their official duties.

Effective: August 15, 2019 – June 30, 2023 Cost: \$2,823.63/Initial partial year subscription due upon signing. \$2,227.00/Annual

Sheriff's Office
01:06

Contract 19-116: Letter of Engagement with Anderson Zurmuehlen & Co., P.C. to perform advisory and consulting accounting services. Cost: \$250.00/per hour.

County Attorney
03:43

Contract 19-117: Neighborhood Electronic Detection K-9, Inc. has selected Cascade County to receive assistance in acquiring an Electronic Storage Detection K-9 from Jordan Detection K-9 for the use of investigating Internet Crimes Against Children and Child Exploitation cases. Donation Amount: \$11,000.00

(Added to agenda as Agenda Item #3)

Sheriff's Office
04:04

Contract 19-118: Ford Coulee Road Application for Work Permit. Applicant: Travis Johnson Enterprises, Inc. Location: MM 0 to MM 1.4

Proposed Work Dates: August 1, 2019 – October 1, 2019

Public Works
05:51

Contract 19-119: ECOLAB Pest Elimination Services Agreement for pest control at the Executive Plaza Building. Effective: August 1, 2019 – July 31, 2019

Cost: Initial Service Fee: \$740.00 Monthly: \$215.00

Public Works
07:01

Contract 19-120: Cascade County Adult Detention Center PREA Auditing Contract

Effective: November 1, 2019 – September 1, 2020

Cost: \$4,785 plus transportation/lodging/per diem

Sheriff's Office
08:33

City-County Health Department

Contract 19-113: MT DPHHS Contract #20203PROS0002 Cascade Foster Child Health Program (CFCHP) Purpose: Provide reimbursement for services provided to children in foster care. Effective: July 1, 2019 – June 30, 2020

Total Reimbursable Amount: \$90,000.00

Health Department
10:07

AGENDA ITEM #1 11:39

Resolution 19-49: Zoning Change Application from "A" Agricultural to "RR-5" Rural Residential 5.

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Two Properties located in Sections 18 and 19, Township 18 North Range 07 East, P.M.M., Cascade County, MT. The properties are legally described as S18, T18 N, R07 E, in S 1/2, Mk 1, and S19, T18 N, R07 E NE ¼ NW ¼ and NW ¼ NE 1/4. *Initiated by: Trophy Properties Developers, Inc.*

AGENDA ITEM #2 14:15

Riverwood Villas No. 1 Subsequent Minor Subdivision

Final Plat Approval for an amended Plat of Lot 1B of The Amended Plat of The Amended Plat of Lot 1, Block 3
Initiated by: Lewis and Sasha Card

Added Item(s): Contract 19-121: DNRC Subaward #: VFA-19-071 Volunteer Fire Assistance Program Subaward Agreement (*Added to consent agenda*) **14:18**

Contract 19-122: Interlocal Agreement between Cascade County and the Town of Cascade for CDBG Non-Competitive Housing under Contract #MT-CDBG-NCH-15-02 (*Added to consent agenda*) **16:00**

Resolution 19-48: Joint Resolution adopting the Interlocal Agreement for the division of the 2019 Byrne Justice Assistance Grant (JAG) Program Award (*Added to consent agenda*) **17:53**

Contract 19-123: Products and Services Agreement with BridgePay Network Solutions, LLC. **20:11**

Adjournment: Chairman Briggs closed the work session meeting at 2:22 p.m.