

# CASCADE COUNTY WORK SESSION MINUTES

## VIA ZOOM ONLINE MEETING

June 22, 2020 – 2:00 P.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). <b>Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment.</b> This written record is in draft form until officially approved on June 28, 2020.	<b>COMMISSION MINUTES JOURNAL # 60</b>
<b>Board of Cascade County Commissioners:</b> Chairman James L. Larson, Commissioner Joe Briggs Excused: Commissioner Jane Weber	
<b>Staff Present:</b> Katrin Finch – MSU Extension, Allyssa Zoern – MSU Extension, Mary Embleton – Budget Officer, Trisha Gardner – Public Health Officer, Brad Call – Emergency Management Director, Tanya Hunt – Emergency Management Services, Amber Hobbs and Anna Ehnes – Planners, Roy Curtis – Superintendent of Buildings and Grounds, Kim Thiel-Schaaf – Aging Services Director, Les Payne – Public Works Director, Shanna Bulik-Chism – JDC Director, Carey Ann Haight – Deputy County Attorney, Bonnie Fogerty – Commission Office and Kyler Baker – Deputy Clerk & Recorder	
<b>Public Members Present:</b>	
<b>Chairman Larson opened the work session meeting at 2:00 pm</b>	
<b>Treasurer’s Report</b>	
<b>Consent Agenda Items:</b>	<b>Department:</b>
<b>Resolution 20-40:</b> Assessment for Rural Lighting Districts FY 2019/2020 Tax Levy. Effective: FY 2020/2021 Total Amount: \$25,834.82	Clerk & Recorder <b>00:27</b>
<b>Contract 20-95:</b> MT DPHHS Contract #20-221-13009-0 Provision of Older Americans Act, State Health Insurance Program (SHIP) and the Medicare Improvement and Patient Portability Act (MIPPA) Program. Effective: July 1, 2020 – June 30, 2021. Total Funding: \$1,586,597.00	Aging Services <b>02:22</b>
<b>Contract 20-97:</b> FY2021 Extension Services Agreement between Montana State University and Cascade County Effective: July 1, 2020 – June 30, 2021 Total Amount: \$233,302.00	MSU Extension <b>04:18</b>
<b>Contract 20-98:</b> Preferred Office Equipment Lease Agreement #450-9673767-002 with the County Attorney’s Office for a Sharp Model MX6071 Copy Machine. Term: 60 month lease Cost: \$152.30/monthly	County Attorney <b>06:40</b>
<b>Contract 20-99:</b> DNRC 2020 Rural Fire Capacity Program Subaward Agreement #RFC-21-070. Effective: Date of Signing – May 1, 2021 Total Amount: \$13,000.00 Fire Departments: 10% Match	DES <b>07:46</b>
<b>Contract 20-100:</b> State of Montana Board of Crime Control, Sub Grant: 21-L05-92674 North Central Region Juvenile Detention. Effective: July 1, 2020 – June 30, 2021 Total: \$274,238.00 (State: \$137,119.00/Local Match: \$137,119.00)	JDC <b>08:35</b>
<b>City-County Health Department</b>	
<b>Contract 20-96:</b> Memorandum of Understanding between Cascade County and the Great Falls Rescue Mission. The Great Falls Rescue Mission has planned a “Back to School Rally” on August 23, 2020. This MOU outlines responsibilities for utilization of the parking lots associated with the CCHD property. No Cost to the County.	CCHD <b>10:47</b>

### **AGENDA ITEM #1 12:05**

#### **Public Hearing:**

Preliminary Plat of The Peace Park Subdivision, Major Subdivision

Location: Section 34, Township 20 North, Range 3 East P.M.M. Cascade County, MT *Initiated by: Karl Birky*

### **AGENDA ITEM #2 13:19**

#### **Public Hearing:**

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**June 22, 2020 – 2:00 P.M.**

**Resolution 20-41:** Action on a Petition to Discontinue One (1) Alley Way & a Portion of One (1) Alley Way  
Location: Section 13, Township 20N, Range 03E P.M.M. Cascade County, MT

*Initiated by: Todd Miller*

**AGENDA ITEM #3 14:37**

**Public Hearing:**

**Resolution 20-42:** Action on a Petition to Discontinue One (1) Alley Way & a Portion of One (1) Alley Way  
Location: Section 34, Township 21N, Range 01W P.M.M. Cascade County, MT

*Initiated by: Amos J. Birky*

**Add on items:**

**Contract 20-104:** Service Agreement between Cascade County Aging Services and the Sun River Valley Senior Center for Older Americans Services in FY2021 **16:21** *(Item added to Consent Agenda)*

**Contract 20-105:** Contract Modification for DPHHS Grant Project Title: IV-E Legal Services DPHHS Contract Number: 20123LEGL0001 **18:42** *(Item added to Consent Agenda)*

**Contract 20-106:** Contract Modification for DPHHS Grant Project Title: DPHHS Contract for Paralegal Services Contract Number: 20143PARA0001 **21:37** *(Item added to Consent Agenda)*

**Contract 20-107:** Memorandum of Understanding (MOU) for the Federation of Cascade City County Health Department Local #7772 of the Montana Federation of Public Employees adding the position of Public Health Nurse – Immunizations (LPN) to the current Collective Bargaining Agreement **19:51** *(Item added to Consent Agenda)*

**Contract 20-108:** Memorandum of Understanding (MOU) for the AFSCME Local 28 Union Membership Adult Detention Officers adding the position of Staff Sergeant to the current Collective Bargaining Agreement **23:13** *(Item added to Consent Agenda)*

**Contract 20-109:** Proposal from Tilleraas Landscape Nursery for landscaping at Montana ExpoPark **24:40** *(Item added to Regular Agenda)*

**Contract 20-110:** Proposal from Circle “B” Saw for tree trimming at Montana ExpoPark **26:09** *(Item added to Regular Agenda)*

**Adjournment:** Chairman Larson closed the work session meeting at 2:34 p.m.