

<b>CASCADE COUNTY WORK SESSION MINUTES</b>
<b>COMMISSION CHAMBERS COURTHOUSE ANNEX</b>

<b>Minutes of Work Session</b>
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<p><b>Notice:</b> Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at <a href="http://cascadecountymt.gov">cascadecountymt.gov</a> and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated in red, within each agenda item below, and will direct you to the precise location should you wish to review the audio segment. This written was officially approved on March 27, 2018.</p>	<p><b>Date:</b> March 21, 2018</p>	<p><b>Time:</b> 2:00 p.m.</p> <div style="border: 1px solid black; padding: 5px; text-align: center; color: red; margin-top: 20px;"> <b>COMMISSION MINUTES JOURNAL NUMBER 58</b> </div>
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**Board of Cascade County Commissioners:** Chairman Jane Weber, Commissioner Joe Briggs, and Commissioner Jim Larson.

**Staff Present:** Carey Ann Haight – County Attorney’s Office, Mary Embleton – Budget/Grants, Trista Besich – Community Health Care Center, Tanya Houston – City-County Health Department, Trixie Smith – City-County Health Department, Jeff Mora – Human Resources, Sandor Hopkins – Planning Division, Alex Dachs – Planning Division, Bonnie Fogerty – Board of Commissioners, and Frank Warren – Clerk and Recorder’s.

**Public members:** Traci Rosenbaum, William Zucconi

**Commissioner Briggs opened the work session meeting at 2:02 pm**

**Proclamation:** Child Abuse Prevention Month (April 1-30, 2018) “Pinwheels for Prevention” Display will be on the Courthouse lawn in April. Presented By: Exchange Club of Great Falls, CARE Center, YWCA, Victim Witness, Kiwanis Club of Great Falls, Child Abuse Prevention Committee, Dandelion Foundation, Police Protective Association and the Alliance for Youth (Representative: Linda Mettam) **00:11**

**Proclamation:** National Service Recognition Day (April 4, 2018) (Joe Ryan) **00:37**

**Board Appointments: 01:13**

Black Eagle Fire Fee Service Area	(1)	Fill Remainder of Term, Expiration Date: May 31, 2020
Dearborn Fire Fee Service Area	(2)	Fill Remainder of Term, Expiration Date: May 31, 2018
		Fill Remainder of Term, Expiration Date: May 31, 2019
Black Eagle Fire District	(1)	Fill Remainder of Term, Expiration Date: May 31, 2018

*NOTE: Dearborn Fire Fee Service Area: This item is being moved to the regular agenda  
Black Eagle Fire District: This item is to be removed due to election by acclamation.*

Consent Agenda Items:	Purpose:	Department:
<p><b>Resolution 18-26:</b> Budget Appropriation to transfer \$50,295 from the General Fund to the Capital Building Reserve Fund #4011 to restore the cash balance of Election Fees which were inadvertently used for other projects in Fund #4011. <b>02:50</b></p>	<p><b>Budget Appropriation</b></p>	<p><b>Commission</b></p>

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<p><b>Resolution 18-27:</b> Budget Appropriation increasing the General fund budget authority to transfer funding to complete the Courthouse Roof in the amount of \$127,000 and to fund unanticipated projects at Montana Expo Park in the amount of \$70,000. Increase in the expenditure of \$197,000 is offset by the transfer in of cash reserves not used in the Fox Farm RSID project and previous CTEP projects via Resolutions #18-14 and #18-15. <i>03:24</i></p>	<p><b>Budget Appropriation</b></p>	<p><b>Commission</b></p>
<p><b>Resolution 18-28:</b> Budget Appropriation to increase the expenditures in the amount of \$178,928 to complete the Courthouse Roof project, and to increase the amount to be transferred in from the General Fund in the amount of \$127,000. The difference in the two amounts reflects the cash reserves available from prior project activity. <i>05:12</i></p>	<p><b>Budget Appropriation</b></p>	<p><b>Commission</b></p>
<p><b>Resolution 18-29:</b> Budget Appropriation to increase the Montana Expo Park Public Works expenditures budget for \$30,000 to perform an infrastructure survey plus \$40,000 for alternative building structures for the 2018 State Fair. Expenditures are offset by an increase in transfer in authority in the amount of \$70,000 which is coming from the General Fund. <i>06:53</i></p>	<p><b>Budget Appropriation</b></p>	<p><b>Commission</b></p>
<p><b>Contract 18-63:</b> Collective Bargaining Agreement between Cascade County and Cascade County Deputy County Attorneys Association. Effective: July 1, 2017 - June 30, 2020. <i>08:52</i></p>	<p><b>Agreement</b></p>	<p><b>County Attorney</b></p>
<p><b>City-County Health Department:</b></p>	<p><b>Purpose:</b></p>	<p><b>Department:</b></p>
<p><b>Resolution 18-24:</b> Budget Appropriation for the City-County Health Department HIV Early Intervention Services contract to decrease the total amount of reimbursable services by \$7,528. This amount was not expended in the initial contract period which ended 9/30/17 and was not allowed to be carried over to the</p>	<p><b>Budget Appropriation</b></p>	<p><b>CCHD</b></p>

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<p>new contract period, but was included in the increased amount reflected in Resolution #17-108. (ref contract 17-02 and 17-170). <b>09:54</b></p>		
<p><b>Contract 18-51:</b> MT DPHHS Task Order 17-07-5-41-167-0 Amendment # 2, Healthy Montana Families Program. Effective: January 1, 2017 - June 30, 2018. Funding Increase Amount: \$ 34,012.76. <b>11:35</b></p>	<p><b>Amendment</b></p>	<p><b>CCHD</b></p>
<p><b>Contract 18-61:</b> Amendment One Task Order 18-07-3-01-002-0 for MCCP/MAP/MTUPP – Purpose: Decrease maximum total funding from 304,950.00 to \$ 291,450.00. Decrease amount of \$ 13,500.00. <b>14:29</b></p>	<p><b>Amendment</b></p>	<p><b>CCHD</b></p>
<p><b>Community Health Care Center:</b></p>	<p><b>Purpose:</b></p>	<p><b>Department:</b></p>
<p><b>Resolution 18-25:</b> Budget Appropriation for the Community Health Care Center to increase the Dental budgets in the amount of \$186,191 reflecting the anticipated revenues to be generated by the new dentist, Dr. McCarthy, DDS for the four-month period March through June 2018. Expenses are also increased by \$186,191 for the same time period. (ref contract #18-52). <b>17:51</b></p>	<p><b>Budget Appropriation</b></p>	<p><b>CHCC</b></p>
<p><b>Contract 18-60:</b> Memorandum of Understanding for the Health Wealth Service Partnership between CCHC, Bighorn Valley Health Center Inc., Rural Dynamics &amp; RDI Consumer Lending to establish a financial education and planning service option for patients experiencing financial challenges paying medical debts. Effective: 2 years from signing date. <b>19:34</b> <i>NOTE: This item has been pulled from the agenda.</i></p>	<p><b>Memorandum of Understanding</b></p>	<p><b>CHCC</b></p>
<p><b>Contract 18-62:</b> Business Associate Agreement between Community Health Care Center and the Great Falls Public</p>	<p><b>Business Associate Agreement</b></p>	<p><b>CHCC</b></p>

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Schools. Purpose: To set terms and conditions under which Protected Health Information that is created or received by the Great Falls Public Schools, on behalf of the Community Health Care Center may be used or disclosed. <b>20:35</b>		
<b>Contract 18-64:</b> Employment Agreement by & Between CHCC and David Currie, DDS for services as a Dentist in CHCC's dental department. Effective: March 1, 2018 - March 31, 2020. 1st-year compensation is \$ 65.00 per hour. <b>23:37</b>	<b>Employment Agreement</b>	<b>CHCC</b>

**Additional Items added to the Regular Agenda: 24:49**

**Board Appointment: Dearborn Fire Fee Service Area – (1) Fill Remainder of Term, Expiration Date: May 31, 2018  
 (1) Fill Remainder of Term, Expiration Date: May 31, 2019**

**#1**  
**Davy’s Minor Subdivision – Initiated by Todd Davy - 24:56**

**#2**  
**Review of Application for Building for Lease or Rent – Initiated by JA Corporation - 26:46**

**Additional Items added to the Consent Agenda: 33:21**

- **Resolution 18-30 – Establish the Executive Plaza Capital Building Fund- 33:27**
- **Resolution 18-31 – Budget Appropriation establishing the initial budget for activity in the Executive Plaza Capital Improvement Fund for FY 2018- Amount of \$ 84,000.00 - 37:42**
- **Resolution: Budget Appropriation reducing expenditures and revenues, in the Montana Chronic Disease Program by \$ 13,500.00 due to State budget cuts- 44:55**

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- **Contract: Amendment # 1 to Cooperative Agreement between CCHD and Opportunities, Inc. (Contract 18-07) to increase program funding, provided by Healthy Montana Families Program, in the amount of \$ 3,642.65 - 47:06**
- **Contract: Amendment # 1 to Cooperative Agreement between CCHD and Big Sky Therapeutic Services (Contract 18-08) to increase program funding, provided by Healthy Montana Families Program, in the amount of \$ 3,885.00 - 47:06**

**Public Comment: None**

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10). **None**

**Adjournment:** Madam Chair Weber closed the work session meeting at 3:00 p.m.

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