

CASCADE COUNTY COMMISSION MEETING
December 11, 2018
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Commission
Journal #58

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on December 18, 2018.

Commission: Madam Chair Jane Weber, Commissioner Joe Briggs – excused, and Commissioner Jim Larson.

Staff: Carey Ann Haight and Charity Yonker – Deputy County Attorney’s, Les Payne – Deputy Public Works Director, Sandor Hopkins and Anna Ehnes – Planner’s, Trista Besich – CHCC CEO, Sandy Johnson – Sanitarian, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk and Recorder’s

Public: Jenn Rowell – Media, Andrew Finch – City of Great Falls, Joni Nebel and Robert Morgan

Call to Order: Madam Chair Weber called the meeting to order.

Reading of the Commissioners’ calendar: Bonnie Fogerty read the calendar. **00:14**

Purchase orders and accounts payable checks: *See agenda for payment information.*

Commissioner Larson moved to accept purchase orders and accounts payable warrants. **04:32**

Motion carries 2-0 04:42

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Larson made a **MOTION** to (A) Approve minute entries (November 21, 2018; November 27, 2018; November 28, 2018; December 4, 2018; December 5, 2018), (B) Approval of Routine Contracts as Follows: **04:56**

Consent Agenda

Contract 18-206: Department of Defense Operation & Maintenance Program. Project Name & #: MT DAR 2020(1), Defense Access Roads FY 2020. Parties to Agreement: Federal: US Department of Transportation, Federal Highway Administration, Western Federal Lands Highway Division, Department of Defense: Malmstrom AFB.

Counties: Teton, Cascade & Lewis and Clark. Federally Funded. County

Cost: Maintenance of the completed facility. **05:26**

Contract 18-207: Grade Crossing Signals & Surface Tri-Party Agreement between State of Montana Department of Transportation and Cascade County, BNSF RRxing-Manchester RD-Great Falls, RRP-RRS 7(74), [9560], US DOT 088 690Y. **05:31**

City-County Health Department

Contract 18-204: Cooperative Agreement between MT DPHHS and Board of Health.

Purpose: To establish payment schedule for disbursement to BOH to support inspections of establishments. Term: January 1, 2019 – December 31, 2019. **06:21**

Contract 18-205: Amendment #1 to MT DPHHS Task Order 19-07-6-11-008-0, Public Health Emergency Preparedness Purpose: Update/Add deliverables to the initial Task

Order and increase funding. Total Amount: \$134,294 (Increase: \$39,507) Effective: July 1, 2018 – June 30, 2019 (Ref: Contract #17-62 R0340459) **07:32 R0365285**

Community Health Care Center

Resolution 18-84: A resolution to Disburse Funds to the Community Health Care Center, Inc. Amount: \$100,000 **08:29 R0364742**

Motion carries 2-0

AGENDA ITEM #1 12:01

Motion to Approve or Disapprove:

Board Appointment – Regional Airport Authority

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
Debra Evans	(2)	12/31/2021

Casey J. Lalonde

Matthew J. Mattingly

Commissioner Larson made a **MOTION** to table Agenda Item #1 until the next regularly scheduled Commission Meeting on December 18, 2018.

Motion carries 2-0 13:20

AGENDA ITEM #2 13:35

Motion to Approve or Disapprove:

Board Appointment – Planning Board

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
Richard Liebert	(3)	12/31/2020

Bruce Moore, Rob Skawinski, Ken Thornton

Commissioner Larson made a **MOTION** to table Agenda Item #2 until the next regularly scheduled Commission Meeting on December 18, 2018.

Motion carries 2-0 14:19

AGENDA ITEM #3 14:42

Motion to Approve or Disapprove:

Board Appointment – Zoning Board of Adjustment

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
William C. Austin, Richard Liebert	(3)	12/31/2020

Tony C. Lucas, Bruce Moore, Renae Munson, Leonard Reed, Robbie Regennitter, Rob Skawinski, Ryan Villines

Commissioner Larson made a **MOTION** to table Agenda Item #3 until the next regularly scheduled Commission Meeting on December 18, 2018.

Motion carries 2-0 15:18

AGENDA ITEM #4 15:40

Motion to Approve or Disapprove:

Fleet Light Duty Vehicles Bid Award

Contract 18-208: Bid Proposal: Duval Ford, LLC – Jacksonville, Florida

Total Cost: \$250,718

Commissioner Larson made a **MOTION** to approve Contract 18-208 bid proposal from Duval Ford, LLC of Jacksonville, FL for six (6) small SUV's and four (4) 4x4 ¾ Ton Super Cab Pickups with 8ft box, as described in the staff report, and accept trade-in value for four (4) 2004 Ford 1 Ton Flatbed 3WD Pickups, and one (1) 2007 Chevy Colorado Pickup, as described in the staff report, for a total bid award of \$250,718.00 and instruct staff to complete the purchasing process. **Motion carries 2-0 20:22 R0364744**

AGENDA ITEM #5 20:33

Motion to Approve or Disapprove:

Contract 18-209: 2018 Memorandum of Agreement for the Great Falls Metropolitan Transportation Planning Process. *Presented by: Andrew Finch, Great Falls MPO Staff*
Commissioner Larson made a **MOTION** to approve Contract 18-209 Memorandum of Agreement for the Great Falls Metropolitan Planning Process.

Motion carries 2-0 26:17 NOT RECORDED

AGENDA ITEM #6 26:51

Public Hearing:

Motion to Approve or Disapprove: Variance Request for Rolling Meadows Phase III Major Subdivision *Initiated by: Robert & Gale Morgan, Bonesteel, LLC*

Recess the Commission Meeting:

Madam Chair Weber recessed the Commission Meeting at 9:58 a.m.

Public Hearing:

Madam Chair Weber opened the Public Hearing at 9:58 a.m.

Reading of the Public Notice:

The reading of the public notice was waived without objections and made part of the public record. *(See Exhibit A and B) 28:05*

Staff Presentation:

Sandor Hopkins, Planner, read the staff report. **28:19-34:25**

Madam Chair Weber asked Sandor to show the public how the existing roads satisfied the planning board's question relating to fire and emergency service access. **34:31**

Call for Applicant:

Madam Chair Weber called for the applicant to speak.

Robert Morgan, 43 Caragana Drive, Ulm, MT, spoke. **36:21**

Call for Written Testimony:

Madam Chair Weber called for written testimony and none was presented. **42:47**

Call for Proponents:

Madam Chair Weber called for proponents, three times with no response. **42:51**

Call for Opponents:

Madam Chair Weber call for opponents, three times with no response. **43:13**

Call for Informational Witness:

Madam Chair Weber called for informational witnesses, three times with no response. **43:32**

Close to Public Hearing:

Madam Chair Weber closed the public hearing at 10:14 a.m.

Reopen the Commission Meeting:

Madam Chair Weber reopened the Commission Meeting at 10:14 a.m.

Motion:

Commissioner Larson made a **MOTION** to approve the subdivision variance request from County Road Standards for Rolling Meadows Phase III Major Subdivision. **44:04**

Motion carries 2-0 45:19 R0364742

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)

Madam Chair Jane Weber called for public comment.

Bonnie Fogerty provided a letter from Joan Smiley. *(See Exhibit C) 45:55*

Madam Chair Weber read the letter. **46:06**

Adjournment: Madam Chair Weber adjourned this Commission Meeting at **10:18 a.m.**