

**SPECIAL
CASCADE COUNTY COMMISSION MEETING
FEBRUARY 9, 2018
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:00 AM**

**COMMISSION MINUTES
JOURNAL NUMBER 58**

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). This written record is to be officially approved on February 27, 2018

PRESENT:

Cascade County Commission: Madam Chair Jane Weber, Commissioner Joe Briggs, and Commissioner Jim Larson

Cascade County Staff: Carey Ann Haight – County Attorney’s Office, Kelsey Gummer – Community Health Care Center, Mary Embleton – Budget/Grants, Brian Clifton – Public Works, Bonnie Fogerty – Commission Office, and Frank Warren – Clerk and Recorder’s/Commission Office.

Public Present that signed the attendance sheet: None

CALL TO ORDER: Madame Chair Weber called the special meeting to order.

PLEDGE OF ALLEGIANCE: Everyone participated in reciting the pledge of allegiance.

SPECIAL MEETING ITEM #1

MOTION TO APPROVE/DISAPPROVE

Contract # 18-26:

Lease Agreement by and between Renaissance Square LLC (landlord) and Cascade County for the benefit of the Community Health Care Center (tenant) for a new dental site.

Renaissance Square Location: 202 2nd Avenue South, Great Falls, MT

Effective Date: January 1, 2018 - December 31, 2028. **R0351309**

Comments:

Kelsey Gummer informed attendees that this is the space on 2nd Street & 2nd Avenue that will be used for dental clinic services. It is a bit over 1700 square feet and will allow for expansion from 3 operatories to 6 operatories. This will be a 10-year lease and part of the construction costs are being paid, by Cascade County, as part of the lease agreement.

Carey Ann Haight added that the county will be paying a small portion of the construction costs. She has spoken to Brion Lindseth, one of the people involved in this project, and the county is paying \$ 1,000.00 to contribute to the remodeling costs. Per Brion Lindseth, the remodeling costs are estimated

to be around \$100K-\$110K. There are some major improvements being done in order for Community Health Care Center Dental Clinic to occupy this facility in the way we want and need to use it. This explains why the agreement is for such a long term. As it is being fitted to suit our needs, it would not be an easy task for the landlord to re-let to another party next year, nor would we want to establish a relationship there, with our clients, only to find that two years from now the landlord has changed their minds. Therefore, the long-term relationship will be beneficial to both parties.

Madam Chair Weber verbalized that this new location will be ideal as it is close to the existing downtown campus, and within close proximity to the Great Falls Rescue Mission.

Kelsey Gummer communicated that it is anticipated space will be usable the 1st week of April 2018.

Mary Embleton questioned if the grant was to approve this move.

Kelsey Gummer confirmed that CHCC must submit the new site, and that is done through HRSA.

Mary Embleton inquired if that will come over in the form of a new NOA (Notice of Award) and requested clarification on how HRSA passes along their approval.

Kelsey Gummer confirmed that notice is provided, to CHCC, via HRSA EHB.

Commissioner Briggs made a **MOTION** to approve Contract 18-26, as follows: "I move the Cascade County Commission approve Contract 18-26, the Lease Agreement by and between Renaissance Square LLC (landlord) and Cascade County for the benefit of the Community Health Care Center (tenant) for a new dental site.

Motion carries 3-0

PUBLIC PARTICIPATION IN DECISIONS OF BOARD AND ALLOWANCE OF PUBLIC COMMENT ON MATTERS THE COMMISSION HAS JURISDICTION, ON ITEMS NOT COVERED BY TODAY'S AGENDA. None

ADJOURNMENT: The meeting was adjourned at 9:09 AM