

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX
December 5, 2018 – 2:00 P.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. This written record is in draft form until officially approved on December 11, 2018.	COMMISSION MINUTES JOURNAL # 58
Board of Cascade County Commissioners: Madam Chair Jane Weber, Commissioner Joe Briggs, Commissioner Jim Larson.	
Staff Present: Trista Besich – CHCC CEO, Sandy Johnson – Sanitarian, Les Payne – Deputy Public Works Director, Sandor Hopkins – Planner, Carey Ann Haight – Deputy County Attorney, Mary Embleton – Budget Officer, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Clerk and Recorder’s Office	
Public Members Present: Jenn Rowell and Andrew Finch	
Madam Chair Weber opened the work session meeting at 2:00 pm	
Consent Agenda Items:	Department:
Contract 18-206: Department of Defense Operation & Maintenance Program. Project Name & #: MT DAR 2020(1), Defense Access Roads FY 2020. Parties to Agreement: Federal: US Department of Transportation, Federal Highway Administration, Western Federal Lands Highway Division, Department of Defense: Malmstrom AFB Counties: Teton, Cascade & Lewis and Clark. Project Intent: To correct deficiencies on T-E routes considering Federal-Aid Laws, T-E route standards and the responsibilities of the Public Highway Authorities. Project is Federally Funded. County Costs: Maintenance of the complete facility.	Public Works
00:11	
Contract 18-207: Grade Crossing Signals & Surface Tri-Party Agreement between State of Montana Department of Transportation and Cascade County, RRxing Manchester RD-Great Falls, RRP-RRS 7(74), [9560], US DOT 088 690Y.	Public Works
02:54	
CITY COUNTY HEALTH DEPARTMENT	
Contract 18-204: Cooperative Agreement between MT DPHHS and Board of Health. Purpose: To establish payment schedule for disbursement to BOH to support inspections of establishments. Term: January 1, 2019 - December 31, 2019.	CCHD
05:14	
Contract 18-205: Amendment #1 to MT DPHHS Task Order 19-07-6-11-008-0, Public Health Emergency Preparedness Purpose: Update/Add deliverables to the initial Task Order and increase funding. Total Amount: \$134,294 (Increase: \$39,507) Effective: July 1, 2018 - June 30, 2019 (Ref: Contract #17-62 R0340459)	CCHD
06:14	

AGENDA ITEM #1 08:04
Board Appointment – Regional Airport Authority
Applicants
 Debra Evans
 Casey J. Lalonde
 Matthew J. Mattingly

Vacancy
 (2)

Term Expiration
 12/31/2021

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AGENDA ITEM #2 09:33

Board Appointment – Planning Board

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
Richard Liebert	(3)	12/31/2020
Bruce Moore		
Rob Skawinski		
Ken Thornton		

AGENDA ITEM #3 17:46

Board Appointment – Zoning Board of Adjustments

<u>Applicants</u>	<u>Vacancy</u>	<u>Term Expiration</u>
William C. Austin, Richard Liebert,	(3)	12/31/2020
Tony C. Lucas, Bruce Moore, Renae Munson,		
Leanard Reed, Robbie Regennitter, Rob Skawinski,		
Ryan Villines		

AGENDA ITEM #4 19:27

Fleet Light Duty Vehicle Bid Award

Contract 18-208: Bid Proposal: Duval Ford, LLC – Jacksonville, Florida. Total Cost: \$251,718.00

AGENDA ITEM #5 21:55

Contract 18-209: 2018 Memorandum of Agreement for the Great Falls Metropolitan Transportation Planning Process. *Presented by: Andrew Finch, Great Falls MPO Staff*

New Added Consent Agenda Item: Sandor Hopkins, Planner, presented a variance request for Rolling Meadows Phase III Major Subdivision. All Commissioners agreed to add as an Agenda Item. **25:36**
 Trista Besich, CHCC CEO, presented a resolution to disburse funds to the CHCC. All Commissioners agree to add to the Consent Agenda. **31:34**

Public Comments: None

Adjournment: Madam Chair Weber closed the work session meeting at 2:36 p.m.