

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX

Minutes of Work Session

<p>Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). This written record is to be officially approved on February 6, 2018.</p>	<p>Date: January 31, 2018</p>	<p>Time: 2:00 p.m.</p> <div style="border: 1px solid black; padding: 5px; text-align: center; color: red; margin-top: 20px;"> COMMISSION MINUTES JOURNAL NUMBER 58 </div>
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Board of Cascade County Commissioners: Madam Chair Jane Weber, Commissioner Joe Briggs (excused), and Commissioner Jim Larson (excused).

Staff Present: Trixie Smith – City-County Health Department, Katie Brewer – City-County Health Department, Josh Blystone – Weed and Mosquito Division, Paula Guisti – Disaster and Emergency Services, Captain Scott VanDyken – Sheriff’s Office, Mary Kay Burns – City-County Health Department, Bonnie Fogerty – Commissions Office, and Frank Warren – Clerk and Recorder’s.

Public members: Jenn Rowell, Bill Zucconi

Consent Agenda Items:	Purpose:	Department:
<p>Contract 18-16: Agreement between Cascade County Weed & Mosquito Management District (District) and JHS, Inc. (Contractor) Purpose: Effective: Upon signing. Costs: \$ 6500.00 towards mobilization costs, due upon signing. \$12.50 per acre, application costs. \$ 645.00 per hour (1 hour minimum) for aerial adulticiding.</p> <p><i>Comments: There was a brief discussion on Contract/Resolution 18-16. Please refer to the audio file, found on the Cascade County website, for further details.</i></p>	<p>To provide mosquito abatement services via aerial application and to secure, maintain, and pay for all permits/fees/and licenses.</p>	<p>Weed and Mosquito</p>
<p>Contract 18-19: Cooperative Law Enforcement Agreement/Annual Operating Plan & Financial Plan, between Cascade County and USDA, Forest Service. Effective upon signing, through December 31, 2022. Total 2018 Operating Plan is \$ 3,500.00.</p> <p><i>Comments: Bonnie Fogerty inquired, of Captain Scott VanDyken, as to whether this would be renewed annually.</i></p>	<p>To document a cooperative effort between the parties to enhance State and local law enforcement relating to activities on NFS lands.</p>	<p>Sheriff’s Office</p>

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<p><i>Captain Scott VanDyken</i> replied that would be accurate. This is a 5-year renewable contract effective through December 31, 2022.</p> <p><i>Madam Chair Weber</i> clarified that this agreement pertains to Cascade County Sheriff's Office assisting Forest Services with patrolling of forest roads within the county. The annual \$3500 payment to the counties could change in outyears.</p>		
<p>Contract 18-20: Century Link Private Switch/Automatic Location Identification Service Agreement between Cascade County and Qwest Corporation. The term is 36 months from signing. Cost: One-time charge of \$ 532.61 and a monthly charge of \$ 31.40.</p> <p>Comments: <i>Paula Guisti</i> advised the vendor should be listed as Century Link versus Qwest. She went on to explain that when Aging Services, Juvenile Detention, Courthouse, and Treasurers was moved onto the main the system in the annex meant that if anyone from those locations called 9-1-1 it would list the call as coming from the annex. This contract will take care of that invalid address reporting issue and ensure that the appropriate emergency service response is sent to the appropriate address.</p> <p><i>Bonnie Fogerty</i> shared that per the contract verbiage this item should show vendor name as Qwest dba Century Link.</p>	<p>To allow Cascade County to establish/maintain a record identifying the location associated with the caller(s) to 9-1-1.</p>	<p>Disaster and Emergency Services</p>
<p>City-County Health Department:</p>	<p>Purpose:</p>	<p>Department:</p>
<p>Contract 18-21: Memorandum of Understanding between Cascade City-County Health Department and the Belt Public Schools.</p>	<p>That the Belt Public School facilities may be used as temporary sites for emergency response activities, including, but not limited to mass immunization and/or prophylaxis clinics for the community.</p>	<p>City-County Health Department</p>
<p>Contract 18-22: Montana Department of Transportation (MDT) Buckle Up Montana (BUMT) Cascade County FFY18 Highway Traffic Safety Contract, CTS #109582 –Effective: October 1, 2017 - September 30, 2018. Total Amount not to exceed 35,000.</p> <p>Comments:</p>	<p>Amendment due to CFDA # 20.600 being added.</p>	<p>City-County Health Department</p>

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<p><i>Mary Kay Burns</i> communicated that to her understanding this is being done for bookkeeping purposes to track where the funds are coming from, and otherwise has no impact on the existing contract.</p> <p><i>Madam Chair Weber</i> requested verification that this appears to be an amendment due to CFDA # 20.600 being added to contract verbiage and that there would be no repercussions caused by that addition.</p> <p><i>Mary Embelton</i> commented that this amendment is simply clarifying where the funding sources will be coming from.</p>		
Community Health Care Center:	Purpose:	Department:
<p>Contract 18-18: Employment Agreement between Cascade County for the Community Health Care Center, Inc. and Sally Lydon, APRN, for services as a Family Practice Nurse Practitioner. Effective: August 10, 2017 – September 30, 2019. 1st-year annual compensation: \$ 46.00 per hour.</p> <p>Comments: <i>There was a brief discussion on Contract/Resolution 18-18. Please refer to the audio file, found on the Cascade County website, for further details.</i></p>	Employment Agreement	Community Health Care Center
<p>Contract 18-23: Contract amendment with eClinicalWorks, LLC (eCW), the Community Health Care Center electronic health record, to provide Trizetto Clearinghouse Services for claim submission. Effective upon signing. Cost: \$ 129 per provider, per month. (ref: contract 15-20, R0303320)</p> <p>Comments: <i>There was a brief discussion on Contract/Resolution 18-23. Please refer to the audio file, found on the Cascade County website, for further details.</i></p>	Contractual Amendment	Community Health Care Center

Additional Items added to the Consent Agenda:

Bonnie Fogerty advised that the DNRC has sent over the grant agreement for Cottonwood mine acid drainage collection system.

Comments:

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Madam Chair Weber shared that Carey Ann Haight had spoken to her, on this item, and indicated that there would be an opportunity to go out for an RFP and meet the timeframe if added to this commission meeting agenda.. Carey Ann had informed Commissioner Weber that she reviewed the document and found it to be acceptable, pending Mary Embleton's review and approval too

Mary Embelton communicated that she did have some time to look this item over and wanted to share that we were awarded this grant and were simply awaiting the arrival of the contract. Mary indicated she has spoken to Bill Snowdy, at the DNRC, as they are the group that spearheaded this whole process. She is comfortable with this item being added to the consent agenda. Typically, a planning grant allows for a year, but they may want to get the work going sooner versus later. Mary indicated she would get clarification, from her contacts at the state, on that timeframe of the grant.

Madam Chair Weber pointed out that the contract has Jim Larson listed as the Project Sponsor, due to his being BOCC chairman in 2017, and that should be altered.

Bonnie Fogerty responded that she would reach out to Heidi, at DNRC, and have the signature items updated.

#1 Public Hearing

Motion to Approve or Disapprove

Resolution 18-08: In the matter to abandon that portion of County streets and alleys known as the Eastern 30 feet of the right-of-way of 7th Street South and all 60 feet of the right-of-way of 8th Street South from 31st Avenue South to 33rd Avenue South, and the alleys of block 21 and block 22 of the Park View Addition, Section 24, Township 20 North, and range 03 East P.M.M., Cascade County, Montana. *Initiated by Michael Potter – Presented by Sandor Hopkins – Cascade County Planner*

Comments:

Alex Dachs indicated that a couple conditions have been added for the abandonment. The first being that there is a 20-foot wide easement for an access/utility for the water-line easement. The second condition will require that another 20-foot easement is kept maintaining CenturyLink and NorthWestern Energy aerial cables in the area.

Madam Chair Weber shared that she had visited this proposed abandonment site, and does not foresee any problems at all with this request. She then requested that Sandor bring a large map to the Commission Meeting, so the public can see what is being proposed.

Alex Dachs responded a map would be provided and they are also attempting to obtain a draft from the surveyor to bring to the next Commission Meeting, and provide to the Commissioners.

#2

Motion to Approve or Disapprove

Contract 18-24: Sell and Purchase Agreement between Carl and Ronda Banik (Sellers) and Cascade County (Buyer), regarding Unit 1B-2(including the mezzanine area of Unit 1B-2) of the Tribune Plaza. Effective January 25, 2018. Property purchase price is \$ 357,800.00. *Presented by Carey Ann Haight – Cascade County Deputy Attorney and Brian Clifton – Public Works Director*

Comments:

Madam Chair Weber emphasized that this is something that has been discussed for some time and the county is starting to obtain spaces over at the Tribune Plaza Building in order to enhance the efficiency of our downtown campus. The county is outgrowing spaces both in the Courthouse Annex and within the Tribune Plaza Building.

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This will allow an opportunity to consolidate some of our office space. The Banik's were willing to sell, and this would result in the county owning all spaces, within the Tribune Plaza Building, except for the dentist's office on the 2nd floor.

Bill Zucconi - 617 Coyote Lane inquired as to whether anyone knows what the cost is per square foot.

Madam Chair Weber responded she did not have that information, but knew an appraisal had been done on the property.

Bill Zucconi then asked who the appraiser was.

Madam Chair Weber advised Brian Clifton handled that and could provide that information. She requested that Bill leave his email address and she will have that information sent on both the price per square foot and the name of the appraiser.

Additional Items added to the Regular Agenda: NONE

Public Comment: None

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10). **None**

Adjournment: Chairman Weber closed the work session meeting at 2:22 p.m.