

**REQUEST FOR PROPOSAL FOR
INMATE COMMISSARY SERVICE
CASCADE COUNTY, MONTANA
ADDENDUM**

Project Title: Commissary Service, Cascade County, Montana
Addendum Number: 1
Addendum Issue Date: February 5, 2020

SCOPE OF ADDENDUM.

The following are changes to and clarifications of the RFP:

1. Pursuant to Section III SCOPE OF WORK AND SERVICES TO BE PROVIDED

Paragraph E. BILLING & COMMISSION:

Commissions due Cascade County shall remain in the control of Cascade County at all times and shall be paid to Cascade County on gross commissary sales **at a rate of 20%**. **The foregoing notwithstanding, Cascade County will entertain variable prices on select items, except that pricing for ramens and honey buns may not be increased by more than 20%.**

2. Pursuant to Section VII CONTRACTUAL REQUIREMENTS

The successful Respondent, hereafter referred to in this section as “Contractor,” will be required to enter and sign a formal contract with Cascade County subject to the following terms and conditions:

A. Length of Contract.

The RFP shall become part of the contract and the contract will be in effective for a term of **three (3) years**, beginning from the date all parties sign the contract.

3. Pursuant to Section VIII SCHEDULE

The following outlines the proposed timing of responses; however, Cascade County reserves the right to modify the dates as necessary. Any changes will be issued in addendums to this RFP.

- **February 12, 2020:** Last day to submit written questions.
- **February 14, 2020,** at 5:00 p.m. MDT: Deadline for submission of six (6) hard copies of proposal plus one (1) electronic copy in .pdf or Microsoft Word file format.
- **Week of February 17, 2020:** Interviews with selected Respondents.
- **Week of February 24, 2020:** Approval and award of contract by the Board of County Commissioners.

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4. Pursuant to Section VIII SCHEDULE

Cascade County's current Commissary menu and pricing was requested by Summit and previously provided. That menu and pricing contained an error, which has been corrected on the attached hereto. NOTE – Inmates are authorized to spend a **MAXIMUM of \$70.00 per week** on Commissary.

All responders must acknowledge receipt of this addendum by completing this section and submitting it with their Proposal.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE:

Cascade County Price Sheet (limit \$70.00) (prices subject to change) 2020

#	Price	Limit	#	Price	Limit
Major Purchase Items (put on special order form)			Dental		
239	Radio (AM/FM)	\$10.35	123	Cotgate, Clear, Cavity Protection Gel	\$1.82
SPECIAL ORDER CLOTHING			136	Sensodyne Toothpaste	\$6.44
(must put on a special order form and please indicate size)			669	Fix-O-Dent	\$5.42
303	Hanes Bra	\$11.45	9	only	1 tube
304	Hanes Just My Size Bra	\$12.65	660	Polident, 40 ct	\$3.93
305	Bra Bali	\$22.98	891	Toothbrush	\$1.64
306	Champion Sports Bra	\$12.62	107	Toothbrush Holder-soft	\$1.53
307	Generic Sports Bra	\$3.59	668	Floss, Dental, Single Use 20"	\$0.04
308	Hanes Briefs White 3pk (sizes 5-14)	\$6.90	666	Denture Bath	\$0.42
310	Hanes Briefs Asst Colors 3pk (sizes 6-12)	\$6.90	9 pairs		
312	Hanes Briefs Hi Cut White 3pk (sizes 5-14)	\$6.90			
660	Orange Gym Shorts (male only)	\$10.91	2		
446	Blue Gym Shorts (female only)	\$10.91	2		
Clothing			Hygiene		
815	Boxer Shorts, White, XL	\$2.62	132	Antiperspirant	\$0.31
810	Boxer Shorts, White, 2XL	\$3.45	133	Deodorant	\$1.55
811	Boxer Shorts, White, 3XL, 5/pkg, 50-52	\$18.97	399	Hypoallergenic Deodorant	\$3.05
876	Boxer Shorts, White, 4XL, 2/pkg, 54-56	\$11.02	160	Conditioner	\$1.08
812	Boxer Shorts, White, Large	\$2.62	115	Dandruff Shampoo	\$2.24
813	Boxer Shorts, White, Medium, pair 32-34	\$2.62	148	Shampoo	\$1.08
814	Boxer Shorts, White, Small, 4/pkg, 30-32	\$10.81	109	Luster Pink Moisturizer	\$5.66
820	Briefs, White, XL, 3/pkg, 40-42	\$5.77	667	Hair Ties, 12/pkg	\$1.16
816	Briefs, White, 2XL, 3/pkg, 46-48	\$8.15	668	Comb, Small, Black, 5"	\$0.02
817	Briefs, White, 3XL, 3/pkg, 48-50	\$8.15	633	Bergamot Blue Hair Dress	\$2.11
876	Briefs, White, 4XL, 3/pkg, 52-54	\$10.25	641	Safety Razor	\$0.08
818	Briefs, White, Large, 3/pkg, 36-38	\$5.77	633	Soap Dish	\$0.29
819	Briefs, White, Medium, 3/pkg, 32-34	\$5.77	630	Soap, Moisturizing	\$0.47
821	Briefs, White, Small, 3/pkg, 28-30	\$5.77	631	Soap, Ivory	\$0.52
827	Shirt, Tee, White, XL, 1 each	\$2.25	629	Soap, Deodorant	\$0.45
822	Shirt, Tee, White, 2XL, 1 each	\$3.65	666	Clipper, Fingernail	\$0.20
823	Shirt, Tee, White, 3XL, 1 each	\$3.77	674	Clipper, Toenail	\$0.46
877	Shirt, Tee, White, 4XL, 1 each	\$4.16	429	Maxi Pads (women only)	\$2.89
824	Shirt, Tee, White, Large, 1 each	\$2.25	Health & Medical		
825	Shirt, Tee, White, Medium, 1 each	\$2.25	138	Acetaminophen, 2 tablets	\$0.06
826	Shirt, Tee, White, Small, 1 each	\$2.25	176	Ibuprofen, 2 tablets	\$0.08
698	Socks, Tube, White, 1 Pair	\$0.92	167	Aspirin, 2 tablets	\$0.06
696	Socks, Thermal Grey, 1 Pair	\$11.15	643	Vitamin, Multi, 100/pkg	\$2.06
861	Thermal Bottom, XL, 42-44, 1 Pair	\$2.59	231	Hydrocortisone 5% Ointment	\$1.11
848	Thermal Bottom, 2XL, 46-48, 1 Pair	\$2.59	232	Triple Antibiotic Ointment	\$1.95
849	Thermal Bottom, 3XL, 50-52, 1 Pair	\$3.74	940	Anti-Gas Tab	\$1.25
881	Thermal Bottom, 4XL, 54-56, 1 Pair	\$2.78	624	Pepto bismo tablets, 30/pkg	\$1.83
860	Thermal Bottom, Large, 38-40, 1 Pair	\$2.59	606	Tums, Generic, 150/pkg	\$1.94
862	Thermal Bottom, Medium, 34-36, 1 Pair	\$2.59	870	Zantac 75, 4/pak	\$2.45
863	Thermal Bottom, Small, 30-32, 1 Pair	\$2.59	163	Lotion, Hypoallergenic	\$1.54
864	Thermal Top, XL, 46-48, 1 each	\$2.59	129	Jergens Lotion	\$3.39
866	Thermal Top, 2XL, 50-52, 1 each	\$2.87	636	Chapstick	\$0.61
866	Thermal Top, 3XL, 54-56, 1 each	\$2.87	Beverages		
882	Thermal Top, 4XL, 58-60, 1 each	\$2.87	606	Cocoa Mix	\$1.18
867	Thermal Top, Large, 42-44, 1 each	\$2.59	126	Coffee Instant Decaffeinated	\$1.30
868	Thermal Top, Medium, 38-40, 1 ea	\$2.59	636	Coffee, Columbian	\$1.73
869	Thermal Top, Small, 34-36, 1 each	\$2.59	899	Gatorade, Assorted Flavors	\$0.63
Electronic			612	Fruit Punch	\$1.67
236	Ear Buds	\$8.28	607	Tang, Orange	\$1.49
739	Battery, AAA	\$0.20	510	Grape Drink Mix	\$1.03
738	Battery, AA	\$0.20	610	Tea Mix, Ice	\$1.90
Writing & Mailing			621	Pop, Classic Coke	\$1.20
766	Paper, Notebook	\$1.08	626	Pop, Diet Pepsi	\$1.32
763	Envelope, (10x13)	\$0.10	624	Pop, Mountain Dew	\$1.32
724	Envelope, Stamped, 55 cent	\$0.64	623	Pop, Pepsi	\$1.32
796	Golf Pencil	\$0.13	622	Pop, Orange Soda	\$1.20
284	Card, Birthday Asst	\$0.29	628	Bottled Water	\$0.18
286	Card, Friendship Asst	\$0.29	Grocery		
282	Card, Sympathy Asst	\$0.29	789	Flour Tortillas	\$1.76
768	Cards, Christmas	\$0.29	613	Ramen Noodles, Beef	\$0.22
Miscellaneous			511	Ramen Noodles, Chicken	\$0.22
112	Ear Plugs	\$0.14	514	Ramen Noodles, Chili	\$0.22
299	Bowl, Large w/Lid	\$0.99	121	Ramen Noodles, Spicy vegetable	\$0.22
164	Mug, Coffee 16oz w/Lid (Clear)	\$1.67	520	Oatmeal, Hot Instant, 10/pkg	\$1.87
717	Shoes, Shower, (9-10)	\$3.45	986	Granola Bar, Assorted	\$0.22
718	Shoes, Shower, (5-6)	\$3.45	966	Chips, Tortilla Plain	\$2.28
719	Shoes, Shower, (7-8)	\$3.45	617	Chips, Doritos, Nacho Cheese	\$2.76
720	Shoes, Shower, (11-12)	\$3.45	660	Chips, Cheddar Sour Cream Ruffles	\$2.76
702	Shoes, Shower, (15-16)	\$3.45	681	Chips, Frito's	\$2.44
689	Toilet Paper, 4/rolls	\$2.33	871	Popcorn White Cheddar	\$2.56
721	Cards, Pinochle	\$2.01	636	Chips, Plain Lays	\$2.76
722	Cards, Poker	\$1.84	168	Cheetos	\$2.44
Bakery			972	Original Trail Mix	\$6.00
124	Donuts	\$2.46	971	Original DARK, Chocolate Trail Mix	\$6.00
908	Chips Ahoy	\$2.89	980	Adobe Heat Trail Mix	\$6.00
343	Cookies	\$0.98	989	Island Crunch Trail Mix	\$6.00
922	Soft Batch Cookie	\$2.28	983	Fiesta Trail Mix	\$6.00
663	Cookies, Sandwich	\$1.37	563	Crackers, Saltine	\$1.02
122	Cookies-Fig Bar	\$0.95	170	Peanut Butter	\$0.21
924	Crepe Wafers, Sugar Free	\$1.23	410	Grape Jelly	\$0.10
798	Honey Buns	\$0.36	481	Strawberry Jelly	\$0.10
662	Nutty Bars, 12/pkg	\$1.49	Candy		
799	Pie, Apple	\$0.66	126	Candy Bar, Butterfinger	\$0.62
800	Pie, Cherry	\$0.66	338	Candy Bar, Hershey's, Lg	\$1.72
			970	Candy Bar, Reeses Peanut Butter Cup	\$0.71
			590	Candy Bar, Snickers	\$0.89
			594	M&M's	\$4.28
			604	Candy, Diet, Sugar-Free	\$1.10
			804	Reeses Pieces	4.67
			696	Licence Mix	\$4.33
			591	Saltwater Taffy	\$2.41
			379	Candy, Atomic Fireball	\$0.51