

CASCADE COUNTY WORK SESSION MINUTES
COMMISSION CHAMBERS COURTHOUSE ANNEX

Minutes of Work Session

These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b). These minutes were officially approved by the Commission at the May 10, 2016 meeting.

Date:
May 4, 2016

Time:
2:00 p.m.

Board of Cascade County Commissioners: Chairman Joe Briggs, Commissioner Jane Weber, and Commissioner Jim Larson

Present: April Mclean, Josh Blystone, Patty Boyle, Tanya Huston, Leslie Southworth, Carey Haight, Bonnie Fogerty, Michaela Fraser, and Brad Clark.

Consent Agenda Items	Purpose	Department
Resolution 16-40: Budget Appropriation	Reducing FY 2016 budget revenue as action should have been taken in FY 2015. Total Amount: \$34,559.00.	County Extension
Resolution 16-42: Budget Appropriation	Clerk and Recorder Department to pay for paper from the County printer fund by increasing expected revenue and expenses. Total Amount: \$15,000.00	Clerk and Recorders Office
Resolution 16-43: Budget Appropriation	Juvenile Detention Center to correct the FY2016 Budget due to predicted expenses exceeding approved budget. Total Amount: \$39,732.00	JDC
Contract 16-55: Noxious Weed Trust Fund Project Grant Agreement, Eden Grant Moved to the regular agenda	The Project Funding Recipient will perform noxious weed control activities in Cascade County beginning in 2016. Maximum Grant Amount: \$17,060.	Weed & Mosquito

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Contract 16-56: Noxious Weed Trust Fund Project Grant Agreement, Stockett Grant	Project Funding Recipient will perform noxious weed control activities in Cascade County beginning in 2016. Maximum Grant Amount: \$17,762	Weed & Mosquito
Contract 16-57: Noxious Weed Trust Fund Project Grant Agreement, Hound Creek Weed Management Area	Project Funding Recipient will perform noxious weed control activities in Cascade County beginning in 2016. Maximum Grant Amount: \$40,000	Weed & Mosquito
Contract 16-58: Noxious Weed Trust Fund Project Grant Agreement, Lower Hound Creek Weed Management Area	Project Funding Recipient will perform noxious weed control activities in Cascade County beginning in 2016. Maximum Grant Amount: \$12,093	Weed & Mosquito
Contract 16-59: Lease Agreement with Great Falls School District No. 1 on behalf of the Montana State University Extension Moved to the regular agenda	Office space located at 3300 3rd Street NE, Great Falls. Effective: September 1, 2016 -June 30, 2019 (3 years). Monthly Lease: \$2162.30	Extension Dept.
Contract 16-62: Agreement between Great Falls Schools (GFPS) Tentative move to the regular agenda	provide one (1) certified and licensed teacher for in-house educational instruction of youth and juvenile offenders detained in the Cascade County Regional Youth Services Center July 1, 2015-June 30, 2017 County Cost: (2015/2016 \$20,500) (2016/2017 \$15,000)	CCRYSC
Contract 16-63: Agreement between the Cascade County Treasurer's Department and GovTeller for Service Pulled from the agenda	Site and Convenience Fee Processing of the new credit card machines at the Treasurer's Office.	Treasurer's Office

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CITY/COUNTY HEALTH DEPT.		
Contract 16-60: MT DPHHS Task Order 17-07-6-11-008-0, Public Health Emergency Preparedness	Purpose: To upgrade and enhance local public health capacity to respond to events impacting the public health. July 1, 2016-June 30, 2017. Total amount: \$94,787.00. (Ref: Contract 15-94)	CCHD
Contract 16-61: MT DPHHS Task Order 17-07-5-21-080-0, Cascade County WIC Program.	Purpose: To provide Farmers' Market checks and nutrition education to eligible WIC participants. July 1, 2016-June 30, 2017. Total Amount: \$1,280.00. (Ref: Contract 15-92)	CCHD
COMMUNITY HEALTH CARE CENTER		
Resolution 16-41: Budget Appropriation	Cover additional amount of contractual and bad debts due to additional income. Total Amount: \$140,000.	CHCC
Contract 16-64: Employment Contract	Aleece Reynolds, LCSW. Compensation: \$26.44/ per hour. Effective: December 7, 2015 - December 6, 2016.	CHCC
Contract 16-65: Employment Contract	Elizabeth Seau, LCSW. Compensation: \$25.48/ per hour. Effective: December 7, 2015 - December 6, 2016.	CHCC
Contract 16-66: Business Associate Agreement with Health-e-Web Inc. (HEW), a Claim Clearinghouse	For the Community Health Care Center. Effective: June 26, 2014 - ?	CHCC
Contract 16-67: Fixed Pricing Service Agreement with Health-e-Web Inc. (HEW)	July 13, 2014	CHCC

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Contract 16-68: Davis Business Machines Business, Inc. Preventative Maintenance Agreement Pulled from agenda	For copy machine, Model: KM BH 423. Effective: __?__ Annual Rate: _____	CHCC
Contract 16-69: Davis Business Machines Business, Inc. Preventative Maintenance Agreement Pulled from agenda	For copy machine, Model: Richoh MP161SPF. Effective: __?__ Annual Rate: _____	CHCC

Agenda Items:

Contract 16-55: Noxious Weed Trust Fund Project Grant Agreement, Eden Grant

Contract 16-59: Lease Agreement with Great Falls School District No. 1 on behalf of the Montana State University Extension

Contract 16-62: Agreement between Great Falls Schools (GFPS) Tentative move to the regular agenda

Comments: Kim Theil-Schaaf added two (2) resolutions to the agenda Resolution 16-44 and Resolution 16-45. Both are to move funds with no increase or decrease. Trista Besich also requested to add two (2) contracts be added to the agenda for one (1) for an amendment to Health E Webb, and the other one (1) is for the Office Center.

Chairman Briggs announced that the new Budget/Grants Director is Mary Embleton has been hired and will begin on June 6, 2016.

Public Comment: None

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10)

Adjournment: Chairman Briggs closed the work session meeting at 2:36 p.m.

Next Meeting: The next meeting will be a Commission meeting on at 9:30 a.m. May 10, 2016 at the Courthouse Annex in Room 111.