

INVITATION TO BID

Separate sealed bids for the **CITY OF GREAT FALLS/CASCADE COUNTY JOINT PUBLIC SAFETY SOFTWARE PROJECT – OF 1195.6** will be received by the City Clerk at the office of the City Clerk, Civic Center, 2 Park Drive South, Room 204, or at P.O. Box 5021, Great Falls, Montana 59403, until **3:00 p.m. local time on December 15, 2016**, and then publicly opened and read aloud thereafter in the **Rainbow Conference Room 215 at the Great Falls Civic Center, 2 Park Drive South**.

The project generally consists of replacing the current New World/Tyler Technologies Aegis public safety software system to include Computer Aided Dispatch, Records, Fire and Emergency services, and detention center components with vendor supported software including conversion of current data, ongoing maintenance, support and updates of selected software system.

The needed bid form/specifications/project manual may be examined or obtained at **City of Great Falls Information Technology Department, Room 8, 2 Park Drive South**, in accordance with the Instructions to Bidders. Interested VENDORS will be required to pay a non-refundable fee of \$20 to obtain a copy of the bid form/specifications/project manual. In conjunction with collecting a copy of the bid form/specifications/project manual, interested VENDORS will also be required to register their official name and contact information with the City of Great Falls Information Technology Department.

There will be two **Pre-Bid Conferences at the City of Great Falls, Civic Center Gibson Room 212, 2 Park Drive South, at 3:00 p.m. local time on November 15 and December 1, 2016**. Interested VENDORS are encouraged to attend both pre-bid conferences.

VENDORS performing work on this project will be required to obtain registration with the Montana Department of Labor and Industry (DLI). Forms for registration are available from the Department of Labor and Industry, P.O. Box 8011, 1805 Prospect, Helena, Montana 59604-8011. Information on registration can be obtained by calling 1-406-444-7734. VENDOR is not required to have registered with the DLI prior to bidding on this project, but must have registered prior to execution of the contract contemplated by the bid. All laborers and mechanics employed by the VENDOR in performance of any work associated with the project shall be paid wages at rates as may be required by the laws of the City of Great Falls and the State of Montana. The VENDOR must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, national origin or other protected class.

Each bid or proposal must be accompanied by a Certified Check, Cashier's Check, or Bid Bond jointly payable to the City of Great Falls and Cascade County, in an amount not less than ten percent (10%) of the total amount of the bid. Successful BIDDERS shall furnish an approved Performance Bond and Labor and Materials Payment Bond, each in the amount of one hundred percent (100%) of the contract amount. Insurance, as required, shall be provided by the successful BIDDER(s) as set forth in the Instructions to Bidders. Contactor and all subcontractors must be licensed to perform work in the City of Great Falls prior to contract award.

No bid may be withdrawn after the scheduled time for public opening of bids, which is **3:00 p.m. local time on December 15, 2016.**

The City of Great Falls and Cascade County reserve the right to modify the technical specifications as well as bid and project timelines, to reject any or all bids received, to waive informalities, and to accept the lowest responsive and responsible bid, which is in the best interest of the City and County. Award of bid will be made within sixty (60) days of the bid opening, or after City/County has the opportunity to conduct site evaluations of representative vendor customers, whichever is later.

The City of Great Falls and Cascade County are Equal Opportunity Employers.

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Lisa Kunz, City Clerk
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