

**Commissioner  
Minutes**  
Journal # 56

**CASCADE COUNTY COMMISSION MEETING  
September 13, 2016  
COMMISSION CHAMBERS  
COURTHOUSE ANNEX, ROOM 111  
9:30 A.M.**

**Notice:** These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b). These minutes were officially approved at the October 25, 2016 meeting.

**Present:** Chairman Joe Briggs, Commissioner Jane Weber, and Commissioner Jim Larson.

**Staff:** Carey Ann Haight, Bonnie Fogerty, and Marie Johnson. **Public seating;** Trista Besich, Tanya Houston, John Stevens, Mary Embleton, and Brad Livingston.

**Reading of the Commissioners calendar:** Bonnie Fogerty, read the weekly calendar.

**Purchase orders and accounts payable warrants:** Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable checks. (none were submitted in this agenda packet) **Motion carries 3-0**

**Consent agenda:** The consent agenda is made up of routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for further discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Weber made a **MOTION** to approve minute entries (none included in this agenda packet) and also the approval of routine contracts as follows;

(B) Approval of Routine Contracts as Follows: Purchase orders and accounts payable checks #265837 through #266060 totaling \$1,164,330.42 dated 08/15/2016 thru 08/19/2016. In addition, payroll checks #79310 through #79455 were issued totaling \$80,786.53 and direct deposits were made totaling \$901,682.91 for a payroll total of \$982,469.44 for the month of July 2016. Also, approved purchase orders and accounts payable checks #266133 through #266249 totaling \$182,734.82 dated 08/23/2016 thru 08/26/2016. R0328274

◆ **Resolution 16-82:** Prosecutorial Assistance in the case of State of Montana vs. B.G.

◆ **Resolution 16-83:** Adoption of Cascade County's Site Addressing and Road Naming Policies and Procedures Manual. R0328275

◆ **Contract 16-163:** Agreement between Cascade County and Montana Department of Transportation for Federal Aid Project No. HSIP (215) SF-149-MISC Safety Maintenance. Total Project Amount: \$9,689.

◆ **Contract 16-164:** Cascade County Unclaimed Checks Write-Off as of June 30, 2015. Outstanding warrants are one (1) year or older. R0328279

◆ **Contract 16-165:** Cascade County Adult Detention Center Prison Rape Elimination Act (PREA) Auditing Contract. The parties to this contract are Cascade County, acting through the Cascade County Sheriff's Office (CCSO) and Fidelity Correctional Consulting, LLC. Effective Dates: September 1, 2016 - December 7, 2016. R0328280

◆ **Contract 16-166:** Agreement between Cascade County and Westlaw for the use of software used by the County Attorney's office for researching purposes. Total Monthly Amount: \$4,086.80. Term: 60 months. R0328329

◆ **Contract 16-167:** Cascade County Sheriff's Office Equitable Sharing Agreement and Certification, OMB # 1123-0011. Submitted every year for Asset Forfeiture or Equitable Sharing Programs for the Federal Equitable Fund 2391-433 through the Department of Justice Asset Forfeiture Program. F/Y End Date: June 30, 2016. R0328281

◆ **Contract 16-168:** Tetra Tech Consulting Services Agreement with Cascade County Disaster & Emergency Services for the purpose of rewriting the Pre-Disaster Mitigation Plan. Total Fee Estimate: \$25,000. (Ref: Contract 16-40, R0320048) *R0328661*

**CITY/COUNTY HEALTH DEPARTMENT**

◆ **Contract 16-161:** MT DPHHS Task Order #17-07-5-21-003-0 Cascade County WIC program. Total Amount: \$338,363. Effective Dates: October 1, 2016 - September 30, 2017.

**COMMUNITY HEALTH CARE CENTER** *R0328719*

◆ **Contract 16-174:** HRSA Notice of Award No. HC0CS00566-15-01, Title: Health Center Cluster Budget: 06/01/2016-05/31/2017 Total Grant Amount: \$53,788.00 *R0328282*

◆ **Resolution 16-87:** Budget Appropriation within the Community Health Care Center to establish a budget for receipt of Health Center Quality Grant award. Total Amount:

\$53,788 (Ref: Contract 16-174) *R0328276*

◆ **Contract 16-162:** Agreement with the Montana Healthcare Foundation for technical assistance for the development of a fully integrated Behavioral health program. Total Amount: \$35,000. Effective Dates: August 1, 2016 - August 1, 2017. *R0328278*

◆ **Contract 16-173:** National Council for Behavioral Health agreement with Community Health Care Center for the purpose of providing consulting and technical services.

Effective Date: September 7, 2016. *R0329756*

◆ **Resolution 16-88:** Budget Appropriation within the Community Health Care Center to establish budget for the MT Healthcare Integrated Behavioral Health Program project.

Total Amount: \$35,000. (Ref: Contract 16-162 & Contract 16-173) *R032877*

◆ **Contract 16-169:** Service Agreement with Opus Solutions, LLC. to provide document scanning, document retrieval upon request, and document destruction. Initial Amount: \$12,000. Effective Date: August 29, 2016. *R0328662 + R0328718*

◆ **Contract 16-170:** Business Associate Agreement with Opus Solutions, LLC. Purpose: To define terms and conditions of how protected health information is created or received between the organizations. Effective Date: August 29, 2016. *R0328663 + R0328717*

◆ **Contract 16-171:** Data Use Agreement with Benefis Hospitals, Inc. Purpose: To establish processes and procedures for permitting access to and sharing of Benefis's electronic health record in order to ensure continuity of patient care.

Effective Dates: September 1, 2016 - August 31, 2017. *R0328716*

◆ **Contract 16-172:** Subscription Agreement and Amendment with Availity.

This contract replaces Contract 16-67 & Contract 16-68 with HealtheWeb for Clearing House Services. Total Monthly Amount: \$357.00. Effective Date: September 13, 2016.

(Ref: Contract 16-67, R0322295 & Contract 16-68, R0322296)

**Motion carries 3-0**

**Commissioner Briggs** called for public comment;

**Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by Today's agenda. (MCA 2-3-103)** No comment given.

**Adjournment:** Chairman Briggs adjourned and gave a Good Morning greeting. This Commission meeting ended at 9:43 a.m.

**Next meeting date:** All meetings are held in the Commission Chambers at the Courthouse Annex. The next meeting will be a work session that will be held on Wednesday September 22, 2016, at 2:00 p.m.